**Board of Directors Meeting Minutes of April 24th, 2013**

1. CALL TO ORDER: President **Chang** calls meeting to order at 12:08pm.
2. ROLL CALL

Members Present Absent Members Guests

Jerry Chang Michelle Xiong Danielle Ortuno

Zamil Alzamil Stan Hebert

Erik Pinlac Marguerite Hinrichs

Stephanie Flowers Mitch Watnik

John Erlandson

Erin L. Baca

Erik I. Olivar

Stephanie Pinkston

Laurel O’Brien

Pablo Benavente

Seetha Ream-Rao

Derek Volk

Garrick Sangil

Randy Saffold

Martin Castillo

Marissa Perry

D. McKinney

1. ACTION ITEM – **Approval of the Agenda**

**Amendment I: (Benavente) to add DISCUSSION ITEM – Appointment of New Director of CEAS**

**Motion Carries as Amended.**

**Amendment II: (Volk) to move INFORMATION ITEM – Pool Party Update after PUBLIC COMMENT.**

**Motion Carries as Amended.**

1. ACTION ITEM – **Approval of the April 10, 2013 Minutes**

 **March 13, 2013 Minutes**

**Amendment III: Chang makes a proposed change to Item X of the April 10, 2013 Minutes – instead of it saying “governing board”, it should say “downtown board.”**

**Minutes Approved as Amended.**

**Chang approves the March 13, 2013 Minutes.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.**

* **Danielle Ortuno** discusses the CalPERS Contract that was approved in the December 12, 2012 Minutes. She states they have been working with CalPERS to proceed with the implementation; however it was brought to their attention that changing the administer Social Security will lead to an increase cost for employees and only a slightly benefit to them. The contract needs to be taken back to the board for amendment that they voted in December.

**10:37**

1. INFORMATION ITEM – **Pool Party Update**

President **Chang** yields the floor to **Volk** where he highlights the following:

* + Originally, he was trying to do it on a Saturday but after discussing it with others they’re thinking of having it on Friday, after the RAW barbeque on May 31st from 3-6pm.
	+ Giveaway ideas include: tank tops, sunglasses, hats, wristbands and tickets.
	+ The board discusses design of the tank tops.
	+ The board discusses whether or not they will have past ASI Presidents attend.

ED **Saffold** states that it would be more appropriate to bring ASI past presidents to the end of the year banquet on May 29.

**20:09**

**Motion: (Alzamil) to add Information Item: CalPERS contract update and to move Earth Day update to item VIII.**

**Motion Carries.**

1. INFORMATION ITEM - **CalPERS Contract Update**

President **Chang** yields the floor to ED **Saffold** where he highlights the following:

* ASI has been working to have a CalPERS contract separate from the Foundation.
* The issue is there cannot be a 501c3 imbedded underneath another 501c3.
* Other ASI’s were found with the same issue.
* The new contract had a different percentage being paid by the staff.
* The staff currently pays five percent, while the new contract would increase the percentage to six percent.
* The employees and board were not informed of the percentage increase.
* CalPERS are redrafting another.

**24:09**

1. INFORMATION ITEM - **Earth Day Update**

President **Chang** yields the floor to **O’Brien** where she highlights the following:

* Earth week is going well.
* Events include: Waste Management tabling for cigarette butt clean up, dance performance, contests, backpacking clinic, cleanup and prize giveaways.
* Hope this sets a foundation for next year.

**27:28**

1. ACTION ITEM – **Board Approval on the Investment Policy Recommended by Controller** – Erik Pinlac

President **Chang** yields the floor to VP **Pinlac** where he highlights the following:

* Investment Policy proposes a six to seven percent target.
* Fee of one percent to actively manage account.

**Motion: (Pinlac) to adopt the resolution to approve the Investment Policy recommended by the University Controller.**

**Motion Carries.**

**33:04**

1. ACTION ITEM – **Approval of 2013-24 budget and permission for VP of Finance and Admin to make needed adjustments** – Erik Pinlac

President **Chang** yields the floor to VP **Pinlac** where he highlights the following:

* Projected to collect fees of $1,836 but ED **Saffold** and Fe have increased it to $1,873.
* Will be able to put $40,000 into reserve.
* Salaries went up to 6.52 percent due to full time admin staff, student marketing positions and a new half time facilities employee.
* Advertising and promotion have gone down
* Disengagement with one of the lawyers.
* No Dish network Contract, all music rights have been moved to FUSE.
* 17% decrease in fees.
* Increased conference cost for in-state travel for the board and professional staff.
* The CC leadership conference and in-state travel have been added to the budget,
* Equipment under $500.
* Scholarships have been relocated to other programs.
* Mr. and Ms. CSUEB will be stipends this coming up year.
* 25% increase in stipends.
* Have expanded club funding policies to include more clubs and organizations.
* Plan deficit for next year’s OPEP.

ED **Saffold** highlights the following:

* By 2016 ASI will be the first to satisfy the OPEP obligations.
* The University is asking for an increase cost recovery due to ASI not paying for UPD services on campus, and the reduction in funds over the summer.

The board discusses cost recovery plans.

**Motion: (Pinlac) to adopt the budget as is with the possibility of ED Saffold, Fe, and himself adjusting the budget as necessary.**

**Discussion: (Ream-Rao) asking to add the lobby corps budget into the budget, for traveling arrangements.**

**The board discusses the concerns of the budget and the procedure.**

**ED Saffold states Concord campus lost $500.**

**Amendment IV: (Pinlac) to approve the budget as presented with the ability to adjust up to net operating income if necessary.**

**Motion Carries as amended.**

**1:02:36**

1. INFORMATION ITEM – **Report on Action taken by Audit Committee on Selection of new Audit Firm** – Erik Pinlac

President **Chang** yields the floor to VP **Pinlac** where he highlights the following:

* Contract a new auditor.
* Saving $15,000.
* The audit committee voted on MGO.

