

**ASSOCIATED STUDENTS, INC.**  
**CALIFORNIA STATE UNIVERSITY, EAST BAY**  
**Associated Students, Inc. Board of Directors**

**Board of Directors Meeting Minutes for March 5, 2008**

- I. Call to Order: President **Dokun** calls the meeting to order at **5:21 pm.**  
\* indicates member present at start of meeting roll call.

II. Roll Call

Members Present

\* Ola Dokun  
\* Udepto Maheshwari  
\* Noel Perez-Sanchez  
\* Robert Toland  
\* Chathura Mudalige  
\* Matthew Ecclesiastre  
\* Shiva Premmanisakul  
\* Nora Daners  
\* Regina Akhmadullina  
\* Bob Williams (ex-officio)  
\* Stan Hebert (ex-officio)  
\* Dr. Mary Fortune (ex-officio)

Absent

Henry Reichman (ex-officio)  
Miriam Dorsett

Guests

Justin Roth  
Carmichael Grayson  
Veronique Hunter  
Mike Manzano  
Carolynne Komata  
Kyle Roderick

- III. Approval of the Agenda: President **Dokun** asked to entertain a motion to approve the agenda.

**Motion: (Toland) To approve the agenda.**  
**Motion Carries.**

IV. Consent Calendar

A. Approval of the Minutes of February 27<sup>th</sup>, 2008

**Motion: (Toland)** To approve the Minutes of February 27<sup>th</sup>, 2008.

**Amendment 1: (Premmanisakul)** to correct the committee name in his Director's report (p.5, #3) by inserting "*University*", thus, should be: *ASI University Affairs Committee*.

**Amendment 2: (Stan Hebert)** to replace in his report (p.6) with the correct word to "Simulation drills".

**Motion Carries as amended with one abstention (Perez).**

B. Appointments: Removal from appointed committee is as follows:

**Motion: (Toland)** to remove (via Verbal request) the following previously appointed student/board member from the committee below:

1. Governmental Affairs Committee: Robert Toland

**Motion Carries with one abstention (Maheshwari).**

- V. Special Presentation/Speakers: Justin Roth, presents in discussion form after distribution of a written survey report; however, the reports were shared due to a lack of copies, therefore, the entire report is included with this weeks' minutes. See attached. The report consists of the East Bay Sustainability Forum Summary Report, Forum Agenda, Background, Top Five Questions (decided and voted on by the ESC members), Additional Discussion Questions, and Results (in two different graphs

form); followed by Conclusion and Recommendations. Q&A session followed the presentation.

President **Dokun** as well as EVP **Perez** thanks and complements Justin Roth and Committee Members for the report and all of the hard work put into this AD-HOC Environmental Sustainability Committee.

VI. Public Discussion

President **Dokun** opens the floor to any members of the public that would like to address the BOD on issues affecting CSUEB. None.

VII. Action Calendar

A. Old Business:

1. California State University Student Fee Policy: President **Dokun** states that at last week's meeting this document came before the board as an informational agenda item and she would like to entertain a motion for approval to move the document to the floor.

**Motion:** (**Mudalige**) to approve the California State University Student Fee Policy.

**Motion Carries.**

2. Resolution in Opposition to Governor's Budget Proposal: President **Dokun** states again, that at last week's meeting this document came before the board as an informational agenda item which there's no significant changes other than re-wording for clarification of the document. President **Dokun** asked to entertain a motion for approval to move the document to the floor.

**Motion:** (**Ecclesiastre**) to approve the Resolution in Opposition to Governor's Budget Proposal as re-worded for clarification.

**Motion Carries.**

B. New Business

1. ASI/UU Financial Statement: President **Dokun** yields the floor to E.D. Williams for a more interesting topic – "Go Numbers"!!!!!! Before the start of E.D. Williams' presentation a motion was entertained.

**Motion:** (**Toland**) to take a five (5) minutes break at 6:05pm

**Motion Carries.**

Meeting resumes at 6:12pm and E.D. Williams proceeds with his presentation of the ASI/UU Financial Statement for which two forms of statements were distributed: white sheet-the 2007-2008 UU Budget Plan; pink sheet-2007-08 ASI Budget Plan.

E.D. Williams states his objective for the presentation is to start an educational process about the budget, how it's formulated, and where we are right now. The following were highlighted:

- Just recently discovered/learned that the ASI Budget numbers are not currently up to date; meaning, it's not showing a true picture of what's going on right now. Part of the problem is the back log that the University accounting has experienced as new personnel are being put into place, such as a new controller for the auxiliaries; for ASI as well as for the Foundation. The Foundation is just moving to PeopleSoft, whereas, we (ASI) are already with PeopleSoft---a long version to say that this is where some of the delay has occurred from the State side of inputting our ASI data.
- On the other hand, UU has done its own accounting for quite some time; and this has continued to date. The process to bring ASI accounting back from the State side and have it in house, has taken longer than anticipated.
- Such transition is usually made in divisions: first accounts payable, then accounts receivables, followed by general ledger (all accounting terms).
- ASI just last week received general ledger and access to PeopleSoft accounts from the State side, which is just being transferred entirely to ASI.

