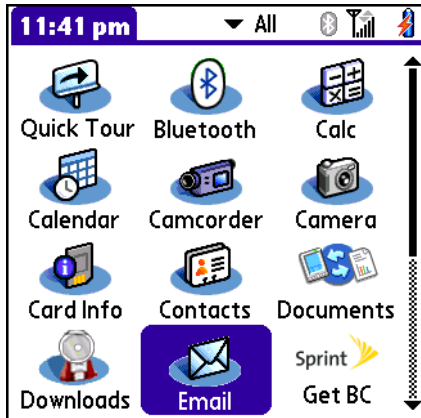


Treo 650 Setup

This setup is for Palm based Treo's and may not be the same for Windows based Treos. This should work for the 6XX series Treos, but has not been tested with the 7XX series.

Go to the Main Menu and Select VersaMail or Email depending on the Treo Model.



Continue



Account Name: User's Name (short name, first name, nickname, just pick a name!)

Mail Service: Exchange ActiveSync*

* For the Mail Service, use the pull down menu to select

Next



Username: <Net ID>*

*Do not use your full name or e-mail address in this field.

Password: <Exchange/AD Password>*

*Please use the password used to log into Windows. Remember that if you change your NetID password, it will affect your Treo and it will no longer sync should you not change it here.

Next

E-mail Address: <username@csueastbay.edu>

Mail Server: email.csueastbay.edu

Advanced Tab



Verify Check "Use Secure Connection (SSL)"

Test Settings

You may get some pop-up windows.

- Message: Turn on phone? → Yes
- Message: Connect to the Internet? → Yes

Done

The phone will now sync the information. Some pop-up windows may appear.

- Message: This account syncs email and calendar . . . do you want to continue? → Yes
- Message: Are you sure you want to overwrite . . . ? → Yes

The Account Setup window should appear with the "Account Name" that you just setup.

Click OK to take you to your Inbox. From here you can click **Sync**.

Congratulations! You are done!

Noteworthy:

Set Auto Sync

- Click the Home icon on the upper left of the Treo to make sure you are at the "Main Menu"
- Select VersaMail or Mail
- Either use the stylus and click on the username in the upper left of the display or click on the pull down menu button on the top right of the Treo
- Select Options → Preferences
- Select Auto Sync
- Check Sync Automatically
- Customize the timing

Change Auto Off Time

- The default is set to 30secs might be a bit short
- Click the Home icon on the upper left of the Treo to make sure you are at the "Main Menu"
- Click the pull down arrow in the top right of the display
- Select System
- Click the Prefs icon
- Click the Power icon
- Use the pull down arrow to select the Auto-off time

Recalibrate the Stylus

- Click the Home icon on the upper left of the Treo to make sure you are at the "Main Menu"
- Click the pull down arrow in the top right of the display
- Select System
- Click on the Welcome icon.
- It will then prompt you to click on the calibration points.