



**Meeting Notes – January 9, 2015**  
**Educational Effectiveness Council**

ATTENDEES	Stephanie Alexander, Jeanette Bicais, Luz Calvo, Dennis Chester, Tamra Donnelly, Patricia Drew, Eric Fricke, Caron Inouye, Xinjian Lu, Lindsay McCrae, Alan Monat, Sally Murphy, Donna Wiley, Fanny Yeung
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AGENDA ITEM	
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<b>1. Introductions</b>	
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DISCUSSION	Eric Fricke has joined the council after being on sabbatical Fall Quarter. He is the chair of the CBE Curriculum Committee.
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CONCLUSIONS	
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<b>2. Semester Conversion Committee</b>	
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DISCUSSION	McCrea reported that the steering committee met for the first time earlier this date. A draft timeline was developed, preliminary budget discussions were held. They hope to reach out to sister CSU campuses Los Angeles, Pomona, and Bakersfield who are also undergoing conversion. The committee plans to meet every other week until the conversion is complete. McCrea has called a meeting of all accredited programs for January 23. She stated that the work that was undertaken to develop the WASC self-study will inform the conversion process. Wiley suggested that requirements for roadmaps and assessment plans should be included in any conversion plans. Bicais said the CEAS Council of Chairs has begun discussions. All agreed that using a template for new curricula would be beneficial. Current Senate committees will be expected to help with the conversion.
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CONCLUSIONS	
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<b>3. GE Subcommittee</b>	
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DISCUSSION	Murphy reported that the GE Subcommittee has reviewed the semester requirements for GE and compared it to quarter requirements. In general the requirements will not change, but will be delivered differently. Area F will require some review, along with transitioning from 3 courses to 2 courses to fulfill the one year requirements. The subcommittee expects to have a new GE program design ready by the end of Winter, or end of Spring Quarter at the latest, to be presented to the campus community. Critical thinking was assessed over the course of the last year, the committee has received the report and will review the results. Once analyzed the committee will request proposals for course changes to improve outcomes (closing the loop). This could be complete by end of March 2015. It is hoped that GE and ILO outcomes that are similar can be assessed contemporaneously.
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CONCLUSIONS	
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<b>4. Institutional Learning Outcomes Subcommittee</b>	
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DISCUSSION	Realizing that the GE subcommittee cannot be expected to assess all the ILOs it is imperative that a process to involve all departments with ILO assessment be developed. All majors have some overlap with the ILOs and the subcommittee is discussing ways to collect artifacts from across all areas to create a more representative sample for assessment.
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CONCLUSIONS	
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<b>5. College Reports</b>	
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DISCUSSION	COS: Monat reported the COS EEC will meet next week. Their website is being populated, it was modeled on the CLASS website. The college student service center is now fully staffed, with Denise Wong acting as coordinator, with an additional full time and two .5 FTE advisors. CLASS: Chester reported that the CLASS student service center is understaffed, they want to hire one more full time advisor. Michelle Xiong is the coordinator. The Center has been working with the four largest departments, and Xiong has been doing outreach to students who need to complete the UWSR. Murphy
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	<p>mentioned the letter that has been developed by the Student Retention and Graduation Subcommittee to advise students that they must take the WST or otherwise satisfy the UWSR. Sociology has been using Blackboard Outcomes for assessment.</p> <p>CEAS: The two undergraduate programs in the college have 2.5 FTE advisors, and have begun to use the Bay Advisor (EAB SSC advising platform). They also participated in early piloting of Blackboard Outcomes.</p> <p>CBE: Lu announced that AACSB has developed new standards, 15 down from 20. The AQ/PQ requirements are also changing so that faculty can still be considered qualified while engaging in more practical application of their skills. The college expects to have a new journal list finalized for submission to AACSB by the end of Winter or Spring Quarter. CBE submitted a report to the Provost on changes made within the college based on the PFD efforts.</p> <p>LIBR: Alexander reported that the Library will begin assessment of Fall Quarter results from LIBY 1210 and 1551. They are developing an assessment plan. Murphy requested that the assessment plan be submitted to the GE Subcommittee. The Information Literacy FLC is meeting every 2 weeks, they are developing a rubric through the use of focus groups and are reaching out to faculty teaching D4 and B6 courses.</p>
<b>CONCLUSIONS</b>	
<b>6. Other</b>	
<b>DISCUSSION</b>	<p>Bicais reported that external accreditation for education programs will require evidence of performance by credential candidates based on student test scores, and the Federal government has adopted this measure. The CTC has submitted a complaint that it would put an exorbitant cost burden on California schools, estimating approximately \$285 M per year. Wiley mentioned that it is not a valid measure of teacher performance.</p>