- This is partly the reason why the ASI figures from the University side of the house are not quite up to date the way we would like them.
- Whereas, since we are doing our own accounting, the UU is current and up to date, which is why the UU's budget is the topic tonight; but will eventually get to the ASI Budget with its most up to date data, but acknowledges that the last board meeting of this quarter is next week (3/12<sup>th</sup>), which means the budget topic may flow over to the next quarter if it's done at the board meetings, unless meetings outside of the board meetings are scheduled.
- E.D. Williams states a projected working budget plan: at the start of AED Robert Lara's employment the following is the plan: a. Robert to work on the '08/'09 UU budget; including a complete overview of preferred maintenance on our building(s) and projects, using our maintenance repair reserves; b. PC Jon Stoll to work on Programs budget; c. Bob and Margaret Daniel to work on the ASI/Business Office budget. The plan is by mid-April to have a first draft to you (the board) a Corporate budget picture for your review, and then by mid-May to have a final budget that's approved by the board to submit to the president for approval prior to June 30<sup>th</sup> –end of the fiscal year.
- One other item to share with you before going on is an audit report from the Chancellor's office of the financial statement of '05/'06. This will help to set the picture for our debt system on all our building. Would like to have '07 as well!!!!
- E.D. Williams then proceeded with the verbal description of the UU's 2007-08 budget plan sheet. The following items were listed and then elaborated at length on Side 1 under the "University Union University Trust Accounts" (UU funds held in trust by the University) such as: a. Fund Sources (line items #1-10); b. Total Fund Sources (line items #11); c. Fund Uses (line items #12-34); d. Total Fund Uses (line item #35); e. Balance for the Year (line item #36); f. Prior Year (06/07)- (line item #37). On Side 2 under the "Operating Fund/Budget" a duplicate of previous side such as: a. Fund Sources (line items #1-10); b. Total Fund Sources (line items #11); c. Fund Uses (line items #12-34); d. Total Fund Uses (line item #35); e. Balance for the Year (line item #36); f. Prior Year (06/07)- (line item #37).
- Next will be Chapter 2: the ASI Budget Plan in another ASI BOD meeting

#### VIII. Officer Reports:

1. President: President **Dokun** – highlights the following:
  - Executive Committee met today and discussed the reservation policy. President **Dokun** commends Director **Toland** for his hard work put forth so far on this policy.
  - This weekend is CSSA at CSUCI; she and EVP **Perez** are attending. She and the Chair of CSSA will be looking at a resolution similar to that of the Alternative Consultation taken here at CSUEB.
  - CHESS: important to rally and sign up for attendees on the weekend of April 18-21.
  - Budget Summit /"Speaking Summit": will be held Thursday, March 13, 2008 at CSUEB from 12 to 1pm in the Presentation Center, VBT 124. President **Dokun** and Carolynne Komata both have been asked to speak; there will be media coverage similar to the U-Tube clip of the Dominguez Hills summit held today, March 5, 2008.
  - All 23 campuses will be hosting one event; Dominguez Hills kicked the series off yesterday; this is a system wide and collaborated event between the students, the staff, administrators; and faculty. They will be discussing the negative impacts that the governor's proposed budget cut would have on Cal State East Bay and the CSU'S 23-campus system.
  - President **Dokun** encourages all to please plan to attend the Budget Summit held here at CSUEB; lunch will be provided.
  - Referendum Signatures: President **Dokun** again extends congrats to Director **Dorsett** as well as Director **Akhmadullina** for collecting over 100 signatures, and VP **Perez** for collecting over 60 signatures.

