DISCOVER

WEB POSTING
Has someone discovered a post about the organization? Is it positive or balanced?

EVALUATE

“TROLLS”
Is this a site dedicated to bashing and degrading others?

“RAGER”
Is the posting a rant, rage, joke or satirical in nature?

“MISGUIDED”
Are there erroneous facts in the posting?

“UNHAPPY CUSTOMER”
Is the posting a result of a negative experience?

MONITOR ONLY
Avoid responding to specific posts, monitor the site for relevant information and comments. Notify UCom.

FIX THE FACTS
Do you wish to respond with factual information directly on the comment board? (See Response Considerations)

RESTORATION
Do you wish to rectify the situation and act upon a reasonable solution? (See Response Considerations)

RESPOND

SHARE SUCCESS
Do you wish to proactively share your story and your mission? (See Response Considerations)

FINAL EVALUATION
Write response for current circumstances only. Will you respond?

RESPONSE CONSIDERATIONS

TRANSPARENCY
Disclose CSUEB connection.

SOURCING
Cite your sources by including hyperlinks, video, images or other references.

TIMELINESS
Take time to create good responses. Don’t rush.

TONE
Respond in a tone that reflects highly on the rich heritage of CSUEB.

INFLUENCE
Focus on the most used sites related to CSUEB.