

Board of Directors Meeting Minutes of October 4, 2023

I. CALL TO ORDER at **12:03 pm**

II. [ROLL CALL](#)

Present: Nolan Calara, Kushal Sheshadri, Sai Charan Attili, Erick Loreda, Carlos Martinez Aguilera, Danny Lopez, London Deguzman, Guadalupe Felix, Saira Garcia, Hailey Corum, Sharn Basi, Tanya Gupta, Teresa Perez-Reyes, Elijah Quineri, Charan Reddy Doolam, Martin Castillo, James Carroll, Steve Spencer, Stephanie Ann Lustina, Christina Chin-Newman

Absent: Loren Smith

III. ACTION ITEM - **Approval of the Agenda**

Motion to approve the agenda of October 4, 2023, by **N. Calara**, seconded by **L. Deguzman**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of September 20th, 2023**

Motion to approve the minutes of September 20th, 2023, by **H. Corum**, seconded by **E. Quineri**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

3:00

VI. UNFINISHED ITEMS:

A. ACTION ITEM: [Philippine Human Rights Act Resolution](#)

The ASI Board of Directors will be taking action on the Philippine Human Rights Act Resolution.

Motion to adopt the Philippine-Human Rights Act Resolution by **N. Calara**, seconded by **K. Sheshadri**, motion **CARRIED**.

D. Lopez discusses the Resolution for the Philippine Human Rights Act to the Board of Directors.



N. Calara asks if the resolution should be postponed since the attachments are currently unavailable.

J. Carroll states that they would have to withdraw the active motion and followed by postponing the resolution to the next board meeting.

Motion to withdraw an active motion to adopt Philippine-Human Rights Act Resolution by **N. Calara**, seconded by **D. Lopez**, motion **CARRIED**.

Motion to postpone the Philippine-Human Rights Act Resolution to the next Board of Directors Meeting by **N. Calara**, seconded by **K. Sheshadri**, motion **CARRIED**.

8:39

B. ACTION ITEM: [Kick It with ASI](#)

The ASI Board of Directors will be taking action on Kick It with ASI.

Motion to postpone Kick It with ASI until T. Perez-Reyes arrives, by **N. Calara**, seconded by **L. Deguzman**, motion **CARRIED**.

9:19

Motion to approve Kick It with ASI by **T. Perez-Reyes**, seconded by **E. Quineri**, motion **CARRIED**.

T. Perez-Reyes discusses Kick It with ASI to the Board of Directors. The event will be held on October 20, 2023, at 6:30 pm but set up can start at 5 pm. Clubs and organizations were also invited to come and support the athletics department. Incentives will be given to clubs and organizations who represent their group in the event. The budget will go towards pom poms and prizes.

H. Corum appreciates the event and suggests buying cheap pom poms on amazon. Options such as cloth, cotton, or any fabric would make it sustainable and avoid foil and waste.

N. Calara asks H. Corum for recommendations on pompoms.

H. Corum states that they can email or text them regarding anything they could find regarding sustainable pompoms.

T. Perez-Reyes states that food trucks couldn't come through the event due to a lot of complications. With that, there are no food options during the event, but they are working towards providing a little snack.

D. Lopez states due to a conflict with their schedule, he cannot come to support Kick It with ASI. He asks if she needs the Board Members during the event.

T. Perez-Reyes states she would love to see the support, but she would probably need at least two Board Member to help during the event.



D. Lopez asks for clarification on the set-up time.

T. Perez-Reyes states they will be updating the time and the flyer as soon as possible.

N. Calara states can you email the itinerary to the whole Board Members.

C. Martinez-Aguilera states if they are planning on buying snacks for the event, they should consider increasing the budget.

S. Spencer states giving bags of candies to student clubs and organizations makes the school spirit go. Liability waivers will be sent out for goalies. He states there should be 10 people at most from different clubs and organizations kicking the ball during the event.

C. Martinez-Aguilera suggests they should have a sign-up sheet for participating in the event beforehand.

D. Lopez suggests creating a QR code for them to utilize when signing up for kick it with ASI.

N. Calara asks if there are any extra candies, we could use for the event from our tabling supplies.

J. Carroll states they are unsure of any supplies of candies, but they can check.

N. Calara states they can check for their expiration dates as well.

C. Martinez-Aguilera states there are bags of candies they could use for the event.

T. Perez-Reyes states that given the current needs of the event, she expressed her need to change the budget from \$50 to \$120.

