



**Educational Effectiveness Council (EEC) Agenda  
February 1st, 2024, 10:00am - 11:00am, Zoom**

Zoom Meeting

<https://csueb.zoom.us/j/84854454931?pwd=L2RFRmczTlpoWS9ROkhwaUdjaVpHdz09>

Meeting ID: 848 5445 4931

Passcode: 238600

1. Updates (Mitch Watnik, 10 minutes)
  - a. This term, we need to collect 5 exemplary syllabi electronically from each college by 3/25/24 that will be shared with WSCUC as part of reaffirmation demonstrating a variety of degree levels (UG, graduate, doctoral), modality (online, hybrid, on-ground) courses that don't meet prescribed hours (e.g. internships, labs, independent study)
    - i. [Requirements](#)
    - ii. Place syllabi [here](#) in your college folder
  - b. EEC faculty: thank you for your [contributions](#) in the fall; please let your Associate Dean know if you wish to continue with EEC as service in 2024-25 by end of March
2. WSCUC Reaffirmation Institutional Report updates (Sarah Nielsen, 5-10 minutes)
  - a. [Schedule](#) continues to be on track with writing of Institutional Report with third drafts of report completed
  - b. Provost and President to review between now and March; cabinet, AALT, and Institutional Review Committees including the EEC to review in late March-mid April; faculty, staff, students can review and comment between 4/25 - 5/17
  - c. Your review and comments appreciated now on the two Institutional Report exhibits:
    - i. [Institutional Exhibit #6](#): Teaching & Learning
    - ii. [Institutional Exhibit #4](#): Integrated Assessment
  - d. EEC working session to be scheduled in early April to discuss your feedback on Institutional Report draft with focus on sections most relevant to colleges
3. Summary CSU Presentation (Ana Almeida, 5 minutes)
  - a. Highlights from [CSUEB presentation](#) to CSU Assessment Community on 12/1/23; approaches campus has collectively contributed to building a positive culture of continuous improvement over time
4. Save the Date: CSU Assessment Workshop (Kevin Kaatz, Nancy White, 2 minutes)
  - a. GE Assessment in a Time of Budget Cuts, Friday March 8th, 9:00 - 10:00
5. ILO Assessment Briefing (Julie Stein, 10 minutes)
  - a. [2022-23 Closing the Loop: CTL Closing the Loop University Summary Report](#) due 2/16; ILO Subcommittee on 2/19/24, CAPR on 2/29/24, ExCom on 3/12/24 and Senate on 3/19/24
  - b. [2023-24 Assess](#): EEC Faculty Advisory Group began assessment of [ILO Written Communication courses](#)

- c. [2024-25 Planning](#): Select 10 [upper division GE "B" and "D" courses](#) instructed in fall 2024 to assess Information Literacy in spring 2025 by ILO Subcommittee
  - d. EEC Working Sessions -1) Identify course sections for Information Literacy Assessment, 2) Review Institutional Report Draft (focus standards 2, 4, early April)
6. College Assessment Updates: (All, 20-25 minutes) **Include summary of Teamwork and Leadership Closing the Loop from your college:**
- Colleges*
- a. College of Science: Danika LeDuc, Ana Almeida
  - b. College of Business and Economics: Lynn Bowes-Sperry, Bala Rajan
  - c. College of Letters, Arts and Social Sciences: Linda Ivey, Michael Schmeltz
  - d. University Libraries: Stephanie Alexander
  - e. College of Education and Allied Studies: Ana Garcia-Nevarez, Paul Carpenter, Shadi Roshandel
- University-Wide*
- f. General Education: Kevin Kaatz, Nancy White
  - g. Graduate Studies: Kevin Brown
  - h. Institutional Effectiveness and Research: Kevin Gin
  - i. Office of Faculty Development: Keri O'Neal
  - j. Student Center for Academic Achievement (SCAA) Rachel Brunson
7. INFORMATION ITEM: Spring 24 Academic Year EEC Meeting Dates: first Thursday of the month 10:00 am-11:00 am via Zoom: March 7th, April 11th, May 2nd
8. INFORMATION ITEM: 2023-34 Curriculum and Assessment Due Dates
- a. ILO Written Communication:
    - i. Course alignment to an assignment (early Fall 2023)
    - ii. Assessment by EEC faculty (Spring 2024)
  - b. [Curriculum Calendar](#)
  - c. CAPR Annual Reports due 10/1
  - d. CAPR [Five-year review calendar](#) and [deadlines](#). Final completed review due May 15th.
9. INFORMATION ITEM: [Funded Faculty Major Duties and Responsibilities](#)