

SPEECH, LANGUAGE, AND HEARING SCIENCES

B.S. Speech Pathology and Audiology

M.S. Speech-Language Pathology

Preparing For Graduation

Undergraduate Students

Second semester of junior year

- Verify that you have completed the University Writing Skills Requirement.
- Check your MyCSUEB “Degree Audit Report” (DAR) and email any discrepancies to marianna.wolff@csueastbay.edu

One semester before the term you plan to graduate:

- 1) Apply for graduation through MyCSUEB by the posted deadline, available at [Important Dates](#)
 - Sign in at MyCSUEB; go to the Student tab and then to the “Student Records Services” section at the bottom; look for “Apply for Graduation”.
 - More general information at [How to Graduate](#)
- 2) Bring the Department ASC a completed copy of your Unofficial B.S. Degree Audit form, available in the “Undergraduate” [section](#) of the department website.

The Department ASC will complete the major check and email you your status, including a list of In Progress, and To Be Completed courses. If appropriate, you will be referred for advisement.

If you find you will not be able to finish your graduation requirements, you may update your graduation to a future term; instructions are [here](#).

Graduate Students

First internship

- 1) See your advisor to confirm that you’re on track.
 - Your student file must be present; ask your advisor to update the Advising Grid in your file.
- 2) If you are planning to apply for the Speech-Language Pathology Services Credential, please start collecting the following information in preparation to submit to the Credential Student Service Center, AE235:
 - Certificate of Clearance
 - Negative TB test
 - Basic Skills Proficiency Requirement
 - passing CBEST score report (this is the usual method)
 - passing CSET Writing Skills subtest #142 score report
 - passing basic skills test from another state
 - results on CSU EAP – Math and English result: College Ready’ or ‘Exempt’ ‘College Ready’ or ‘Exempt’
 - CSU Placement Test results – Entry Level Math (ELM): 50 or English Placement Test (EPT): 151

(continued)

One semester before the term you plan to graduate:

- 1) Apply for graduation through MyCSUEB by the posted deadline, available at [Important Dates](#)
 - Sign in at MyCSUEB; go to the Student tab and then to the “Student Records Services” section at the bottom; look for “Apply for Graduation”.
 - More information at [How to Graduate](#)
- 2) See your advisor to verify degree requirements are on track for completion by the end of the quarter.
 - Your student file must be present
 - Ask your advisor to update the Advising Grid in your file.

If you find you will not be able to finish your graduation requirements, you may update your graduation to a future term; instructions are [here](#).

When all coursework and clinical hours requirements are completed

Meet with Department Chair

- Your student file and summary of CALIPSO clock hours must be present.
 - Use the “2005 Clinic Clockhour DB” version of your clock hours summary
- Sign off with Department Chair on ASHA CCC’s application, and California license application. Refer to the department [Resources](#) webpage for forms.
- Complete [application process](#) for the Speech-Language Pathology Services Credential if planning to apply.

Please note that this credential is considered a two-year Preliminary Credential; you must complete the Praxis and additional work experience (normally through the CFY) to apply for the Clear credential. Refer to https://www.ctc.ca.gov/docs/default-source/leaflets/cl879.pdf?sfvrsn=6dbc777c_2 for additional information.

Note about the Praxis: When the Praxis is taken, request that the scores be sent to Cal State East Bay.