

# REPORT

# IMPROPER

# ACTIVITY



**Shirley Mar**  
**CSUEB Whistleblower Administrator**  
**510-885-4326**  
[shirley.mar@csueastbay.edu](mailto:shirley.mar@csueastbay.edu)



Contact the Whistleblower Hotline by phone, web, or mail

Phone  
**(800) 952-5665**

Web  
[www.auditor.ca.gov](http://www.auditor.ca.gov)

## WHAT TO REPORT

Improper acts by a state agency or employee, such as:

- Violation of state or federal law.
- Noncompliance with an executive order, a Rule of Court, the State Administrative Manual, or the State Contracting Manual.
- Misuse or waste of state resources.
- Gross misconduct, incompetence, or inefficiency.

Some of the most commonly reported improper acts include misuse of state property, improper travel expenditures, and time and attendance abuse.

The California State Auditor does not have the authority to investigate violations of a department's internal policies or procedures.

## COMPLAINTS ARE INVESTIGATED

The California State Auditor investigates complaints and reports the results of substantiated allegations to the:

- Head of the employing agency.
- Legislature, Governor, and appropriate law enforcement agencies.
- General public, keeping identities confidential.

## WHISTLEBLOWERS ARE PROTECTED

The Whistleblower Protection Act requires the California State Auditor to protect your identity.

It also prohibits intimidation, threats, or coercion by state employees that could interfere with your right to disclose improper governmental activities.

If you feel that you have been retaliated against for reporting an improper governmental activity, you should report this immediately to one of the following agencies:

- State and court employees: write to the State Personnel Board at 801 Capitol Mall, MS53, Sacramento, CA 95814.
- University of California (UC) employees: contact the locally designated official for the UC facility at which you are employed.
- California State University employees: write to the Vice Chancellor of Human Resources at 401 Golden Shore, Long Beach, CA 90802 or contact the appointed campus administrator.

## HOW TO REPORT



**(800) 952-5665** phone  
**(916) 322-2603** fax



Investigations  
California State Auditor  
P.O. Box 1019  
Sacramento, CA 95812



[www.auditor.ca.gov/hotline](http://www.auditor.ca.gov/hotline)  
Note: complaints not accepted via e-mail

Pursuant to California Government Code section 8548.2, each state agency shall post this notice at its state office(s) in locations where employee notices are maintained. In compliance with California Labor Code section 1102.8, if you have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees, call the California State Attorney General's Whistleblower Hotline at 1-800-952-5225.