Motion to decline to Kick It with ASI by for **13 YES, 0 NO, 0 ABSTAIN**, motion **NOT CARRIED**.

Motion to approve for \$120 for Kick It with ASI, by **ALL**, motion **CARRIED**.

1:03:40

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM: [Science & Arts Fair Event](#)

The ASI Board of Directors will be discussing the Science & Arts Fair Event.

C. Attili discusses the Science and Arts Fair Event together with **E. Quineri** in collaboration with the Science and Art department to the Board of Directors.

Motion to postpone the Science & Arts Fair event as a discussion item to the next Board of Directors Meeting by **N. Calara**, seconded by **D. Lopez**, motion **CARRIED**.

11:23

B. DISCUSSION ITEM: [Pastries with the President](#)

The ASI Board of Directors will be discussing the Pastries with the President.



N. Calara discusses Pastries with the President to the Board of Directors.

D. Lopez asks for clarification on the event time of Pastries with the President.

N. Calara clarifies that the time on the proposal includes the set-up and clean-up time, but the main event is from 12:15pm to 1:15pm.

H. Corum states that they appreciate the flyers, and they are looking forward to the event.

N. Calara thanks H. Corum and asks if there are any questions on this item.

13:49

C. DISCUSSION ITEM: **U Hour Feedback**

The ASI Board of Directors will be discussing the U Hour Feedback.

Motion to amend U Hour Feedback from a Discussion Item to an Informational Item by **N. Calara**, seconded by **L. Deguzman**, motion **CARRIED**.

C. Chin-Newman discusses the U-Hour Feedback. She mentions that U-Hour is a time for students to relax and eat their lunch but at the same time, faculty and staff expect this hour to be for interesting events for students on campus. She asks for opinions on whether students are more available on Tuesdays and Thursdays during U-Hours or Mondays, Wednesdays, or Fridays. Another question she raised was to change the start and end of U Hours. This would greatly benefit ASI in deciding events in which students can engage and participate more based on their availability.

N. Calara states that Tuesdays and Thursdays would work but he proposes to change U-Hours from 12:15 - 1:15pm to 12pm - 1pm.

H. Corum states U-Hours from Mondays, Wednesdays, and Fridays would be a great idea. Although there could be instances wherein students may have laboratory classes during those times, she states that it still is a great opportunity for students to do what they want.

D. Lopez asks if U-Hours could be adjusted, so it doesn't fall under laboratory classes.

C. Chin-Newman states this is something that was brought up during an open forum with the Senate officers. She feels the same way whenever she has Senate meetings during U-Hours and is not able to attend events on campus.

S. Spencer states the reason why U-Hour starts at 12:15 pm is because of the class schedule. He also states that it can be more beneficial to have more U-Hours for student activities.

M. Castillo states U-Hour was introduced as a semester conversion from quarterly to semesters. He agrees that class schedule is a factor as to why U-Hours start at 12:15 pm and end at 1:15 pm on Tuesdays and Thursdays. As students typically take their classes from 9 am to 4 pm, cutting an hour from their possible class hours on Tuesdays and Thursdays



instead of Mondays, Wednesdays, and Fridays presents a compromise from taking early or late classes.

N. Calara states if students choose not to attend these events, it's a time for them to relax. One thing he appreciates is most of the departments, specifically housing, don't have their meetings during U-Hours. He suggests encouraging and asking other departments to refrain from having meetings and continue the practice of giving the U-Hour to students. Adding to H. Corum he states that there won't be a need to have U-Hour on Fridays, so he agrees on having U-Hours on either Monday and Wednesday or Tuesday and Thursday.

E. Quineri asks how much that would change regarding Monday and Wednesday U-Hours and class schedules since they don't want it to be inconvenient to students.

N. Calara states he wouldn't be in favor of changing it to Mondays and Wednesdays if it would be an inconvenient for students and is in favor of making U-Hours twice a week.

H. Corum states it's important to talk to staff and faculty about establishing what U-Hours is for.

M. Castillo states they may need to refer to the survey conducted regarding U-Hours to help them navigate through the discussions on establishing U-Hours. He offered to present the information on the survey but one of the suggestions they received was having Tuesdays as unstructured U-Hours while Thursdays are structured hours.

N. Calara asks what falls under the structured hours?

M. Castillo states he can't speak for all departments but the concession that was made in 2018 between students and faculty is that only laboratory classes were allowed during U-Hours. If an instance there are non-laboratory classes happening during U-Hours, then that is something they would have to address and discuss.