2. Executive Vice President **Perez** highlights the following:
  - CHESS: has 21 students signed up to attend; hoping for more by next week.
  - Have been making presentations with regards to the CHESS attendance.
  - Have been collecting more referendum signatures, too.
  - In addition to EVP **Perez** and President **Dokun**, Director **Dorsett** will also be in attendance for CSSA this weekend at CSU Channel Island.
3. Vice President of Finance: Maheshwari, present, no report.
4. Directors
  - **Dorsett:** Director **Dorsett** absent, no report.
  - **Mudalige:** Director **Mudalige** present, met with Bob Boster of Alameda Intercom Systems along with others. Will keep you updated as progress is made. Had an opportunity to talk with Jennifer Miranda who made inquiries about the farmer's market as to setting a time to get together to discuss the possibility of this service. Have been working with VPF **Maheshwari** with regards to generating a formal donation request letter to send out to companies next week with hopes for positive responses. Director **Mudalige** requests from E.D. Williams to have access to the ASI Apple computers to install the updates of "office" for the Mac system, which will require each of the Apple computers to be reset.
  - **Toland:** Director **Toland** present, plans to submit the reservation policy changes to the ASU Committee, to FC, ExCom, and then back to ASI BOD.
  - **Daners:** Director **Daners:** present, reports that she was able to speak with Dr. Emily Brizendine of the Concord Campus regarding a food service alternative (food truck). Will meet with all of the Concord Campus clubs and orgs, also with Donna Wiley for Graduation plans at the Concord Campus. Have met with a representative regarding prepaid legal services; has an interest in the service and thought that he could make a presentation to the board.
  - **Premmanisakul:** Director **Premmanisakul**, present, reports that the town hall meeting regarding D-II takes place on tomorrow at 12 noon, Thursday, March 6, 2008 in the UU square. The panel members are Directors: **Premmanisakul, EVP Perez, Dorsett, Toland, and Mudalige.** E.D. Williams will be the note taker.
  - **Ecclesiastre:** Director **Ecclesiastre** present, no report.
  - **Akhmadullina:** Director **Akhmadullina**, present, no report.
5. Executive Director: E.D. **Bob Williams** present, verbal report of the following:
  - Table Policy: learned from Chris Brown that there is no table policy nor are there any charges to set up tables as long as there's prior notice.
  - Ski Trip Accident and injury was sustained to the student who took a fall. It's believed to be a concussion to the spine. A "get-well" wish/acknowledgement is being sent.
  - 2<sup>nd</sup> Feasibility Study: for the Rec/Wellness Center is coming to a close. At last Friday's meeting, quite a bit of material was covered. In fact, E.D. Williams explained the various diagrams, with the emphasis of an earlier statement made on needing to build the best building that we can build for the dollars we are talking about, in the best site that we have, and the best that we can do it. In other words, this belief has been refined with new instructions given to Canon to design or look at the feasibility of making this a reality, which could still allow for future expansion opportunities.
  - Academic Senate Chair: Professor Reichman: absent, no report.
6. CSUEB President or Designee: Associate VP of Student Affairs, Stan Hebert present, highlight the following:
  - ◆ Acknowledges the homecoming wager between he and President **Dokun** and the gracious waiver allowed him.

- ◆ The African American Education Summit held on Saturday, March 1, 2008 was very well attended with over a thousand in attendance. President **Dokun** delivered a very strong message which was videoed. Approximately 20 students were admitted to CSUEB on the spot. It was impressive to see such an attendance especially on a Saturday, which started as early as 8 am.
  - ◆ Coming up on Friday, March 7, 2008 is the African American Black Faculty and Staff Association Scholarship Dinner and Celebration 5<sup>th</sup> annual held in the new Union Multipurpose Room at 5pm. Theme is “A Ticket to Ride: Higher Education and The Good Life”. Entertainment theme is of the seventies, with a lip sinking performance of Gladys Knight and the Pips. Stan Hebert is one of the Pips, still working on his steps; and Chief Davis is Gladys Knight.
  - ◆ Next Friday, 3/14<sup>th</sup> is the Diversity Symposium from 8:30am to 1pm, this is part of the campus’ diversity efforts; the diversity plan for the campus will be prepared through this particular session. Students are encouraged to attend. Keynote speaker is Damien Williams of University of Connecticut.
  - ◆ Keynote speaker in the morning, breakout session later on.
7. SLLP/Advisor: **Dr. Mary Fortune:** present but left meeting early, with a verbal report via Stan Hebert:
- ◆ Reports due during finals week for the independent study students
  - ◆ Students need to meet in person with Bob Williams, Dean Swartz, and Dr. Fortune
  - ◆ Will email available time slots.
  - ◆ Women’ Herstory is in progress; a big thanks to ASI for all their support.
8. ASU Committee: no report.

IX. Closing Remarks:

Director **Premmanisakul:** with reminder of the Free Tax Preparation service available to CSUEB students and to bring proper documents, held on the following Saturdays: March 8, 15, and April 5, 12, 2008, from 9am to 5pm, in MB 2519.

E.D. Williams plans to attend the diversity symposium and wants to reiterate the importance of all to attend if at all possible.

President **Dokun:** with a reminder that March 13, 2008 is her Women’s Appreciation Dinner event and male applications to serve at the event are still being accepted.

- X. Adjournment: adjourns at 7:40pm.

Minutes Reviewed by:

ASI BOD President

Name: Ola Dokun

03/12/08

Date

Minutes Approved on:

03/12/08

Date