View Name
Only your primary (legal) name is displayed on the Personal Information Summary. To change this information, visit the Payroll Office and provide the appropriate documentation. Preferred names are not currently displayed, but can be updated by visiting Human Resources.

View Name (MyCSUEB)
1. Login to MyCSUEB
2. Navigate to the Employees tab (it may open to the Employees tab)
3. Click Personal Information Summary
   - The information is displayed at the top of the page

View Name (HEBPRD)
1. Login to HEBPRD
2. Click Self Service
3. Click Personal Information
4. Click Personal Information Summary
   - The information is displayed at the top of the page