

How to Set-Up a University Payment Plan for Tuition and Housing:

Please go to your MyCSUEB

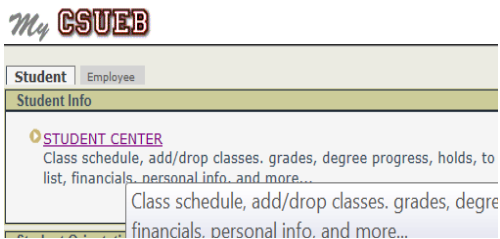
<https://my.csueastbay.edu/psp/pspdb1/?cmd=login&errorPg=err&languageCd=ENG>

Enter your NetID and Password

Click Sign In

A login form with two input fields: "NetID:" containing the text "qt6429" and "Password:" containing seven dots. Below the fields is a "Sign In" button.

Click on the Student Center



Select Enroll in Payment Plan from the drop down menu

A screenshot of the "My Account" page in My CSUEB. The page has a blue header with a "Finances" dropdown menu. Under "My Account", there are links for "Account Inquiry" and "Enroll In Direct Deposit". Under "Financial Aid", there are links for "View Financial Aid", "Accept/Decline Awards", and "Student Agreement". At the bottom, there is a dropdown menu with "Enroll in Payment Plan" selected and a double arrow button. To the right, an "Account Summary" box shows "You owe 1,158.00." with a breakdown: "Due Now 0.00" and "Future Due 1,158.00". Below this, it says "Currency used is US Dollar." and a link for "*Important Student Fee Information".

Select the Term and Click Next

Trang Duong go to ...

Account Inquiry	Account Services
enroll in payment plan	1098t tax form

Enroll in Payment Plan 1 2 3 4

1. Select Payment Plan

You are eligible to enroll in the following payment plans. You will need to follow the 4-step process for each payment plan you elect to enroll in.

Please note: The payment plan is available for regular matriculated students only. Students enrolled in Open University, Continuing Education and any of their special programs, ALP programs, and Summer Self Support programs, are not eligible for the university's payment plan.

Payment Plans	Maximum Amount	Number of Installments	First Due Date
<input checked="" type="radio"/> FALL 2013 PAYMENT PLAN	10,000.00	3	09/16/2013

Currency used is US Dollar.

CANCEL
NEXT

Review Installments Offered to you and Click Next:

Please note that Housing Installment Fees will be added to your account afterward as a separate charge.

Trang Duong go to ...

Account Inquiry	Account Services
enroll in payment plan	1098t tax form

Enroll in Payment Plan 1 2 3 4

2. Review Installments

You have selected FALL 2013 PAYMENT PLAN.

Eligible Charges:	1,158.00
Plan Amount:	10,000.00
Number of Installments:	3

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
09/16/2013	386.00	30.00	416.00
10/16/2013	386.00		386.00
11/16/2013	386.00		386.00
Total	1,158.00	30.00	1,188.00

Currency used is US Dollar.

Important: The Installment Schedule above is based on your current eligible charges of 1,158.00. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. If you incur eligible charges in the future, they will be added to this installment schedule automatically, up to the amount of 10,000.00.

CANCEL
PREVIOUS
NEXT

Agreement - After you have read the agreement click “Yes, I have read the agreement” and Click Enroll

FALL 2013 PAYMENT PLAN

You are about to enroll in FALL 2013 PAYMENT PLAN.

Plan Amount: 1,158.00
Administrative Fee: 30.00
Total Plan Amount: 1,188.00

Number of Installments: 3

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
09/16/2013	386.00	30.00	416.00
10/16/2013	386.00		386.00
11/16/2013	386.00		386.00
Total	1,158.00	30.00	1,188.00

Currency used is US Dollar.

Important: The Installment Schedule above is based on your current eligible charges of 1,158.00. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. If you incur eligible charges in the future, they will be added to this installment schedule automatically, up to the amount of 10,000.00.

I agree to the installment schedule listed above. If I default on any installments, I understand that full amount may be due immediately and a hold will be placed on my account.

The agreement is dated: 08/21/2013 Yes, I have read the agreement

CANCEL PREVIOUS ENROLL

You are now successfully enrolled in the Payment Plan. Please make note of the due dates.

Trang Duong go to ...

Account Inquiry	Account Services
enroll in payment plan	1098t tax form

Enroll in Payment Plan

1 2 3 4

4. Result

 **Congratulations!**
 You have successfully enrolled in FALL 2013 PAYMENT PLAN. Please keep the installment schedule below for your reference.

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
09/16/2013	386.00	30.00	416.00
10/16/2013	386.00		386.00
11/16/2013	386.00		386.00
Total	1,158.00	30.00	1,188.00

VIEW MY ACCOUNT