



## Educational Effectiveness Council

**Minutes**  
**May 5, 2016**  
**SA 4350 10:00-11:00**

Donna Wiley, Chair  
Stephanie Alexander, LIBR  
Becky Beal, CEAS  
Dennis Chester, CLASS  
Eric Fricke, CBE  
Caron Inouye, COS  
Xinjian Lu, CBE  
Lindsay McCrea, COS  
Julie Stein, Educational Effectiveness  
Nancy Thompson, General Education  
Sarah Aubert, APGS  
Maureen Scharberg, APGS  
Philip Cole-Regis, APGS  
Danika LeDuc, CoS

### 1. Introductions

- a. Introductions and welcome LeDuc, Danika as the new Associate Dean, College of Science.

### 2. Semester Conversion Report

- a. Curriculog has been a successful implementation.
- b. Transformations moving through the process (see list).
- c. Undergraduate is in a week, only one CIC meeting remains. If the undergraduate program doesn't come through in the Spring it will appear before CIC in the Fall (most are expected in the Fall).
  - i. Nursing, Health Sciences to be reviewed. Trying to get Business Analytics.
- d. GE overlays did not finish through Senate yet – Diversity, Social Justice, Sustainability being discussed.
- e. EXCOM in a week and then another Senate meeting soon after, once the overlays are approved the overlays process approval will appear on Curriculog.
- f. Not as critical to have courses approved as soon as programs.

- g. Extension request for the deadline from some programs.
  - h. Tips for Department advising, Friday 13<sup>th</sup> is the next SCSC meeting. Document to be distributed to key staff for events and orientations. Document to provide guidance.
  - i. Campaign to reach out to students who qualify for graduation to do so before semester conversion for least disruption.
  - j. Bottlenecks in graduation tend to be; WST, 3 quarter sequence courses.
  - k. Time modules task force to meet Friday, reviewing 3 models. The university hour was favored by survey results.
  - l. APGS support for May 13 due date for all programs and courses (Aubert)
    - i. Lab hours (posted) available all next week. One-on-one appointments also available.
3. Quantitative Reasoning Rubric Development Project Call for Applications (Stein)
- a. 5-6 spots open for the rubric team in the Fall, faculty who have instructed upper division but not necessarily during the Fall.
  - b. WASC core competencies – most line up nicely with ILOs but QR will be the most difficult to align and demonstrate for some majors. Broad representation needs to be involved to meet competencies during the next review cycle.
  - c. Been acknowledged at some symposiums that CSUEB has been a leader in the practice of intentional integration of learning outcomes. May consider applying to Excellence in Assessment Designation (see EIA outline).
    - i. Campus Application Team, application due May 1, 2017.
    - ii. Co-curricular has not been our strength but new tool will help.
4. College Reports
- a. LIBR
    - i. Winter quarter assessment in progress.
  - b. COS (McCrea, Inouye)
    - i. TF met and moving along with the deadline of 5/13.
    - ii. Some challenges but tremendous strides in work.

- c. CLASS (Chester)
  - i. Assessment team working on department reports. Looking to complete by the end of June.
  - ii. The majority of programs will come in by deadline. A few programs have asked for an extension. Speech Path will submit both Grad and UG simultaneously.
- d. CEAS (Beal)
  - i. KINS and HRT are our two primary UG programs. Productive discussions on what can be delivered. Close to May 13<sup>th</sup> deadline.
- e. CBE (Lu and Fricke)
  - i. All Grad Programs have passed CIC.
  - ii. Two UG programs, hoping to make the CIC agenda by the May 16<sup>th</sup> meeting.
- f. GE (Thompson)
  - i. Concern on lacking details for learning outcomes are applied on how learning outcomes will be assessed or demonstrated.

## 5. Discussions

- a. Assessment plans – use as deliverables for the process. The first step on getting the plans in, the curriculum is the primary product but these will be looked closely in the Fall and try to operationalize them. What kind of measurement instrument will be used – next Fall we will look at what kind of metrics would be used to measure Program Learning Outcomes.
- b. 1 PLO assessment per year (annual PLO assessment) – start discussions in the Fall on will be measured and what to do with those results. Closing the loop is what is often lacking when programs are being reviewed by CAPR.
  - i. An opportunity to request support in the forms of resources and tools.
  - ii. Faculty release time with surplus pots of money, consolidation and reallocation.

