



**Educational Effectiveness Council (EEC) Agenda**

**March 7th, 2024, 10:00am - 11:00am, Zoom**

<https://csueb.zoom.us/j/82444017710?pwd=aNpcGUzdW9SaS9Qb3Y4ZHlPSmN5QT09>

Meeting ID: 824 4401 7710

Passcode: 618300

1. Updates (Mitch Watnik, 5 minutes)
  - a. Status of College Syllabi Collection? We need to collect 5 exemplary syllabi electronically from each college by 3/25/24 that will be shared with WSCUC as part of reaffirmation demonstrating a variety of degree levels (UG, graduate, doctoral), modality (online, hybrid, on-ground) courses that don't meet prescribed hours (e.g. internships, labs, independent study)
    - i. [Requirements](#)
    - ii. Place syllabi [here](#) in your college folder
  - b. EEC faculty Please let your Associate Dean know if you wish to continue with EEC as service in 2024-25 by end of March
2. WSCUC Reaffirmation Institutional Report updates (Sarah Nielsen, 5 minutes)
  - a. Faculty, staff, students can review and comment between 4/25 - 5/17
  - b. EEC working session scheduled March 28th to get your input on Institutional Report, Standard 2
3. ILO Written Communication Assessment (Ana, EEC Faculty, 5-10 minutes Discussion)
  - a. [Results](#) (*Just completed*)
4. ILO Assessment Briefing (Julie Stein, 5 minutes)
  - a. [2022-23 Closing the Loop: CTL Closing the Loop Report](#); ILO Subcommittee 2/19/24; CAPR 2/29/24; ExCom 3/12/24; Academic Senate presentation 3/19/24
  - b. [2023-24 Assess](#): EEC Faculty Advisory Group completed assessment of [ILO Written Communication courses](#)
  - c. [2024-25 Planning](#): EEC working session March 14th to select 10 [upper division GE "B" and "D" courses](#) instructed in fall 2024 to assess Information Literacy in spring 2025 by ILO Subcommittee
    - i. Draft [Signature Assignment](#) instructions
    - ii. Draft [communication](#) to faculty
5. College Assessment Updates: (All, 25-30 minutes)

*Colleges*

  - a. College of Science: Danika LeDuc, Ana Almeida
  - b. College of Business and Economics: Lynn Bowes-Sperry, Bala Rajan
  - c. College of Letters, Arts and Social Sciences: Linda Ivey, Michael Schmeltz
  - d. University Libraries: Stephanie Alexander
  - e. College of Education and Allied Studies: Ana Garcia-Nevarez, Paul Carpenter

*University-Wide*

  - f. General Education: Kevin Kaatz, Nancy White

- g. Graduate Studies: Kevin Brown
  - h. Institutional Effectiveness and Research: Kevin Gin
  - i. Office of Faculty Development: Keri O'Neal
  - j. Student Center for Academic Achievement (SCAA) Rachel Brunson
6. INFORMATION ITEM: Spring 24 Academic Year EEC Meeting Dates: first Thursday of the month 10:00 am-11:00 am via Zoom: April 11th, May 2nd
7. INFORMATION ITEM: 2023-34 Curriculum and Assessment Due Dates
- a. ILO Written Communication:
    - i. Course alignment to an assignment (early Fall 2023)
    - ii. Assessment by EEC faculty (Spring 2024)
  - b. [Curriculum Calendar](#)
  - c. CAPR Annual Reports due 10/1
  - d. CAPR [Five-year review calendar](#) and [deadlines](#). Final completed review due May 15th.
8. INFORMATION ITEM: [Funded Faculty Major Duties and Responsibilities](#)