



Meeting Notes – April 4, 2013

Educational Effectiveness Council

ATTENDEES	Luz Calvo, Patricia Drew, Jiansheng Guo, Caron Inouye, Xinjian Lu, Alan Monat, Sally Murphy, Aline Soules, Donna Wiley, Jim Zarrillo
ABSENT	Vish Hegde, Sue Opp

AGENDA ITEM	
1. Curriculum Maps	
DISCUSSION	<p>Guo reviewed the Excel template developed and being used in CLASS. Also reviewed was a Word map developed by APGS. Members agreed that they were both useful tools. Every program does not have to use the same template, variation is acceptable. The templates are offered as starting points to encourage the mapping process. One of the important aspects of curriculum mapping is discovery of what is missing, along with what is in place. Zarrillo mentioned results based accountability training that CEAS will be participating in as part of the Hayward Promise Neighborhood Grant.</p> <p>The need to agree on a scale for rubrics was discussed. Use of a four point scale (1-4) is encouraged. If a zero score is indicated, that field would be left blank.</p>
CONCLUSIONS	
2. WASC ARC 2013	
DISCUSSION	EEC members who plan to attend ARC include: Calvo, Donnelly, Hegde, Inouye, McCrea, Marty-Pearson, Murphy, Opp, Soules, and Wiley. Other attendees from Academic Affairs Division include Green, Nielsen and Watnik.
CONCLUSIONS	Attendees will plan to attend dinner together on Thursday at the conference.
3. Blackboard Pilot	
DISCUSSION	The Chancellor's Office recently agreed to purchase a group license for Blackboard Outcomes. This has created a delay in campus implementation because the contract has not been finalized. CSUEB plans to purchase consultation services. There is a meeting of faculty who have agreed to participate in a spring 2013 pilot of the new feature, scheduled for 4/4/13. Wiley mentioned that the provost has agreed to provide funding for faculty stipends for those who participate in assessment efforts during the summer, and also to provide wtus for program review.
CONCLUSIONS	
4. College Reports	
4a. CBE	CBE has mapped their courses to the SLOs, however, the SLOs need revision, and they are working on mapping SLOs to ILOs.
4b. CEAS	No update.
4c. CLASS	<p>Most departments in CLASS have turned in updated SLOs for the catalog, many are still working on mapping. They plan to finish the SLO cleanup and mapping and develop a five year assessment plan. They will also assess one SLO in each program this quarter.</p> <p>Guo asked what the institutional goal was for assessment development. Wiley said that by the end of this academic year each program should have updated SLOs, a curriculum map, and assessment plan, and one SLO should have a completed assessment.</p>
4d. COS	Inouye announced that six of nine programs she is working with have turned in updated SLOs. One still needs some help with development. The Biology Department met to discuss curriculum and formed a department curriculum and assessment committee. McCrea has been working with the other departments. The college has given deadlines of 4/19 for curriculum maps and 5/21 for assessment plans.
4e. LIBR	The Library has SLOs, curriculum maps, and has developed an assessment plan

	that will be reviewed by the faculty.
4f. GE	GE has SLOs in place, but plans to review and revise. This year they will be assessing critical thinking at the freshman level, and will also begin to look at upper division GE course outcomes.