**1:05:07**

1. INFORMATION ITEM – **ASI Election Update** – Randy Saffold

President **Chang** yields the floor to ED **Saffold** where he highlights the following:

* The packets came out on April 17.
* Doing social media pushes for elections
* Minimizing poster usage for environmental purposes.
* Applications are due on April 30th.
* Encourages the board to encourage students to run for elections.
* The elections committee is drafting a social media policy to help monitor online campaign.
* The board will sit down individually with a candidate to further discuss their role.
* The goal is to have everyone educated before their candidacy.

**1:09:48**

1. DISCUSSION ITEM- **By Laws changes and Signatures needed for getting Articles and By Laws changes on the Ballot** – Randy Saffold

ED **Saffold** highlights the following:

* Two years ago there was a proposed set of By Laws changes that was forwarded by the board.
* By Laws and Articles need to be modified.
* Articles changes include name change to CSU East Bay, amendment that the Chancellor and the university President as oppose to the Board of Trustees make the decisions, and adding the same clause in the By Laws that if there is a mandatory change from the Chancellor office, the state law, or federal law it will be directed to the board.
* Need to collect 500 signatures and student ID’s.
* Proposes for everyone on the board to take a clipboard and collect signatures.

**1:17:03**

1. DISCUSSION ITEM – **Referendums for Ballot**

President **Chang** highlights the following:

* Have an opportunity during the elections to run referendums to get students on board with their self-governance.

**Ream-Rao** proposes a referendum on smoking ban.

**1:20:23**

1. INFORMATION ITEM – **CHESS Report**

**Ream- Rao** highlights the following:

* It was successful and she received great feedback form those who attended.
* Met all nine of the offices, including three of its representatives.
* Students learned how to lobby.
* Students were able to break up into groups and work together to be effective.
* CSUEB was the most diverse group at CHESS.

**1:22:58**

1. INFORMATION ITEM – **Industry Job Panel Report**

President **Chang** highlights the following:

* Survey results.
* Over 1,000 people filled out the surveys.
* Only one person stated they would not recommend the job panel to a peer.
* 600 to 1,000 attendees
* He would like the event to perpetuate and see other campuses adopt this program.
* Expresses his gratitude to the board and staff that helped coordinate the event.

ED **Saffold** mentions he would like to have two panels per quarter and increase it from five panels to six.

**1:30:31**

1. DISCUSSION ITEM – **Town Hall Meeting Update**

VP **Erlandson** highlights the following:

* The next town hall meeting will be on May 22nd, from 3:30-4:30pm.
* Discussion topics include:
* 2013-2014 Preliminary results from the elections
* Grad tickets exchange
* Job industry panels recap
* Sustainability efforts and earth week
* 5k race collaboration with Athletics,
* Report form RAW, Diversity Center and Presents
* Discussion on the student discount program
* Student wide committee/ A2E2 program
* Students working for students program
* ASI strategic plan/ New Programming Committee
* The ASI pool party and late night study hours
* Proposes not to exceed the $311 budget for food and beverages.

**1:34:53**

**Motion: (Ream-Rao) to move Discussion Item - Appointment of New Director of CEAS to the next item.**

**Motion Carries.**

1. DISCUSSION ITEM - **Appointment of New Director of CEAS**

President **Chang** highlights the following:

* Kelso has resigned as she cannot make any meetings this quarter.
* Someone has been referred to take the position.

ED **Saffold** mentions to get an announcement out through social media of the vacant seat and asks the board if it is necessary to have someone fill the position for two weeks before the transition of the new board.

The board discusses the issues and concerns of filling the vacant seat for a short period of time.

ED **Saffold** recommendation on appointing a new director would be wasting resources and time.

President **Chang** requests VP **Alzamil** to check the By Laws for further guidance on the appointment.

**1:44:03**

1. INFORMATION ITEM – **Student Discount Program Update**

ED **Saffold** states the surveys are finished and will be sent out by next week, and also remind students the election packets are available.

**1:45:40**

1. ROUNDTABLE REMARKS

**Erlandson** states there are only three people for the ASI 5k team, and he needs ten people in total.

**Saffold** congratulates Stephanie for graduating, but acknowledges it may make her ineligible to serve. Also states a volunteer yoga instructor at the RAW with her own studio, will allow CSUEB students to take yoga classes for $7.00 at her studio. He and A’Naja are working to build a fitness pass program for all including Concord students. The end of the year banquet will be extended to all professional staff, the board and significant others.

**Parry** announces Debby De Angelis, Director of Athletics is retiring, and Senior Associate Athletic Director, Sara Judd will be active Director of Athletics as of May 1st. Also Will Biggs, Head Coach of Men’s basketball is also retiring, and the position is vacant. The home athletics event is finishing this week with baseball, who is a contender for playoffs.

**McKinney** expresses his gratitude with the boardfor executing and doing a great job with the job panels.

**Pinkston** updates the board of the relaxation room at the concord campus. The furniture has been order and the room should be done by the end of this quarter.

**Sharma** reminds the board of the VPUA candidate campus open forum at room 311 and the ASI board will meet from 11**:**45 a.m. -12:15 p.m. at UU 307. The last open forum will be on April 29th at bay view room. Highly encourages the board to attend.

1. ADJOURNMENT

Meeting adjourned **N/A**

Minutes Reviewed by:

**ASI President**

**Name: Jerry Chang**

Minutes Approved on:

**5/ 8/13**

**Date**