

Start Your Career Journey and Explore

Log on using
your NetID and
password

Answer initial
questions

Complete your
profile for better
results



Use the job search
features to find
positions and paid
internships

Don't forget to register for
workshops, search for
employers and
companies, and locate
upcoming career events



csueastbay.edu/handshake-students

Student Best Practices

csueastbay.edu/handshake-students

1. STAND OUT

- Complete your Handshake profile thoroughly
- Upload your resume to help complete your profile
- Keep your account updated
- Make your profile public to fellow students and employers
- Add social links and connect with other students and alumni



2. EXPLORE WHAT'S HAPPENING

- Register for career events and mark your calendar
- Prepare and participate in campus workshops, fairs, virtual and other events



3. SEARCH FOR OPPORTUNITIES

- Search for internships, job titles, employers, or skills
- Utilize "My Favorite Jobs" feature
- Apply for interesting jobs that meet your skill set



4. RESEARCH EMPLOYERS

- Search and discover various organizations
- Plan to attend their events and connect with their contacts

5. STAY IN THE KNOW

- Frequently visit the AACE website and Handshake for the latest
- Schedule a career appointment with an AACE counselor
- Explore the Handshake's Help Center for best practices



Academic Advising and Career Education
Student Services & Administration Bldg
Suite SA 2300
Monday, Tuesday, Thursday 9am - 6pm
Wednesday 11am - 6pm, Friday 9am - 5pm
510-885-3621 aace@csueastbay.edu

