



Meeting Notes – January 10, 2014 Educational Effectiveness Council

ATTENDEES	Becky Beal, Luz Calvo, Tamra Donnelly, Patricia Drew, Jiansheng Guo, Vish Hegde, Caron Inouye, Xinjian Lu, Alan Monat, Lindsay McCrea, Sally Murphy, Sue Opp, Aline Soules, Donna Wiley (by phone)
ABSENT	

AGENDA ITEM	
1. Save the Date for WASC ARC-April 23-25, 2014	
DISCUSSION	Reminder that the WASC ARC is coming, travel approval must be filed in advance of the trip. Faculty should work with their college office for funding.
CONCLUSIONS	
2. PLO deadlines and effective dates	
DISCUSSION	Program learning outcomes are considered non-curricular updates, so do not require Senate review and approval, but they are part of the catalog and changes can only be made within the catalog cycle. This will allow consistency between with assessment sites (web and Blackboard).
CONCLUSIONS	Departments are asked to submit PLO updates via the catalog text update request and only make changes (if needed) during that time.
2b. Assessment infrastructure update	
DISCUSSION	<p>Wiley discussed the ongoing pilot implementation of Blackboard Outcomes. There is a group of faculty who have developed a working draft of a rubric to assess critical thinking at the upper division level. Assignments have been submitted for some fall classes and an assessment collection will be run. The GE subcommittee will be assessing critical thinking outcomes for GE, and the ILO committee will be looking at assessment at the institutional level. CBE and CEAS are also participating in the pilot with college specific plans. COS and CLASS are encouraged to participate in using Blackboard Outcomes. A course that is aligned to a learning outcome, has a rubric for scoring that LO, and an assignment that will elicit student work appropriate for the stated LO are needed.</p> <p>The second phase of deployment will begin soon, with the faculty learning communities in Written Communication and Diversity & Social Justice. The FLCs will be asked to participate in the upcoming assessment symposium on April 18. Guo suggested that an earlier presentation just for campus participants would be helpful.</p>
CONCLUSIONS	If EEC members or other faculty wish to participate in assessment of critical thinking they should contact Murphy for dates/times of GE Subcommittee meetings where training will take place.
3. WASC self-study	
DISCUSSION	The dates for the reaffirmation of accreditation efforts were reviewed. The Steering Committee needs information from each college on their assessment structure: is there a committee? what is your assessment process? College members are asked to submit a one or two page draft by the end of January to the Steering Committee via Opp and Donnelly. The Steering Committee will review and give feedback, with a second draft expected at the end of March.
CONCLUSIONS	
4. College Reports	
4a. CBE	Lu reported that the next self-study for AACSB is due in summer 2017. They will continue to implement their assessment plan through the Assessment Task Force. Lu reminded all faculty that student learning outcomes should be on all syllabi.
4b. CEAS	KIN and HRT faculty are participating in the Blackboard Outcomes pilot group. The college has a new committee to coordinate its assessment and accreditation activities.

4c. CLASS	Calvo reported that the FACT team plans to meet on January 24, 2014. Assessment coordinators will discuss which SLO they will be assessing this year, review the AAC&U rubrics and have a workshop to discuss and modify them.
4d. COS	Monat reported that COS plans to develop a task force for college assessment practices. Inouye and McCrea have been extremely active in encouraging department participation, but each department in the college is at a different level of participation.
4e. LIBR	Soules reported that CAPR had yet to address the Library's five year review. The delay is discouraging, since the next assessment cycle has already passed. There was discussion of ways to streamline the review process. Sarah Nielsen will be working with four Library faculty to norm assessment using a rubric adapted from the VALUE rubric.
4f. GE	Murphy reported that assessment of GE, particularly critical thinking, is moving forward. She invited participation by EEC members, and will send information about Blackboard training.