Meeting Notes – September 25, 2017 9:00am to 9:30am SF 329
Communication Subcommittee of Semester Conversion

PRESENT
Jesse Cantley, Mike Hedrick, Lindsay McCrea, Glen Perry,

ABSENT
Kendrick Ali, Larry Bliss, Maureen Scharberg,

GUESTS

AGENDA
Approved

MINUTES
Approved

AGENDA ITEM

1. Updates: Freshman Info Piece - L. McCrea
   • Discussed briefly information regarding the Prospective fall 2018 students

2. Al Fresca 9/27/17 and Preview Day 10/14/17 – L. McCrea/M. Hinrichs
   • Discussed plans and logistics for the upcoming Al Fresco Day on Wednesday, September 27, 2017. Having flyers printed to hand out to students. 100 “See Your Advisor” flyers and 100 Quarter to Semester Conversion Information Guide – transforming for Student Success flyers. These will be given out at Al Fresco
   • Preview Day will be Saturday, Oct. 14, 2017. Lindsay will talk with students about semester conversion and advising. There will be no handout that day.
   • Lindsay will bring laptop and set it up to show the Semester Conversion website.

3. New Business
   • Mike updated the members about the Excom Retreat he attended. He said he let the Excom members know that if they are intending to make policy changes that will affect semester conversion it should be done by fall quarter.
   • Mark mentioned raising this issue up again tomorrow at first ExCom meeting
   • Mike said he would also have a brief discussion about U-hour and the work that is currently being done by the SC Co-Curricular and Student Support subcommittee. He suggested having Diana Balgas come and give a report at some point to ExCom
   • Mark mentioned the 3 year pilot – ExCom needs to review time module model and invite Diana to give update about what’s going on in her Co-Curricular subcommittee.
   • First semester conversion steering committee meeting will spotlight presentations – Diana B will present a U-Hour update report.
   • Discussed having Raphael Hernandez at the steering committee meeting to talk about schedules.
   • Two consecutive ExCom meetings October 10 and October 17. Mark thinks this will be a good time to have an update from Diana Balgas, and possibly Raphael, with idea of getting feedback and potentially putting on senate agenda. Or sending back to steering committee and finding time in November. Lindsay thinks this might be premature to send to senate right now.
   • Raphael’s take might be interesting for the senate to hear.
   • Mark mentioned that the Provost referenced the schedule report, informally at the ExCom retreat.
   • Lindsay reported to the subcommittee that there are three different groups working on U-hour: Organization, Process and Planning.
   • Mike said he’d already conveyed the information about the three different groups working on U-Hour at the info ExCom retreat.

Meeting adjourned: 9:35 am