We have some recurring positions for our wedding planning and photography business. Job dates are on a booked basis, would it be smart to list the dates we currently have available?

**Photography Event Assistant - $20 Per Hour**

- Carry and set up photo booth equipment when necessary (Must be able to lift 25-50 lbs.)
- Stand in for the subject while the photographer sets up lighting
- Hold reflectors, change lenses, make small adjustments to lighting, provide additional SD/CF memory cards, safely store full cards, and replace batteries
- Manage the photo booth as an upbeat attendant
- Change booth paper, run booth program, and assist with technical issues (attendants will be trained in our software and policies)
- Help breakdown photo booth at the end of the night
- Maintain a professional demeanor at all times
- Be punctual, polite, and ready to help

**Banquet Servers - $15 Per Hour**

- Set up for events by putting out tablecloths and place settings, arranging table placement and setting up a buffet
- Carrying plates of food on trays and serving guests
- Keep glasses filled; remove each round of plates and replenish utensils
- Perform cleaning tasks and breakdown of service
- Maintain high standards of safety and cleanliness
- Adhere to grooming and appearance standards
- Maintain a professional demeanor at all times
- Be punctual, polite, and ready to help

**CONTACT: Kate at Kate@davidnsachs.com**

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Kate Cohen

Studio Manager & Photographer

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