

Executive Committee Meeting Minutes of June 10th, 2026

- I. CALL TO ORDER at 11:02AM**
- II. LAND ACKNOWLEDGEMENT - We would like to recognize that while we gather at California State University East Bay located in Hayward, CA, we are gathered on the ethno-historic tribal territory of the intermarried Jalquin (hal-keen) / Yrgin (eer-gen) Chochenyo-Ohlone-speaking tribal group, who were the direct ancestors of some of the lineages enrolled in the Muwekma Ohlone Tribe of the San Francisco Bay Area, and who were missionized into Missions San Francisco, Santa Clara and San Jose.**

It is important that we not only recognize the history of the land of the Jalquin/Yrgin on which we gather to learn and participate, but also recognize that the First People of this region – the Muwekma Ohlone People, are alive and thriving members of the Hayward and broader Bay Area communities today.

It is of great importance to acknowledge the significance of this Holše Warep (hol-sheh wah-rehp) ~ Beautiful Land to the indigenous Muwekma Ohlone People of this region. We ask everyone who attends or visits Cal State University East Bay in Hayward, to be respectful of the aboriginal lands of the Muwekma Ohlone People, and consistent with their principles of community and diversity strive to be good stewards on behalf of the Muwekma Ohlone Tribe, on whose land you are their guests.

III. ROLL CALL

Present: Casey Pangilinan, Matthias Dempsey, Harshvardhan Mukesh Patel, Yashica Avhad, John Christian Tecson, Martin Castillo, James Carroll, Erick Loredó

IV. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda of Executive Committee meeting on June 10th 2026, by **Y. Avhad**, seconded by **H. Patel**. **Motion Carried.**

V. ACTION ITEM - Approval of the Minutes of August 6th, 2025

Motion to approve the Minutes of Executive Committee meeting on August 6th 2026, by **Y. Avhad**, seconded by **M. Dempsey**. **Motion Carried.**



VI. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

No public comments

VII. UNFINISHED ITEMS:

No unfinished items

VIII. NEW BUSINESS ITEMS:

A. INFORMATIONAL ITEM: Executive Officer Training & Office Hours

- Review the June 2026 Executive Officer onboarding and training schedule.
- **Executive Officer training sessions (2 hours)** are scheduled for **June 2, June 10, June 15, June 24, and June 30, 2026**, and will consist of a combination of advisor-led guidance, Executive Officer collaboration, predecessor contact and transition material, and self-directed learning opportunities.
- Executive Officer office hours for Summer 2026 have been finalized.
- **Executive Officers will maintain four (4) in-person office hours per week** throughout the summer term, consisting of **Mondays from 9:00 AM-12:00 PM** and **Wednesdays from 10:00 AM-11:00 AM**.

C. Pangilinan stated that the group had previously discussed, during an unofficial meeting, the scheduling of office hours. It was decided that executive officer training sessions would be held for at least two hours each week, with sessions scheduled on June 2, June 10, June 15, and continuing thereafter. In addition, office hours would be maintained at four hours per week throughout the summer term, specifically on Mondays from 9:00 a.m. to 12:00 p.m. and Wednesdays from 10:00 a.m. to 11:00 a.m.

5:33

M. Dempsey added that an email had been sent the previous night regarding additional office hours. He noted that they would be coordinating five extra hours to be present in the office alongside the team. These additional hours were scheduled for June 15 from 9:00 a.m. to 11:00 a.m., June 24 from 9:00 a.m. to 11:00 a.m., and June 30 from 9:00 a.m. to 10:00 a.m.



B. INFORMATIONAL ITEM: Board of Directors Summer Training (July-August)

- Review the proposed/tentative [Summer 2026 Board Training schedule and onboarding framework for the 2026-2027 Board of Directors](#).
- Discuss planned training topics, learning outcomes, and Board Member expectations.
- A draft training schedule has been developed and is attached for review. While individual presentations and materials are still being finalized, the overall training structure, timeline, and learning objectives have been established.
- Board Members will be expected to complete approximately **four (4) hours of hybrid/remote training and/or onboarding activities per week** throughout July and early August.
- The ASI Board Retreat is scheduled for **August 10-12, 2026**. The Executive Committee will receive an overview of retreat planning timelines and expectations.

C. Pangilinan explained that the summer training for the overall Board of Directors had already been discussed and was planned for July. She noted that Matthias had prepared a comprehensive document outlining the training, including daily topics, structure, and overall framework. The document also incorporated assigned homework to promote active learning, rather than relying solely on passive listening. Additionally, the document included scheduled training times for board members.

C. Pangilinan further mentioned that while the presentations were still in progress, the content for each session had already been completed. Board members would also be required to complete four hours of hybrid or remote training, which would include assigned homework, additional activities for full integration, and scheduled Zoom sessions. It was also announced that the ASI Board Retreat would take place from August 10 to August 12, 2026.

7:43

Y. Avhad inquired whether the training schedule, which appeared to focus on executive committee training, included a session on Gloria Romero and general board meeting procedures, particularly for new members. In response, **C. Pangilinan** stated that Robert's Rules of Order were included in the training schedule and agreed that incorporating a mock board meeting would be a beneficial addition for training purposes.



C. INFORMATIONAL ITEM: Summer Orientation

- Receive an update regarding ASI participation in [Summer 2026 New Student Orientation](#).
- Planning for the President's Welcome presentation and Orientation Resource Fair has been completed.
- Presenter assignments and Board Member participation have been coordinated for scheduled orientation sessions.
- Review expectations for student outreach and engagement throughout the orientation season.

C. **Pangilinan** stated that summer orientation was already in full progress and expressed appreciation to everyone who had been participating, noting that their involvement had been very helpful. She explained that the presentation for orientation was prepared, with plans to make edits to the timeline and condense certain slides for clarity and efficiency. Additionally, sign-ups for the welcome presentation and the resource fair had been organized. C. **Pangilinan** concluded by noting that, overall, most aspects of the orientation planning had been finalized at this point.

8:44

IX. SPECIAL REPORTS:

No Special Reports


X. ROUND TABLE REMARKS:

J. **Carroll** formally acknowledged the occasion as the first executive committee meeting with the new executive board. Although the team had already been working behind the scenes, he extended congratulations to the members on their first official meeting. He also expressed enthusiasm for the upcoming summer and academic year, noting the board's ambitious goals and ideas, and conveyed a commitment to supporting the team in advancing their future initiatives.

XI. ADJOURNMENT AT 11:12AM



Minutes reviewed and approved by:
Chair/Executive VP/Chief of Staff:
Casey Pangilinan


[Casey Pangilinan \(Jun 15, 2026 15:15:52 PDT\)](#)

Minutes approved on:
06/17/2026
Date:

