



PROJECT IMPACT  
CALIFORNIA STATE UNIVERSITY EAST BAY  
(510) 885-3868



## Project IMPACT Parental/Guardian Communication Policy

In accordance with the Family Educational Rights and Privacy Act (FERPA), Project IMPACT will not disclose any student information without a signed release of records on file with our program specifically.

Additionally, when a release of records is signed, we like to clarify how we will communicate regarding student information. Project IMPACT is committed to fostering student independence and self-advocacy. With this goal in mind, the program has very specific guidelines regarding parental/guardian communication and involvement.

- Communication is primarily between staff members and student participants. Encourage your child to talk with us directly. Exceptions are made in emergency situations only – including academic, personal, and safety crises.
- Parent(s)/Guardian(s) may share any information they like directly with staff via email or phone. This type of communication is valuable and will always be taken into consideration.
- All services, including meetings with staff and use of the lab, are designed for students only. Exceptions are made if a student is a minor.

If you have any questions or would like any additional information regarding this policy, please do not hesitate to contact us.