OPPORTUNITIES AS OF 12.11.2019

Security Officer – FT (2)
Under the general guidance of the Director of Security, perform all duties, patrol all areas of the property and assist guests with room access. Monitor Closed Circuit Televisions, perimeter alarm system, duress alarms, and fire life safety system.

Redwood Room Server – FT (2)
Under the general guidance of the Director of Outlets, perform all duties and provide timely, courteous service with guest satisfaction as the primary goal. He/she is responsible for promotion of specials and up selling.

Bell/Luggage Attendant – FT (3)
Under the general guidance of the Front Office Manager, assist in ensuring delivery and retrieval of luggage to all guests in a courteous, timely and professional manner.

Redwood Room Host/Hostess – FT (2)
Under the general guidance of Food & Beverage Management, welcome, greet, and accommodate all guests in the hotel, restaurant, bar, and lounge. Ensure operating standards and guest requirements are met at all times.

Redwood Room Bartender
The Bartender is responsible for consistently delivering results that contribute to the mission and overall success of the hotel by accomplishing performance objectives covering the social venues of the hotel. The bartender sets-up, services, and breaks-down the bar area ensuring a high level of quality, consistency and service.

House Attendant – Overnight and Shampoo (2)
Under the general guidance of the Director of Housekeeping, assist in ensuring smooth and efficient running of the guest floors in accordance with the standards required and responsible for the care and good appearance of all public spaces.

Director of Catering & Conference Services
Reporting to the Director of Sales and Marketing, the Director of Catering and Conference Services (DOCC) oversees the functions of Catering and Conference Services. Position ensures implementation of the Sonesta’s service strategy and initiatives.

Food & Beverage Manager
Under the general guidance of the Director of F&B, responsible for coordinating and supervising all aspects of F&B operations and outlets, while maintaining profitability and high quality products and service levels.
OPPORTUNITIES AS OF 12.11.2019

Banquet Manager
Under the general guidance of the Director Catering & Events, assist in ensuring the success of all banquet events, while maintaining a profitable operation and high quality products and service levels.

Assistant Director of Finance
Under the general guidance of the Area Director of Finance (DOF), assist in ensuring achievement of the Division’s goals and the maintenance of adequate internal controls over all areas of hotel operations. Ensure timely completion of all reports generated by accounting staff.

Paymaster
The Paymaster is responsible for the accurate and timely disbursal of the employees' salaries and wages, including correct timekeeping, pay-rates, and miscellaneous earnings and deductions. All taxes and other deductions must be documented and payments issued to appropriate authorities at the scheduled time.

Catering Sales Manager
The primary role of this position is to increase the market share of the catering segment by growing the food, beverage and room rental segments. Due to the high volume, fast pace and short-term nature of this market, this position requires excellent business communication and negotiation skills and the ability to organize and prioritize multiple tasks.

Director of Guest Services
Under the general guidance of the Director of Rooms, manage all Front Office related duties. Connect with arriving, departing, and in-house guests using the hotel Property Management System aligned with Sonesta Policies and Procedures.

Candidates can apply on the Sonesta careers page; https://www.sonesta.com/careers