Job Opportunities as of October 1st, 2019
ALL CANDIDATES MUST BE FLUENT IN VERBAL & WRITTEN ENGLISH. REFERENCE & BACKGROUND CHECKS ARE REQUIRED FOR ALL POSITIONS.

Management Positions

CATERING SALES MANAGER
Establish client base of individuals, organizations, associations, social, and/or corporate businesses through direct outside and inside sales efforts to secure business for the hotel to ensure that catering revenue goals are met or exceeded. Actively prospect and qualify new business. Oversee client functions to ensure customer satisfaction. Some College plus 3+ years sales or catering related experience, or equivalent combination of education and experience.

Full-Time Positions

ROOM ATTENDANT
Must be able to clean up to 14 room credits per 8-hour shift. Must be service-oriented and able to understand and take directions from Supervisors in English. Must have flexible availability including weekends and holidays.

COOK II
Minimum 2 years culinary experience. Knowledge of classical, California and Japanese cuisine. Sushi experience preferred, but not required. Team player with ability to work different stations in Anzu, Showroom, and Banquets as needed. Must be available to work evening shifts and have the flexibility with working other shifts as needed, including weekends and holidays.

MOONLIGHT SECURITY OFFICER
Hospitality-driven individual with a positive, professional and friendly attitude with at least one year of hotel experience; previous Security experience a plus. Must have ability to multitask, work both in a team & independently. Must be able to respond calmly and make rational decisions when handling conflicts. Must have the manual dexterity to operate a computer, have knowledge of Microsoft Word and be able to type documents and other necessary office equipment. Must be able to tolerate areas containing dust, loud noises, strong odors, cigarette smoke and bright lights. Must be able to maneuver throughout all areas of the property either by stairways, escalators or elevators, and be able to comprehend usage of life safety systems. Must be able to lift and carry up to 50lbs. Must be available to work weekends, holidays and any assigned shift as needed, and must be available to work from 10:30pm-6:30am.

ANZU BARTENDER
Consistently offer professional, friendly and engaging service. Assist guests regarding all beverage menu items in an informative and helpful way. Mix drinks and control the beverage stock as per guidelines. Have full knowledge of beverage lists and promotions. Have full knowledge of all menu items, garnishes, contents and preparation methods. 1 year of previous bartending experience preferred. Will be cross-trained to work in Kanpai as needed.

SALES COORDINATOR
Minimum 2 years administrative experience, hotel/hospitality industry experience a plus. Must be very proficient in MS Word & Excel and type a minimum of 55 wpm; Delphi experience highly desirable. Must be detail-oriented, have strong organizational skills and interest in sales and hospitality industry. Must be fluent in verbal and written English. High school diploma required, 4-year college degree a plus.

Part-Time Positions

PM SHOWROOM SERVER
Must be available to work evenings, weekends and holidays. 1-2 years experience as a server in an upscale restaurant or bar/lounge required. Good knowledge of food and wine; excellent communication skills required.

On-Call Positions

RESTAURANT SERVER
Will be working in ANZU restaurant. Must be available to work weekends and evenings starting at 4 pm, and have a flexible schedule to work mornings and holidays as needed. At least 2 years’ experience as a server in an upscale/fine-dining restaurant required. Good knowledge of food and wine; excellent communication skills required.

FOOD RUNNER
Will be working in the ANZU Restaurant. Responsible for delivery of food from kitchen to table and organization of food tickets in kitchen. Must be able to carry trays of 35 lbs. or more, memorize table numbers and positions, and have excellent communication with wait-staff, kitchen and managers. Flexible scheduling required, must be available to work all shifts including weekends, holidays, early mornings and late evenings. May be cross-trained to work as a Busser and/or Food Runner in various outlets.

Applications may be completed online at: http://www.hotelnikkosf.com/employment.aspx

Internal Transfer Request Forms can be obtained in the Human Resources Office
HOTEL NIKKO IS AN EQUAL OPPORTUNITY EMPLOYER M/F/Vet/Disabled
THIS ORGANIZATION PARTICIPATES IN E-VERIFY: www.dhs.gov/e-verify