1. Updates (Mitch Watnik, 5 minutes)
   a. Status of College Syllabi Collection? We need to collect 5 exemplary syllabi electronically from each college by 3/25/24 that will be shared with WSCUC as part of reaffirmation demonstrating a variety of degree levels (UG, graduate, doctoral), modality (online, hybrid, on-ground) courses that don’t meet prescribed hours (e.g. internships, labs, independent study)
      i. Requirements
      ii. Place syllabi [here](http://www.csueb.zoom.us/j/82444017710?pwd=alNpcGUzdW9SaS9Qb3Y4ZHIPSmN5QT09) in your college folder
   b. EEC faculty Please let your Associate Dean know if you wish to to continue with EEC as service in 2024-25 by end of March

2. WSCUC Reaffirmation Institutional Report updates (Sarah Nielsen, 5 minutes)
   a. Faculty, staff, students can review and comment between 4/25 - 5/17
   b. EEC working session scheduled March 28th to get your input on Institutional Report, Standard 2

3. ILO Written Communication Assessment (Ana, EEC Faculty, 5-10 minutes Discussion)
   a. Results (Just completed)

4. ILO Assessment Briefing (Julie Stein, 5 minutes)
   a. 2022-23 Closing the Loop: CTL Closing the Loop Report; ILO Subcommittee 2/19/24; CAPR 2/29/24; ExCom 3/12/24; Academic Senate presentation 3/19/24
   b. 2023-24 Assess: EEC Faculty Advisory Group completed assessment of ILO Written Communication courses
   c. 2024-25 Planning: EEC working session March 14th to select 10 upper division GE “B” and “D” courses instructed in fall 2024 to assess Information Literacy in spring 2025 by ILO Subcommittee
      i. Draft [Signature Assignment](http://www.csueb.zoom.us/j/82444017710?pwd=alNpcGUzdW9SaS9Qb3Y4ZHIPSmN5QT09) instructions
      ii. Draft [communication](http://www.csueb.zoom.us/j/82444017710?pwd=alNpcGUzdW9SaS9Qb3Y4ZHIPSmN5QT09) to faculty

5. College Assessment Updates: (All, 25-30 minutes)
   a. College of Science: Danika LeDuc, Ana Almeida
   b. College of Business and Economics: Lynn Bowes-Sperry, Bala Rajan
   c. College of Letters, Arts and Social Sciences: Linda Ivey, Michael Schmeltz
   d. University Libraries: Stephanie Alexander
   e. College of Education and Allied Studies: Ana Garcia-Nevarez, Paul Carpenter
   f. General Education: Kevin Kaatz, Nancy White
g. Graduate Studies: Kevin Brown
h. Institutional Effectiveness and Research: Kevin Gin
i. Office of Faculty Development: Keri O’Neal
j. Student Center for Academic Achievement (SCAA) Rachel Brunson

6. INFORMATION ITEM: Spring 24 Academic Year EEC Meeting Dates: first Thursday of the month 10:00 am-11:00 am via Zoom: April 11th, May 2nd

7. INFORMATION ITEM: 2023-34 Curriculum and Assessment Due Dates
   a. ILO Written Communication:
      i. Course alignment to an assignment (early Fall 2023)
      ii. Assessment by EEC faculty (Spring 2024)
   b. Curriculum Calendar
   c. CAPR Annual Reports due 10/1
   d. CAPR Five-year review calendar and deadlines. Final completed review due May 15th.

8. INFORMATION ITEM: Funded Faculty Major Duties and Responsibilities