

Written Consent to Participate in the PEIL DSJ Evaluation

California State University East Bay Informed Consent to Participate in a Research Study *EVALUATION OF THE DIVERSITY AND SOCIAL JUSTICE (DSJ) PILOT PROGRAM*

A. PURPOSE AND BACKGROUND

The purpose of this research study is to evaluate the process and outcomes of the *Diversity and Social Justice (DSJ) Pilot Program*. The Principal Investigator, Sarah Taylor, is an Assistant Professor at California State University East Bay.

You are being asked to participate in this study because you are a member of the *DSJ Pilot Program*. **You may participate in project activities without being part of the evaluation. This consent form is only for the evaluation of the pilot project.** As part of this project, you have agreed to submit many of the items that will be used for the evaluation. However, you may choose to have your materials used for your own professional development purposes only, and not have them included in the evaluation, which may include public dissemination of project processes and outcomes.

B. PROCEDURES

If you agree to participate in this research study, you give us permission to use the following items for evaluation purposes. Please initial after each of the four items to indicate that we may use the item in our evaluation.

1. Ongoing evaluation of our group process through notes, photographs, audio, and/or video recording at meetings and/or in your classroom. You will have an opportunity to opt out verbally before and during each event where photos, audio, and/or video may be recorded.
I consent to use for evaluation _____
2. Course syllabi from before and after participation in the program so we can document changes that were made.
I consent to use for evaluation _____
3. Portfolio of course materials, to include DSJ-related activities and exercises, lists of guest speakers, films, and special events related to DSJ, and samples of student work showing evidence of learning and reflection related to DSJ issues.
I consent to use for evaluation _____
4. Self-evaluation of your experience and professional development at the conclusion of the program.
I consent to use for evaluation _____

C. RISKS

There is a risk of loss of privacy. However, no names or identities will be used in any published reports of the research. Only the research team will have access to the research data. There is a risk of discomfort or anxiety due to the nature of the questions asked; however, the participant can answer only those questions he/she chooses to answer, and can stop participation in the research at any time.

D. CONFIDENTIALITY

The research data will be kept in a password-protected program, and only the research team will have access to the data. Findings will be reported in aggregate as much as possible, e.g. "Some students working on this project felt that..."

If we would like to share information that identifies you, we will request explicit permission from you before disseminating it. These are likely to be products of your work that the research team identifies as exemplary. For example, we may wish to use a syllabus or class activity you create in a publication and request your permission to share your work and your name. If we need to do this, we will request written permission in an email.

All materials, including audio and video documents, will be retained for two years following the conclusion of the study, to allow us sufficient time to analyze this rich data. Two years after the study has ended, all materials containing identifying information will be destroyed, unless you give us explicit permission to continue using the materials. For example, we may wish to show a video of you leading an exemplary class activity in trainings and presentations we give. We will only do so with your explicit permission, which we will request via email.

E. DIRECT BENEFITS

There will be no direct benefits to you. It is hoped that this evaluation will contribute to development and expansion of diversity and social justice learning opportunities on our campus and in other universities, which may benefit students and faculty in the future.

F. COSTS

There will be no cost to you for participating in this research.

G. COMPENSATION

There will be no compensation for participating in this research.

H. QUESTIONS

If you have any further questions about the study, you may contact the researcher by email at sarah.taylor@csueastbay.edu or phone at (510) 885-2155.

Questions about your rights as a study participant, or comments or complaints about the study, may also be addressed to the Office of Research and Sponsored Programs at (510) 885-4212.

I. CONSENT

You have been given a copy of this consent form to keep.

PARTICIPATION IN THIS RESEARCH IS VOLUNTARY. You are free to decline to participate in this research study, or to withdraw your participation at any point, without penalty. Your decision whether or not to participate in this research study will have no influence on your present or future status at California State University East Bay.

Signature _____
Research Participant

Date: _____

Signature _____
Researcher

Date: _____

Written Consent to Participate in the DSJ Pedagogy Guide Interview

California State University East Bay
Informed Consent to Participate in a Research Study
EVALUATION OF THE DIVERSITY AND SOCIAL JUSTICE (DSJ) PILOT PROGRAM
DSJ Pedagogy Guide Component

D. PURPOSE AND BACKGROUND

The purpose of this research study is to evaluate the process and outcomes of the *Diversity and Social Justice (DSJ) Pilot Program*. The Principal Investigator, Sarah Taylor, is an Assistant Professor at California State University East Bay. You are being asked to participate in an interview because you submitted a course syllabi with exemplary DSJ content, or you are a member of the *DSJ Pilot Program Advisory Board*.

E. PROCEDURES

If you agree to participate in this research study, the following will occur:

- You will be interviewed for approximately thirty minutes.
- The interview will be audio taped to ensure accuracy in reporting your statements.
- With your explicit permission, the interview will be video taped.
- The interview will take place at a time and location convenient to you.
- The researcher may contact you later to clarify your interview answers for approximately fifteen minutes.
- You will have the option at the end of the interview to confirm whether you authorize posting to the web guide your audio, video or written text only, or not at all. You will authorize whether or not this will be posted.
- The interviewer will be a master's level student working as a research assistant, or one of the co-investigators on the PEIL project.
- Total time commitment will be forty-five minutes.

F. RISKS

There is a risk of loss of privacy. Only the research team will have access to the research data. There is a risk of discomfort or anxiety due to the nature of the questions asked; however, the participant can answer only those questions he/she chooses to answer, and can stop participation in the research at any time.

D. CONFIDENTIALITY

The research data will be kept in a password-protected program, and only the research team will have access to the data. Findings will be reported in aggregate as much as possible, e.g. "Some instructors interviewed on this project felt that..."

If we would like to share information that identifies you, we will request explicit permission from you before disseminating it. These are likely to be audio, video, or text excerpts of your interview that the research team identifies as exemplary. You will have the option at the end of the interview to confirm whether you authorize posting to the web guide your audio, video or written text only, or not at all. You will authorize whether or not this will be posted.

All materials, including audio and video documents, will be retained for two years following the conclusion of the study, to allow us sufficient time to analyze this rich data. Two years after the study has ended, all materials containing identifying information will be destroyed, unless you give us explicit permission to continue using the materials. For example, we may wish to show a video of your interview in the DSJ Pedagogy Guide. We will only do so with your explicit permission.

E. DIRECT BENEFITS

There will be no direct benefits to you. It is hoped that this evaluation will contribute to development and expansion of diversity and social justice learning opportunities on our campus and in other universities, which may benefit students and faculty in the future.

F. COSTS

There will be no cost to you for participating in this research.

G. COMPENSATION

There will be no compensation for participating in this research.

H. QUESTIONS

If you have any further questions about the study, you may contact the researcher by email at sarah.taylor@csueastbay.edu or phone at (510) 885-2155.

Questions about your rights as a study participant, or comments or complaints about the study, may also be addressed to the Office of Research and Sponsored Programs at (510) 885-4212.

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Signature _____
Research Participant

Date: _____

Signature _____
Researcher

Date: _____