



**Educational Effectiveness Council (EEC) Agenda
December 7th, 2023, 10:00am - 11:00am, Zoom**

Zoom Meeting

<https://csueb.zoom.us/j/85831645216?pwd=cjhmcG56NGt0NVpBL20wUTJkRnZNUT09>

Meeting ID: 858 3164 5216

Passcode: 865904

1. Updates (Mitch Watnik, 5 minutes)
 - a. Next term, we will need to collect about 4-5 exemplary syllabi electronically from each college that will be shared with WSCUC demonstrating a variety of degree levels (UG, graduate) and modality (online, hybrid, on-ground); the details will come in early spring.
 - b. EEC faculty: please [submit](#) college reports of your contributions by 12/22/23, last duty day
2. WSCUC Reaffirmation Institutional Report updates (Sarah Nielsen, 10 minutes)
 - a. [Schedule](#) remains on track with writing of Institutional Report
 - b. Seeking input from associate deans and faculty for [Institutional Exhibit #6 Teaching and Learning](#): Requesting at least one example from each college by 12/22
3. ILO Assessment Briefing (Julie Stein, 10 minutes)
 - a. [CTL Closing the Loop University Summary Report](#) due 2/16; ILO Subcommittee on 2/19/24, CAPR on 2/29/24, ExCom on 3/12/24 and Senate on 3/19/24
 - b. EEC Faculty Advisory Group scheduled January-March for assessment of [ILO Written Communication courses](#)
 - c. Starting planning for selection of 10 upper division GE "B" and "D" courses instructed in fall 2024 to assess Information Literacy through ILO Subcommittee in spring 2025
4. College Assessment Updates: (All, 30 minutes) **Updates on college Teamwork and Leadership Closing the Loop college assessment meetings:**
 - Colleges*
 - a. College of Science: Danika LeDuc, Ana Almeida
 - b. College of Business and Economics: Vish Hegde, Bala Rajan
 - c. College of Letters, Arts and Social Sciences: Linda Ivey, Michael Schmeltz
 - d. University Libraries: Stephanie Alexander
 - e. College of Education and Allied Studies: Ana Garcia-Nevarez, Paul Carpenter, Shadi Roshandel
 - University-Wide*
 - f. General Education: Kevin Kaatz, Nancy White
 - g. Graduate Studies: Kevin Brown
 - h. Institutional Effectiveness and Research: Kevin Gin
 - i. Office of Faculty Development: Keri O'Neal
 - j. Student Center for Academic Achievement (SCAA) Rachel Brunson

5. FYI: 2023-24 Academic Year EEC Meeting Dates: first Thursday of the month 10:00 am-11:00 am via Zoom: December 7th, February 1st, March 7th, April 11th, May 2nd
6. FYI: 2023-34 Curriculum and Assessment Due Dates
 - a. Leadership & Teamwork Closing the Loop Meetings: fall 2023
 - b. Leadership & Teamwork Closing the Loop Report: February 10th; (CAPR 2/15, ILO Subcommittee 2/29, ExCom 2/27, Senate 3/5)
 - c. ILO Written Communication:
 - i. Course alignment to an assignment (early Fall 2023)
 - ii. Assessment by EEC faculty (Spring 2024)
 - d. [Curriculum Calendar](#)
 - e. CAPR Annual Reports due 10/1
 - f. CAPR [Five-year review calendar](#) and [deadlines](#). Final completed review due May 15th.
7. FYI: [Funded Faculty Major Duties and Responsibilities](#)
8. FYI: Funded Faculty Fall 2023 reports due December 22, 2023 (last duty day)