Job Opportunities as of December 11th, 2019
ALL CANDIDATES MUST BE FLUENT IN VERBAL & WRITTEN ENGLISH.
REFERENCE & BACKGROUND CHECKS ARE REQUIRED FOR ALL POSITIONS.

Management Positions

ASSISTANT DIRECTOR OF OUTLETS
This position will collaborate with the Director of Outlets in delivering exceptional guest service experience in our Outlets department. The ideal candidate will have a strong background in upscale/luxury hotel Food & Beverage operations management, thrives being in a guest-facing role, and enjoys being on the service floor. Working knowledge of the Michelin Rating System and Bib Gourmand, Forbes 5-Star Standards, F&B cost controls, CA liquor laws and regulations, imported and domestic wines, alcoholic beverages and mixology. Strong organizational skills and proven leadership development and coaching required. Minimum 3 years management experience in a luxury/fine-dining Food & Beverage outlet within a hotel or restaurant required. College degree in hotel management preferred. Previous hotel Room Service operations experience highly desired.

(3) ROOM ATTENDANT
Must be able to clean up to 14 room credits per 8-hour shift. Must be service-oriented and able to understand and take directions from Supervisors in English. Must have flexible availability including weekends and holidays.

RESERVATIONS AGENT
Front Office and/or Reservations experience preferred. Proficiency in MS Word and Excel required. Experience with PMS/CRS with the ability to work in a Windows-based environment, Opera experience preferred. Must have strong telephone sales/customer service skills, versatility and the ability to work under pressure. Very strong organizational/communication skills with attention to detail required.

LAUNDRY ATTENDANT
Two or three years of prior experience performing cleaning duties in similar environment. Luxury hotel experience preferred, but not required. Functional ability to use the English language. Ability to engage in continuous cleaning activities for extended periods of time. Ability to walk, stand, lift, reach, pull, push, crouch, kneel, bend, stoop, twist, turn and grasp. Must be service-oriented and able to understand and take directions from Supervisors in English. Must have flexible availability including weekends and holidays.

PM SHOWROOMM SERVER
Must be available to work evenings, weekends and holidays. 1-2 years experience as a server in an upscale restaurant or bar/lounge required. Good knowledge of food and wine; excellent communication skills required.

KANPAI BARBACK/FOOD RUNNER
Will be working in the Kanpai Lounge. Responsible for delivery of food from kitchen to table and organization of food tickets in kitchen. Must be able to carry trays of 35 lbs. or more, memorize table numbers and positions, and have excellent communication with wait-staff, kitchen and managers. Flexible scheduling required, must be available to work Thursday, Friday and Saturday, and other shifts as needed including weekends and holidays. Will be trained to work as a Busser in Feinstein’s at the Nikko showroom and Anzu.

On-Call Positions

RESTAURANT SERVER
Will be working in ANZU restaurant. Must be available to work weekends and evenings starting at 4 pm, and have a flexible schedule to work mornings and holidays as needed. At least 2 years’ experience as a server in an upscale/fine-dining restaurant required. Good knowledge of food and wine; excellent communication skills required.

Applications may be completed online at: http://www.hotelnikkosf.com/employment.aspx
Internal Transfer Request Forms can be obtained in the Human Resources Office
HOTEL NIKKO IS AN EQUAL OPPORTUNITY EMPLOYER M/F/Vet/Disabled
THIS ORGANIZATION PARTICIPATES IN E-VERIFY: www.dhs.gov/e-verify