Pursuant to Title V. California Administrative Code Section 42901, subdivision (b), in consideration of permission from the President to take a vacation quarter with pay during the __________ quarter, _________ of my academic year in lieu of the vacation to which I am entitled between the end of my academic year and the beginning of my next academic year, I agree to complete my academic year of service during my four quarter period, or upon approval of the President, during my next succeeding four quarter period.

In the event I fail to fulfill this service obligation, I agree to indemnify the State of California against loss, in an amount equal to salary and other economic benefits received during the vacation period, and with payment to be made by the last day of the academic year involved.

If my academic year continues to include an Advance Quarter Off in future years, pursuant to presidential approval, I understand that I must fulfill this same service obligation each year.

I understand that this obligation shall be exonerated if my failure to complete my academic year of service is caused by my death or physical or mental disability.

Signed:

(Signature of Faculty Member)

(Print Name)

Date: ________________________________

Approval recommended by:

Department Chair ________________________________ Date ________________________________

Dean ________________________________ Date ________________________________

President’s (or designee’s) Approval:

Academic year of service to be completed during __________ Quarter, 20____ (College Year)

President (or designee) ________________________________ Date ________________________________

This form is to be prepared by the department. Submit this form to the dean of the college and include a comment on the e-FAF that this form has been submitted.

For use by Academic Affairs only:

xc: Human Resources
Payroll
College Dean
Department Chair
Personnel Action File