The President announced that our campus would be converting to a semester academic calendar by August 2018. A 10-year calendar that shows the dates for all quarter and semester terms through 2020 is now available.

The semester conversion process began in 2014-2015 with the appointment of the Semester Conversion Directors, Associate Director, and Project Manager. In addition, a Steering Committee and Subcommittees (Advising, Administrative Services, Co-curricular, Faculty Development and Communications) were formed to oversee the conversion. All university divisions also began preparing and submitting their budget requests in order to develop an overall semester conversion budget.

A Semester Conversion website has been developed that contains all of the committee and subcommittee agendas and minutes, FAQs for faculty, students and staff, as well as numerous other conversion resources.

A Student Pledge was approved that guarantees that students who seek and follow appropriate advising will not be negatively impacted by semester conversion.

During Summer 2015, a Fit/Gap analysis identified the tasks required for the conversion of all PeopleSoft modules, and a consulting firm (ERP Associates) is currently assisting the campus with the technical conversion. That project began in April 2016 and will continue throughout the conversion.

The focus of the 2015-2016 semester conversion effort has been on the curriculum revision process, in which all academic degree programs and courses are being transformed, revised and reviewed. This process will be completed in 2016-2017.

The focus of the 2016-2017 semester conversion effort will be on Student Academic Advising. First, efforts will be directed towards students who can feasibly graduate prior to conversion to facilitate their graduation. Next, efforts will be directed to developing Individualized Advising Plans (IAPs) that will contain roadmaps for students who will experience the quarter-to-semester transition. The technical conversion process will also continue throughout 2016-2017.

All campus divisions have begun discussions about how semester conversion will affect their units – some will be affected more than others, and some will be affected at different times than others. For example, the CSU application for Fall 2018 admissions opens on October 1, 2017, so all admissions processes, procedures, technologies, etc. must be completed prior to that date. Other units are reconsidering their business processes and will implement changes prior to semester conversion. For example, Financial Aid determined that their leading term should be Fall rather than Summer, so they will be implementing their new calendar during the 2017-2018 academic year.

All units should begin having these discussions if they have not already done so. Please share this information and consider having semester conversion as an agenda item on future meetings.

If you have any questions regarding semester conversion or would like to become more involved with the semester conversion process, please contact Dr. Mike Hedrick, Director of Semester Conversion (mike.hedrick@csueastbay.edu) or Dr. Lindsay McCrea, Associate Director of Semester Conversion (lindsay.mccrea@csueastbay.edu). Also, they are available to discuss semester conversion at your unit meetings.