

# Auto Generated Emails

## +Academic Improvement:

Hi {\${student\_first\_name}}

We see your academic improvement this semester in your {\${course\_name}} class and wanted to say we are proud of you and thank you! The faculty, staff and administration at East Bay recognize your positive improvements to succeed.

{\${completer\_name}}

## +Great Growth

Hi {\${student\_first\_name}}

I wanted to recognize how much you've progressed in our {\${course\_name}} class. I've seen how much you've grown.

Keep it up!

{\${completer\_name}}

## Referral: SCAA

Hello {\${student\_first\_name}}

You have been referred to the Student Center for Academic Achievement (SCAA) for support with college-level writing by {\${completer\_name}}.

Make an appointment today:  
<https://csueb.campus.eab.com/student/appointments/new>

For more information about SCAA tutoring programs, visit  
<https://www.csueastbay.edu/scaa/types-of-tutoring/index.html>.

The SCAA is located on the Third Floor of the CORE Building. We provide tutoring for math, statistics, the sciences, and writing. The SCAA is also home to other student learning services and resources, including study groups through Supplemental Instruction (SI). All support is provided at no cost to students, and students who use SCAA services tend to perform better in their courses.

You can expect to hear from a member of our Reception Team soon regarding appointment-scheduling assistance. Please let us know if you have any questions.

Wishing you much success!

The SCAA Team  
SCAA@csueastbay.edu  
510-885-3664

## +Actively Engaged:

Hi {\${student\_first\_name}}

Your active engagement has enhanced our classroom environment. Thank you and keep up the good work!

{\${completer\_name}}

## +Hard Work/Tenacity

Hi {\${student\_first\_name}}

Great work so far this term! I can tell that you are juggling a lot and recognize the hard work that you have put in this semester. I know there are many choices in your life and how you spend your time, and I'm glad you stayed in the class.

Regardless of your grade, trust that you belong at East Bay and can go anywhere from here!

Thank you

{\${completer\_name}}

## Referral: Encouraged to Attend Office Hours

Hi {\${student\_first\_name}}

{\${completer\_name}} encourages you to visit your professor's office hours for {\${course\_number}}. Professor's office hours are a great time to discuss any additional questions or concerns you have regarding the material and the best way to build a relationship with your professor. During office hours come prepared to discuss specific course content, review class notes/lecture slides, or even look over a draft of your paper. Studies have proven that the more engaged a student is with their course material the better grade they receive.

## +Graduate School

Hi {\${student\_first\_name}}

I observed you have an interest in {\${course\_number}} subject area. Have you considered pursuing a graduate degree in it?

If you have further questions, please contact me!

{\${completer\_name}}

## +Major/Minor in Subject

Hi {\${student\_first\_name}}

I observed you have an interest in {\${course\_number}} subject area. Have you considered pursuing a major or minor in it?

If you have further questions, please contact me!

{\${completer\_name}}

## Referral: STEM LAB

Hello {\${student\_first\_name}},

You have been referred to the STEM LAB for support with {\${course\_number}} by {\${completer\_name}}.

The STEM LAB community learning space is located in the Science Building. Learning Assistants (LAs) provide drop-in tutoring, no appointment needed, for specific courses in: BIOL, CS, EES, MATH, PH, PHYS, PSYC, and STAT. The STEM LAB is open to all CSUEB students who want to use the space to study, work on homework, meet up with classmates, or drop-in for LA tutoring. For more information about the STEM LAB, visit <https://www.csueastbay.edu/stemlab/>.

You can expect to hear from a member of our staff soon regarding drop-in hours for your specific course. Please reach out if you have any questions. We look forward to seeing you soon!

The STEM LAB Team  
stemlab@csueastbay.edu  
510-885-4214