



## Educational Effectiveness Council

**Minutes**  
**March 3, 2016**  
**SA 4350 10:00-11:00**

Donna Wiley, Chair  
Becky Beal, CEAS  
Luz Calvo, CLASS  
Dennis Chester, CLASS  
Patricia Drew, CLASS  
Eric Fricke, CBE  
Caron Inouye, COS  
Patricia Irvine, CEAS  
Xinjian Lu, CBE  
Julie Stein, Educational Effectiveness  
Fanny Yeung, Educational Effectiveness  
Maureen Scharberg  
Philip Cole-Regis, APGS

### 1. Introductions

- a. Maureen Scharberg, Dean of Undergraduate Studies – brief summary of background. Will be involved with Pre-Nursing students, Bay Advisor implementation, freshmen clusters, and AACE will be reporting to her.
- b. Brief overview on SJSU's advising strategies and early alert systems.

### 2. Semester Conversion Report

- a. Grad Programs, CIC approved first 3 (TESOL / MA in English – option elevation was suggested since the two share zero curriculum overlap, MS in Math, MS in Chemistry). Business will probably be next. UG programs starting to come through.
  - b. Whereas the Grad committees reviewed Grad proposals on Curriculog, CIC as a whole will be reviewing the UG materials.
  - c. IAP for transition students rollout being planned, important to put semester equivalent in the forms to inform the system for advising purposes.
- [Spring Curriculog Drop-in Sessions](#)

- Abundant number of sessions, important to have one-on-one assistance.
- New Curriculum guide now being distributed with added features.
- May 13 due date Undergraduate programs and GE courses
  - Aiming to have everything by the start of summer so APGS can do technical reviews.
  - GE learning outcomes awaiting President's signature.
    - Form process to be finalized.
    - Build the form with the deactivated overlays field, activated when overlays are finalized.
    - Scharberg and Thompson will be reviewing.
    - Some concern regarding the short window of time between GE approval and submission of proposal. Emergency approval of the proposal could be implemented. Will be creative in the transition and make sure the students are served.
- Time module task force has put 4 models being vetted by SCSC and Senate. EXCOM meeting room has them posted on the walls. ASI is advocating for a university (?) hour. Presenting to CAPR and COBRA, Mitch Watnik is the chair of the task force.

### 3. 2016-17 ILO Assessment Projects (Stein)

- a. Critical Thinking Rubric passed ILO committee and being reviewed by CAPR.
- b. Two more rubrics expected for Spring.
- c. 3 core competencies: quantitative reasoning, oral communication, information literacy.
  - i. QR – 2 co-leads will work with APGS to put out a call to faculty. Social Sciences, Humanities, and Arts will need to be represented. All colleges represented. Fundamental and underlying concepts.

### 4. College Reports

- a. LIBR
- b. COS (Inouye)
  - i. TF meeting with all college representatives – on top of annual assessments, semester conversion work. Focus on QR with the students in light of a newly published article.
- c. CLASS (Chester)

- i. Curriculum committee – assessment reports very helpful in the curriculum process, talking to each department about assessment reports. Everyone is aware now.
- d. CEAS (Irvine and Beal)
  - i. Post-Bacc programs have been entered, in the process of approving. Faculty and staff have been entering, minors policy has been helpful.
- e. CBE (Lu and Fricke)
  - i. Grad programs are in the Dean's hands. Department level, putting together course proposals. Program proposals have gone through, there may be updates – look to be on schedule. Assessment plans and curriculum maps vetted.
- f. GE (Calvo)
  - i. Sustainability overlay is next week. Social Justice was this week. We'll see how it goes on senate. It's broad not narrow and everyone can participate, not limited to environmental sustainability and incorporates for example economic and social sustainability.