Timeline for Curriculum Development & Review

**August**
- Fall Semester Begins

**September**
- 1st - *Academic Master Plan for New Degree Programs due
- ILO courses assessed
- *Must be approved by the CSU Board of Trustees prior to submitting a new degree proposal.

**October**
- 1st - Annual Program Reviews due
- 15th - GEOC Course Proposals due (Certifications & Revisions/Recertifications)*
- Departments’ class schedules for Spring Registration Goes Live
- *Only GEOC courses approved by the Academic Senate by March 1 will be included in the catalog and class schedule.

**November**
- Winter Intercession/Spring Semester begins
- 1st - University Catalog soft publish
- Departments’ class schedules for Summer/Fall Registration Goes Live
- University Closing the Loop Report

**December**
- 15th - Requests for department name change, department merger, or department formation due

**January**
- 1st - Program revisions due
- 15th - Catalog review begins

**February**
- 1st - New program (degree & non-degree) and concentration elevation proposals due
- ILO courses assessed
- *New program proposals should be submitted Feb. 1 of the year prior to the desired effective term, and only if the CSU Board of Trustees has approved the Academic Master Plan.

**March**
- 1st - Program revisions due
- 15th - Final long-term Program Reviews Due
- Commencement

**April**
- 1st - University Catalog soft publish
- Departments’ class schedules for Summer/Fall Registration Goes Live
- University Closing the Loop Report

**May**
- 15th - Final long-term Program Reviews Due
- Final grades due

**June**
- 1st - Final non-curricular catalog edits due to APS

**July**
- 1st - University Catalog final publish

---

*Faculty/Department chairs, College Associate Dean to report to APS*
*GEOC deadline for College Curriculum Committee/Associate Dean to submit to APS*
*College Curriculum Committee/Associate Dean to submit to APS*
*College Dean/Associate Dean submits to Senate Office for CAPR*
*College Associate Dean, APS Dean, CAPR Chair, GE Director present to Academic Senate*

---

*Online Resources*
- Academic Review Procedures
- Curricular Procedures Manual
- ILO Long-term Assessment Plan
- GE Long-term Assessment Plan
- GEOC for Faculty
- Timeline for Curricular Changes

---

*Driver* of the task. Check the gears above to determine who is responsible for a particular task.

*Only GEOC courses approved by the Academic Senate by March 1 will be included in the catalog and class schedule.*