High Level Description

<table>
<thead>
<tr>
<th>Process</th>
<th>Transaction Loader to AM</th>
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<tr>
<td>Module</td>
<td>Asset Management</td>
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<tr>
<td>Document Type</td>
<td>Business Process Guide</td>
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Revision Control

<table>
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<tr>
<th>Date</th>
<th>By</th>
<th>Action</th>
<th>Pages</th>
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<tr>
<td>06-23-2009</td>
<td>M Walker</td>
<td>Document created</td>
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Overview

The Transaction Loader reads data staged in the loader tables (PS_INTC_FIN and PS_INTFC_PHY_A) and populates an asset, based on the information, in the Asset Management module.
Transaction Loader to AM

Navigate to Asset Management > Send Receive Information > Load Transactions > Load Transactions into AM

1. Select a Valid Run Control or create a new one
2. If existing click Search
3. If new, click Add a New Value tab

The Run Transaction Loader page displays.

4. Enter a Request ID

5. Enter Process Frequency: Always

6. Select Load Status: Pending

7. Click the Search button

The interfaces that are ready to loaded will display.

8. Enter the Interface ID and To Interface ID in Run Control Parameters to select transactions to load
9. Click the Run button

The Process Scheduler Request page displays.

10. Select Server: UNIX
11. Select the AMF 1000 process
12. Click OK

13. Click the Process Monitor hyperlink

14. Verify that the AMF 1000 process was successful
Whom to Contact for Help?
For additional help or to report problems with this functionality, please log a ticket via the Service Desk (http://www.csueastbay.edu/servicedesk).