

2024 Panetta Congressional Internship Program

APPLICATION COVER SHEET

Please complete and submit with resume, essay, transcript(s), and graded paper to Andrea Lum, Office of the President, andrea.lum@csueastbay.edu by **noon, Monday April 8, 2024**.

First Name: _____ Last Name: _____

Academic Level as of Fall 2024: Junior ___ Senior ___ Major _____

Phone: (day) _____ (evening) _____

Email: _____

Statement of Understanding

- I verify that I am a U.S. citizen and a state of California resident
- I have never been sanctioned under the California Code of Regulations, Title 5, Article 2 (Student Discipline), Section 41301
- I have not held this internship in previous years
- I will be either a Junior or a Senior during the Fall 2024 Semester; note, this program is open to *undergraduate* level students only.
- I understand that if I am a finalist, proof of requisite COVID-19 vaccinations and booster are required and I will be subject to a background investigation
- I understand that this program requires a full-time commitment from August 4 to December 6, 2024. No extra-curricular or outside courses are allowed, including: scheduling of LSAT, GRE, MCAT, or other graduate school preparation classes and/or exams during the internship.

Signature: _____

A complete application will consist of ALL the following:

- ____ Completed application cover sheet (this document)
- ____ Up-to-date resume that emphasizes your qualifications for the internship
- ____ **Two page essay** stating reasons for your interest in the Panetta Institute's Congressional Internship Program
- ____ Academic Transcript (official or unofficial), including community/junior college work and/or other college/university work
- ____ Copy of a recently graded paper with professor's comments and grade accompanying or written on the paper (at least **3 pages** in length, blackboard printout of comments is acceptable)

Application due: **Monday April 8, 2024** by 12:00 p.m.

Submit materials via email to: Andrea Lum andrea.lum@csueastbay.edu