

**STUDENT AUTHORIZATION TO OPERATE
PRIVATELY OWNED VEHICLE**

Student Name: _____ Driver's License # _____
Student ID # _____ State _____ Exp Date _____
Course/Organization _____ Vehicle License # _____
Program/Activity _____ Make/Model _____
Destination _____ Registered Owner _____
Departure Date/Time _____ Insurance Provider _____
Return Date/Time _____ Insurance Policy # _____
Passengers _____

1. Certification

I hereby certify that, whenever I drive a privately owned vehicle to or from a University-affiliated event, I will have a valid driver's license in my possession, all persons in the vehicle will wear safety belts, and the vehicle shall always be:

- a. Covered for liability insurance for the minimum amount prescribed by State Law (\$15,000 for personal injury to, or death of one person; \$30,000 for injury to, or death of, two or more persons in one accident; \$5000 property damage).
- b. Equipped with safety belts in operational condition.
- c. To the best of my knowledge, the vehicle is in safe mechanical condition as required by law and adequate for the work to be performed.

I further certify that I have no outstanding traffic warrants.

I further certify that while using a privately owned vehicle on University-affiliated business I will report all accidents to the CSU Hayward Motor Pool (510/885-3074) and form Std 270 will be completed and filed within 48 hours of the accident.

I understand that in the case of an accident my personal vehicle insurance will be the **primary coverage**.

2. Approval

Proof of insurance has been verified and use of privately owned vehicle on State business is approved.

(Signature & Title) Date _____

3. Student POV Operator

(Signature) Date _____

(RM50)