#### **Prohibited Conduct**

#### **Sexual Assault**

- Sexual Harassment
- Sex/Gender-Based Discrimination and Harassment
- Sexual Exploitation
- Dating and Domestic Violence
- Stalking
- Consensual Employee/Student Relationships

# UNDERSTANDING TITLE IX

### **CSU Non Discrimination Policy**

**Incident Reporting Form** 

# TITLE IX COORDINATOR

Coordinates the University's compliance with Title IX, Oversees the University's response to reports of prohibited conduct in compliance with Federal and State laws.

# RESPONSIBLE EMPLOYEES

Required to report any information regarding a potential violation in a timely manner to the the Title IX Office

# CONFIDENTIAL EMPLOYEES

Includes licensed medical, clinical and mental health professionals and confidential campus advocates. Information shared with them in their confidential roles cannot be shared.

**FILING A REPORT:** A person who has experienced or witnessed prohibited conduct may report the matter online, by email, or in person at the Title IX Office located in Student Administration Building, Rooms 1108 and 1109

**SUPPORTIVE MEASURES**: Interim and supportive measures are offered and designed to mitigate the effects of the alleged prohibited conduct and prevent recurrences. Supportive measures are individualized services reasonably available that are non-punitive, non-disciplinary, and not unreasonably burdensome to the other party while designed to ensure equal educational access, protect the safety, or deter sexual harassment.

<u>UNIVERSITY RESPONSE</u>: Once a report of prohibited conduct is submitted, the Title IX Office reviews the information to determine whether it may constitute a possible violation of the <u>CSU Non Discrimination</u> <u>Policy</u>

**INFORMAL RESOLUTION**: Cases can transition from a formal investigation to an informal resolution throughout the investigation process. Both parties must consent to engage in an informal resolution.

**INVESTIGATION**: CSU utilizes a 3-track system for matters considered for investigation. Track 1 and 2 involve a campus hearing and Track 3 is a non-hearing and the investigator determines findings and recommends whether there is a violation of CSU policy.

**HEARING:** If an early resolution is not reached and an investigation is conducted, a case may conclude in a hearing. Both parties meet with a hearing officer and are given a chance to speak about the incident. Afterward the Hearing Officer delivers a ruling on the matter to the campus.

# WHAT TO EXPECT WHEN REPORTING TO TITLE IX

# REPORT OF PROHIBITED CONDUCT

A TITLE IX/ SEXUAL MISCONDUCT REPORT CAN BE SUBMITTED THROUGH OUR ONLINE REPORTING LINK, VIA EMAIL, OR IN PERSON. PLEASE SEE THE LINKS BELOW.

## **INITIAL ASSESMENT**

ONCE A REPORT OF PROHIBITED CONDUCT IS SUBMITTED, THE REPORT IS REVIEWED TO DETERMINE WHETHER IT MAY CONSTITUTE A POSSIBLE VIOLATION OF CAMPUS POLICY. IF THE INFORMATION APPEARS TO RISE TO PROHIBITED CONDUCT, THE TITLE IX COORDINATOR OR DESIGNEE WILL CONDUCT OUTREACH TO THE PARTY WHO MAY HAVE EXPERIENCED HARM.

### INITIAL OUTREACH

TITLE IX WILL REACH OUT TO THE PERSON WHO ALLEGEDLY EXPERIENCED THE HARM VIA PRIVATE LETTER. THE LETTER CONTAINS INFORMATION ABOUT THEIR RIGHTS, AVAILABLE RESOURCES /SUPPORTIVE MEASURES, AND AN INVITATION TO MEET TO DISCUSS THE MATTER FURTHER.

#### **INTAKE MEETING**

THE TITLE IX COORDINATOR/ TITLE IX DESIGNEE FOR THE PURPOSES OF REVIEWING THE PARTY'S RIGHTS, AVAILABLE RESOURCES, SUPPORTIVE MEASURES, AND RESOLUTION OPTIONS. AN ADVISOR/SUPPORT PERSON CAN ATTEND ANY MEETING THROUGHOUT THE PROCESS.

INTERIM & SUPPORTIVE MEASURES

EXPLORE OPTION, INVESTIGATION & INFORMAL RESOLUTIONS INTERIM AND SUPPORTIVE MEASURES ARE THOSE DESIGNED TO MITIGATE THE EFFECTS OF THE ALLEGED CONDUCT AND PREVENT ITS RECURRENCE. EXAMPLES: REFERRALS ON/OFF-CAMPUS, NO-CONTACT DIRECTIVES, HOUSING ACCOMMODATIONS, AND WORK ACCOMMODATIONS.

TO HOLD A RESPONDENT ACCOUNTABLE FOR THE ALLEGED CONDUCT, THE REPORTER CAN PURSUE ANY OF THE FOLLOWING: ADMINISTRATIVE PROCESS INVESTIGATION/INFORMAL RESOLUTION, CRIMINAL PROCESS, BOTH, OR NONE

WEBSITE: <u>HTTPS://WWW.CSUEASTBAY.EDU/ADMINISTRATION/TITLE-IX/INDEX.HTML</u> EMAIL: TITLE9@CSUEASTBAY.EDU, LOCATION: SA 1108 & SA 1109