C. Chin-Newman appreciated everyone's feedback and she will bring this up to the Senate.

D. Lopez asks is it possible to create a new concession before the Fall semester ends?

C. Chin-Newman states that this is a long-term goal with changes that will be evident after a few years. It is great that the initiative is starting to happen.

N. Calara suggests pushing back class schedules to end at 12 noon instead of 12:15 pm.

S. Spencer states there are morning classes that depend on the 8 am start time and making changes to the start time of classes is beyond their ability.

M. Castillo agrees with S. Spenser and adds that classes should start at 7:45 am to accommodate for pushing back the U-Hours to 12 noon.

C. Chin-Newman states that there are factors that confuses the decision to change U-Hours such as classes with different lengths and asynchronous modes of teaching.

D. Lopez asks any questions?



31:25

D. INFORMATIONAL: [Unstoppable Summit](#)

The ASI Board of Directors will be discussing the Unstoppable Summit.

L. Deguzman discusses the Unstoppable Summit to the Board of Directors. It is a collaboration with Asian Pacific Islander Students Center that is happening on November 3rd. This event is where students can get a chance to receive a tour around campus and a conversation with faculty and staff.

C. Martinez-Aguilera states when filling out a budget form, it should be submitted at least a month to process the event.

D. Lopez asks how will this work with student's schedule?

L. Deguzman states if your schedule permits, you may be able to join presentations and events may be in different room settings as well.

D. Lopez asks if they could ask for the APISC's contact.

L. Deguzman states Marie Alexandra Ibarra is someone they can email and inquire about the event.

J. Carroll states that regarding funding, the application will most likely be denied looking at the timeline of the application and the event. He suggests following up with Marie on other contributions ASI may help with.

L. Deguzman states they have been struggling to meet with Marie to collect more information on the event.

E. Quineri states he was able to attend the event and it was a good experience for networking and workshops.

38:40

E. INFORMATIONAL ITEM: **CIVIC**

The ASI Board of Directors will be discussing the CIVIC.

Motion to postpone Informational Item E to G to discuss Action Item B: Kick it with ASI by **N. Calara**, seconded by **L. Deguzman**, motion **CARRIED**.

39:12

G. Felix discusses the College Enrollment in Values Impacting Communities or CIVIC. This is a challenge imposed by CSSA which enhances student engagement on federal and state issues among Universities.

F. INFORMATIONAL ITEM: [ASI Booth Proposal](#)



The ASI Board of Directors will be discussing the ASI Booth Proposal.

N. Calara discusses the ASI Booth Proposal wherein three to five booths will be allotted for ASI, Clubs, and Organizations that would serve as a temporary space.

G. Felix states that this is a great opportunity for students to engage with ASI board members, specifically the president, instead of having him inside his office. She also asks how this booth proposal will be funded.

N. Calara states that J. Carroll may have to get the funding out of reserves.

J. Carroll states that there is a lot of vagueness of where to get the funding for this proposal. There are other options, such as collaborating with majors such as engineering and construction for both students and ASI would benefit from it.

N. Calara states that other campuses' booths cost is within a range of \$100-200 and \$500-1000.

C. Martinez-Aguilera affirms that this proposal is a great idea for students to connect with ASI.

E. Quineri states there is other resource such as the Theater Department's woodshop, specifically Richard Olmstead.

L. Deguzman raises a concern that people would avoid the Union Walkways because it is a hotspot for tabling events. He suggests keeping in mind the same engagement with students.

H. Corum agrees with L. Deguzman's concern of student engagement and raises another concern of how much students, clubs, and organizations will use this booth as a resource.

N. Calara states that the booths on other campuses are greatly utilized this booth. In the same way, he restated that this booth would be a great opportunity for students to engage with the student government.

D. Lopez asks if student organizations will be able to use this booth or will it just be departments on campus.

N. Calara states that ASI will have their own booths, but he plans on having five or six booths available for student organizations to use.

D. Lopez follows up on a question on whether there will be enough booths for all student organizations.

N. Calara restates that they will work on the logistics of the booths in the future and that his main goal for this informational item is to provide opportunities for students to engage with ASI, clubs, and organizations.

C. Reddy Doolam states that another option would be a voice box to replace the ASI booth.



D. Lopez suggests that a possibility would also be mimicking a voting ballot layout wherein clubs and organizations can have one representative in the booth to talk about their experiences.

