



Meeting Notes – December 3, 2015 Educational Effectiveness Council

MEMBERS	Donna Wiley, Fanny Yeung, Julie Stein, Philip Cole-Regis, Luz Calvo, Nancy Thompson, Lindsay McCrea, Eric Fricke, Xinjian Lu, Becky Beal, Patricia Drew, Patricia Irvine, Stephanie Alexander, Dennis Chester, Jason Singley
GUESTS	Sarah Aubert, Sandra Claflin

AGENDA ITEM	
1. Introductions	
DISCUSSION	Tamra Donnelly's departure to Cal Maritime
CONCLUSIONS	
2. Curriculog Demonstration	
	<p>PPT Overview of Curriculog (Aubert): All of the Faculty have access and can launch proposals, managed by the chair who can reject. Flow of gatekeepers: Chair, Dean, College Curriculum Committee. Anything that's on the proposal can be edited. CLASS and COS would like to switch the order of Committee and Dean or at least a second Dean step post-Committee. This will be done for all colleges. Rejections should leave a comment as to why for transparency. Training sessions will be available as well as by appointment (Stein & Aubert). APGS will upload current material going through the pipeline.</p> <p>Curriculog features: Internet explorer is not supported. There is a key to all the symbology that appears on the platform. Form for course proposals will feature delineation option for transformed course vs. not. No word limit, manual check currently. Filters and searches are present. Curriculog is under construction but live, users are activated and ready to log in and try the test forms. GE approval process will be built in once learning outcomes are determined.</p>
CONCLUSIONS	<p>Submit to APGS the names of Lecturers you want to give access to.</p> <p>Can modify to setup Initial Dean step for review instead of an approval. Second Dean step would then be approval.</p>
3. College Reports	
3a. Library	
DISCUSSION	Following with GE subcommittee. Developing a series of proposals to be ready for submission in Winter/Spring.
CONCLUSIONS	
3b. College of Science	

DISCUSSION	<p>In the process of approving courses, approx. 30 a week. Many service courses finished through the committee. Looking at the first of their programs, MA in Engineering, Stat, and undergraduate programs in Physics.</p> <p>Suggest an attempt at a 5 year assessment plan. How to assess learning outcomes is important, where and how you will collect data. Identify which courses will provide the assessment artifact. What's required is just one PLO per year as set by CAPR. Content is most important.</p> <p>It takes time to understand the form but folks are catching on. There is a learning curve present.</p>
CONCLUSIONS	
3c. College of Letters, Arts, and Social Sciences	
DISCUSSION	<p>The MA in English (TESOL) is well on its way. A meeting on Monday to look at assessment materials. Not as many individual courses unlike COS which has several service courses. English is broken up, TESOL is its own packet.</p> <p>Human Development has a larger packet with many materials in a single batch. Curriculog should make things easier.</p> <p>Reminder: Programs go to the Senate while individual courses go only to APGS. Priority should be on the program even prior to course approvals. CIC will also be able to look at the courses being reviewed.</p>
CONCLUSIONS	
3d. College of Education and Allied Studies	
DISCUSSION	<p>Recent meeting with Chairs, have approved 3-4 MA courses. Packets should be in by January. First courses for post-bacc due to the amount they have. Looking at packets closely before moving forward with those, small minute issues to be resolved.</p>
CONCLUSIONS	
3e. College of Business and Economics	
DISCUSSION	<p>5 programs out of 6 forwarded – department has also begun forwarding courses to curriculum committee. BS in Econ already approved with some modifications.</p>
CONCLUSIONS	
4. GE Subcommittee	
DISCUSSION	<p>GE subcommittee – 4 hour meeting on Monday to complete learning outcomes scheduled to go to CIC in the Winter then the Senate.</p> <p>Area C3 created for creative expression and w/ some finesse courses can fit under it. Can voice concerns to the Senate or CIC.</p>