Understanding conditional admission

Cal State East Bay uses self-reported information and a review of partial transcripts with in-progress coursework to determine initial admission eligibility. All initial admission offers are conditional and contingent upon the completion of in-progress coursework and final review of all admissions requirements, including evaluation of all official transcripts.

Most applications meet the conditions of admission but occasionally some may not. Common reasons are:

• Failure to meet document deadlines
• Failing to meet the published admissions requirements, such as:
  – Official final transcripts that do not reflect the courses and grades indicated on your admission application
  – Failure to complete planned or in-progress courses listed on your admission application

– Your cumulative grade point average falling below the required minimum

It is important that you call 510-885-3500 to speak with an Admissions Counselor if you believe that you are at risk for not completing the terms of your conditional admission offer.

Educational Opportunity Program (EOP)

csueastbay.edu/EOP

Students who indicate an interest in the Educational Opportunity Program on their Cal State Apply application must also submit an EOP application and all additional required documents to be considered for the program. Cal State East Bay only accepts fall semester applications for the Educational Opportunity Program. Fall students admitted to Cal State East Bay through EOP may also be required to attend a Summer Bridge program as an admission condition. Please contact the EOP Office at 510-885-4683 or eopadmissions@csueastbay.edu with any questions.
CONGRATULATIONS ON YOUR ACCEPTANCE TO CAL STATE EAST BAY AND WELCOME TO OUR COMMUNITY OF PIONEERS!

AT CAL STATE EAST BAY, we’ve got great views and an eye on your future. Congratulations on being admitted* and welcome! With orientation, programs, and a residence hall just for transfers, are confident that you’ll enjoy your time here while working toward making your dream a reality. Here are some helpful steps to ensure a smooth transition.

- **Apply for financial aid**
  - fafsa.ed.gov or dream.csac.ca.gov
  
  Be sure to submit a Free Application for Federal Student Aid (FAFSA) application as soon as possible at fafsa.ed.gov. Use the Cal State East Bay School Code 001138 when applying. U.S. citizens, permanent residents, or eligible noncitizens can apply for financial aid. Noncitizens who attended a California high school for at least three years can fill out a California Dream Act application at dream.csac.ca.gov.

- **Horizon email**
  - horizon.csueastbay.edu

  After your NetID is activated, you can set up your Horizon Email account. This is where important University communication will be sent about your academic status, classes, fees, financial aid, and more. In addition, this is also the email address professors will use to communicate with you. It is your responsibility to check your Horizon email (horizon.csueastbay.edu) regularly for official University notices and updates. You can log in to your Horizon email account with your NetID and password.

- **MyCSUEB**
  - csueastbay.edu/mycsueb

  MyCSUEB is your personal student portal. This is where you can check the status of your application and any outstanding requirements. Financial aid and registration information is also available through MyCSUEB. It is important that you check your MyCSUEB “To Do List” regularly for items that need to be submitted to complete your application. Items that require your attention are indicated with status of “Initiated”. You must submit all requested documents by their deadlines. NetID and password are required to access MyCSUEB.

- **Accept your offer of conditional admission**
  - csueastbay.edu/mycsueb

  Upon being admitted, select “Accept Admission” from the left side of the page in MyCSUEB. There is a required $110 pre-enrollment fee that helps pay for orientation, which all enrolling transfers must participate in. You must submit this fee as part of accepting your offer of admission. This fee is nonrefundable and due by May 1 (for fall semester), Nov. 1 (for spring semester) or 30 days following your acceptance, whichever date is later.

- **Apply for campus housing**
  - csueastbay.edu/housing

  The Student Housing portal opens in early March for fall and November for spring. Students interested in on-campus housing should check the website frequently for important dates and information regarding accommodation options. The housing application and contract are on the Housing portal and can be completed online.

- **Submit immunization documentation**
  - csueastbay.edu/shcs

  Complete and submit your immunization requirement form to Student Health and Counseling Services. Only those enrolled in totally online degree programs (without on-campus meetings or examinations) are exempted from completing this form.

- **Attend Transfer Orientation**
  - csueastbay.edu/orientation

  Attending Transfer Orientation is required. More information about Orientation is available on the Orientation website csueastbay.edu/orientation to locate the specific orientation dates and to register through MyCSUEB. As dates fill quickly, respond early for the best choice.

- **Clearing Admission Conditions**

  Incoming transfers must submit all final, official transcripts by July 1 for fall semester and Oct. 1 for spring semester from any colleges or universities you have attended. Transcripts with final grades for all courses must be submitted to maintain your eligibility to enroll. Request that your institution send electronic transcripts to accelerate processing time. Previously opened, scanned transcripts or transcripts emailed directly from students are considered unofficial and cannot be used to fulfill admission requirements and evaluated for transfer credit. Only transcripts sent directly from the institutions or a 3rd party vendor on behalf of the institutions are accepted.

  Institutions that can send official transcripts electronically may send them to electronictranscripts@csueastbay.edu. Official documents in sealed envelopes can be delivered in person to the Enrollment Information Center in the Student Services and Administration building on the Hayward campus or at the Academic Services Center on the Concord campus.

  School code etranscripts: 00113800
  Test Score ETS school code: 4011
  They can also be mailed to:
  Office of Admissions
  Cal State East Bay
  25800 Carlos Bee Blvd.
  Hayward, CA 94542
  This may take up to three weeks to process your document and for your “To-Do List” items in your MyCSUEB account to be updated. Avoid delays — apply early, and submit documents as soon as possible in the approved format.

  For a complete list of admissions deadlines, visit csueastbay.edu/deadlines.

- **Pay your tuition and fees**
  - csueastbay.edu/student-financial-services

  Fees are due after registering for classes. Check your MyCSUEB account under the “Finances” section to view your payment due date. You can pay in full or sign up for a payment plan. Visit csueastbay.edu/registrar/register/fees.html for details.

*All acceptances are conditional and contingent upon the successful completion of ongoing coursework.*