



Social Science Resume

"Connecting Curriculum and Career"

Seniorita Pioneer

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SUMMARY

- Five years experience in collaborating with various entities to improve educational opportunities for youth
- Five years experience with curriculum development for K – 12th graders
- Five years experience data collection, assessment and implementation based on results
- Computer Skills: Microsoft Office, Internet, email

EDUCATION

Bachelors of Arts, Human Development option, Adolescent Development; Minor: Sociology May 2018
California State University, East Bay, Hayward, CA

Associates of Arts - Transfer, Sociology May 2016
Ohlone College, Fremont, CA

EXPERIENCE

- YEP Program Leader & Sub Site Coordinator**, Hayward Unified, Hayward, CA **3/2011 - Present**
- Sub Site Coordinator- Create after-school academic curriculum and tutoring aligned with state and local standards and recreational, athletic, and other education functions like bullying prevention and CPS reporting.
 - Collaboration with community based organizations and the Hayward Community and Site Administrators, and recruit guest speakers and volunteers for career development and work experience trainings weekly.
 - Collect data, prepare reports, and make presentations to administrators and after School Directors monthly.
 - Program Leader- Prepare and supervise daily educational activities for students
 - Assist up to 50 students in completing their homework, projects, and school work daily
 - Support parents to help their child improve as a student and as a person in school and in their social life
 - Motivate students to do their best in school and teach them how to work in teams
- Marketing and Receptionist, Oakland**, International Airport, Oakland, CA **2/2015 - 8/2016**
- Evaluated airport's customer service by facilitating surveys and collecting feedback 200+ daily
 - Explained airport procedures and guidelines to passengers and assist passengers by translating when necessary
- Recreation Leader** Hayward Area Recreation Park District, Hayward, CA (Summers) **10/2010 - 4/2012**
- Prepared daily activities and games for up to 35 elementary students
 - Supervised up to 100 students in various activities, events and games
 - Helped students in groups of five to build their self-esteem while playing games and activities.
 - Encouraged and maintained positive communication between the students and other classes
 - Observed and managed behavior of students in the classroom and outdoors