Job Opportunities as of October 21st, 2019

ALL CANDIDATES MUST BE FLUENT IN VERBAL & WRITTEN ENGLISH.
REFERENCE & BACKGROUND CHECKS ARE REQUIRED FOR ALL POSITIONS.

Management Positions

CATERING SALES MANAGER
Establish client base of individuals, organizations, associations, social, and/or corporate businesses through direct outside and inside sales efforts to secure business for the hotel to ensure that catering revenue goals are met or exceeded. Actively prospect and qualify new business. Oversee client functions to ensure customer satisfaction. Some College plus 3+ years sales or catering related experience, or equivalent combination of education and experience.

Full-Time Positions

ROOM ATTENDANT
Must be able to clean up to 14 room credits per 8-hour shift. Must be service-oriented and able to understand and take directions from Supervisors in English. Must have flexible availability including weekends and holidays.

COOK II
Minimum 2 years culinary experience. Knowledge of classical, California and Japanese cuisine. Sushi experience preferred, but not required. Team player with ability to work different stations in Anzu, Showroom, and Banquets as needed. Must be available to work evening shifts and have the flexibility with working other shifts as needed, including weekends and holidays.

SALES COORDINATOR
Minimum 2 years administrative experience, hotel/hospitality industry experience a plus. Must be very proficient in MS Word & Excel and type a minimum of 55 wpm; Delphi experience highly desirable. Must be detail-oriented, have strong organizational skills and interest in sales and hospitality industry. Must be fluent in verbal and written English. High school diploma required, 4-year college degree a plus.

SERVICE NOW AGENT
Prior hospitality or customer service experience required. Knowledge of PBX preferred but not required. Must have excellent verbal communication skills, computer skills and multitasking ability. Must have a flexible schedule and be available to work weekends and holidays. Knowledge of food and beverage helpful.

Part-Time Positions

PM SHOWROOM SERVER
Must be available to work evenings, weekends and holidays. 1-2 years experience as a server in an upscale restaurant or bar/lounge required. Good knowledge of food and wine; excellent communication skills required.

On-Call Positions

RESTAURANT SERVER
Will be working in ANZU restaurant. Must be available to work weekends and evenings starting at 4 pm, and have a flexible schedule to work mornings and holidays as needed. At least 2 years’ experience as a server in an upscale/fine-dining restaurant required. Good knowledge of food and wine; excellent communication skills required.

Applications may be completed online at: http://www.hotelnikkosf.com/employment.aspx

Internal Transfer Request Forms can be obtained in the Human Resources Office

HOTEL NIKKO IS AN EQUAL OPPORTUNITY EMPLOYER M/F/Vet/Disabled
THIS ORGANIZATION PARTICIPATES IN E-VERIFY: www.dhs.gov/e-verify