T. Gupta suggests making the booths innovative and putting it up on stalls.

N. Calara states that if budget allows, he will push through with the booths, but these suggestions are greatly appreciated.

1:22:23

G. INFORMATIONAL ITEM: [Pioneer Pride Tuesdays](#)

The ASI Board of Directors will be discussing Pioneer Pride Tuesdays.

C. Martinez-Aguilera discusses the Pioneer Pride Tuesdays wherein students show up to the ASI office in East Bay gear to promote school spirit for a chance to win a \$1000 scholarship towards their tuition in the following semester.

K. Sheshadri states that this is a great event to promote student engagement on campus. He asks for clarification whether students are to come in wearing ASI hoodies or East Bay gear.

C. Martinez-Aguilera clarifies that it can be any East Bay or ASI gear they can participate in the drawing of winners.

H. Corum asks if the attire includes any department or organization on campus.

C. Martinez-Aguilera states that it should be ASI or East Bay gear.

K. Sheshadri raises a concern that students complain a lot about East Bay gear being so expensive and that students who cannot afford East Bay gear eliminate half of the possible student body. An option he suggested was selling ASI merchandise at a lower cost without any competition with the bookstore.

C. Martinez-Aguilera states that there are also other sources of East Bay gear from campus events, such as orientation.

1:26:27

VIII. SPECIAL REPORTS

A. **CSSA Special Reports**

G. Felix discusses updates on CSSA that happened last September 9th and 10th. One of which was the Pell Grant reform that has a 42% increase in student eligibility, having 32,000 students eligible, with the Cal Grant equity framework. The CSSA policy agenda was also presented, which was the total cost of attendance for students attending CSU, ensuring students have access to high quality wellness and mental health support services, ensuring



the academic success and holistic educational experience of all CSU students, and to foster including engagement for students to find agency for their campuses.

N. Calara states that one of the things he brought up in CSSA was the differences of mental health and wellness in one of their policy agenda. However, CSSA disagrees with his comment stating the difference of the two.

1:31:32

B. Updates From Senates

C. Doolam states that the meeting last September 26, they discussed about not having the winter intercession due to a late start of the fall calendar. With that they would want to present the proposed winter intercession days.

C. Chin-Newman states that she will be planning the winter intersession dates for the future years.

J. Carroll asks for clarification as to why they cannot do the intercession.

C. Chin-Newman clarifies that based on the rules, it would be understandable. Adjusting the winter intercession would mean changing the fall calendar. Adjusting the fall calendar would entail longer and complicated processes.

1:35:03

IX. ROUND TABLE REMARKS

N. Calara states that he and G. Felix will be virtually attending the CSSA this weekend and will be heading over to Cal Maritime for November CSSA. He will also be gone from October 22nd to 25th because he will be going to the San Diego State University in San Diego for the GI 2025 summit along with other VPS, such as VP of Student Affairs, Susanna Espinoza, and other involved members of the body. In addition, Sonia Thani sent updates on Financial Aid through email so he will be working on collaborating with financial aid.

T. Reyes-Perez gives her thanks for the board member's patience in helping her through her events.

K. Sheshadri states that he is publishing the applications for the committees. There are six committees open for hiring and he has assigned interview partners: Finance Committee – C. Attili & E. Loreda, Internal Affairs Committee – C. Martinez-Aguilera and C. Reddy Doolam, Legislative Affairs – G. Felix and D. Lopez, Concord Committee – S. Basi and E. Quineri, Sustainability Committee – H. Corum and T. Perez-Reyes, and Program Council – L. Deguzman and Saira. Applications will close on October 13 and the candidates will be sent as soon as possible. There are 10 days to conduct all interviews.

G. Felix asks about how many committee members should be hired.



K. Sheshadri states that the number is mentioned in the administration manual.

C. Martinez-Aguilera states the mentee program applications are currently open and encourages the board to promote this event and apply before October 9. There are a few applications submitted and they will be conducting interviews after the application closes.


H. Corum states that she appreciates everyone's participation in her event, Second Hand Slays.

X. ADJOURNMENT at 1:43 pm

Minutes reviewed by:

Chair of the Board Name

Danny Lopez


Daniel Kristianovich D. Lopez (Oct 20, 2023 12:58 PDT)

Minutes approved on:

October 4, 2023

Date:









Board of Directors Meeting Minutes of October 4th, 2023.

Final Audit Report

2023-10-20

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