**Board of Directors Meeting Minutes of May 8th, 2013**

1. CALL TO ORDER: President **Chang** calls meeting to order at
2. ROLL CALL

Members Present Absent Members Guests

Jerry Chang D. McKinney Norman Lam

Zamil Alzamil Corey Gazay

Erik Pinlac Kevin Lee

Stephanie Flowers Leah Guest

John Erlandson

Erin L. Baca

Michelle Xiong

Erik Olivar

Laurel O’Brien

Pablo Benavente

Seetha Ream-Rao

Derek Volk

Garrick Sangil

Stan Hebert

Randy Saffold

Martin Castillo

Marissa Perry

Marguerite Hinrichs

Mitch Watnik

1. ACTION ITEM **- Approval of the Agenda**

**Amendment I: (Ream-Rao) to add INFORMATION ITEM – Election Committee Report before ‘filling opening board positions.’**

**Motion Carries as Amended.**

**Amendment II: (Erlandson) to move ‘Strategic Plan’ after ‘Town Hall.’**

**Motion Carries as Amended.**

**Amendment III: (Volk) to move ‘RAW Committee Update’ before the ‘ASI Pool Party.’**

**Motion Carries as Amended.**

**Amendment IV: (O’Brien) to move ‘New Sustainability Resolution’ after the ‘Public Comment.’**

**Motion Carries as Amended.**

**Amendment V: (Ream-Rao) to change her item, CSSA Report, from an INFORMATION ITEM to a DISCUSSION ITEM.**

**Amendment VI: (Ream-Rao) to add DISCUSSION ITEM – Resolution against Governor Brown’s proposed performance standard.**

**Motion Carries as Amended.**

**Amendment VII: (Xiong) to add INFORMATION ITEM – Academic Resolution regarding the fee restructure at the CSU.**

**Motion Carries as Amended.**

1. ACTION ITEM **- Approval of the April 24, 2013 Minutes**

President **Chang** approves the **April 24, 2013** minutes.

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.**

**Lee** highlights the following:

* Part of the Harlem Institute foundation, college planning Program for financial education a national non-profit organization.
* Guide students to use grants, scholarships and financial aid.
* Provide guidance to students through coaching, and workshops.
* There are three challenges which include funding, students not knowing what to study, and pursuing grad school.
* Want to build a long term relationship with ASI and provide their resources to students.

**Castillo** highlights the following:

* Taco Bell was the number one choice on the surveys.
* There is a very aggressive schedule in hopes of having it built this summer and open by fall quarter.
* Renovate the Bistro to have a full Taco Bell, a Pizza Hut and Wing Street.
* The area where Raging Burrito used to be will be dedicated for vegetarian and vegan options.
* He shares the proposed structure plan for the eateries.
* There will be three registers, and a bar seating.
* The union remolding has been moved till next summer making it easier to build the Taco Bell.
* Taco Bell scheduled to be finished by September 2nd.
* All restaurants will be part of the Aramark franchise.

**19:15**

1. DISCUSSION ITEM – **New Sustainability Resolution –** Laurie O’ Brien

President **Chang** yields the floor to **O’Brien** where she highlights the following:

* Resolution was passed by the 2009 ASI board.
* The resolution needs to be updated as it is not current.
* The environmental committee is revising the resolution to be presented in the final board meeting of the year.
* She hopes the new resolution will set a foundation to develop a policy next year.

President **Chang** states the new resolution can go well with the new strategic plan.

**21:30**

1. ACTION ITEM –**Approval of Revised PERS Contract –** Randy Saffold

**Danielle** mentions the retirement contract has been approved the second part of the contract is for ASI to get their own Health contract with PERS.

**The board approves the revised PERS contact.**

**22:27**

1. ACTION ITEM –  **2013-14 Budget Changes and Updates –** Erik Pinlac

ED **Saffold** highlights the following:

* Able to maintain the $40,000 window.
* No programs in existence were closed down.
* Absorbed 16.36 increase in benefits.
* Absorbed all the additional cost recovering pieces.
* Health care is over budget but were granted $125,000 as a residual out of the UU.
* The net deposit is at $5,000.
* Once the minutes are approved he will be able to transfer the budget to administrative.

**Motion: (Pinlac) to table item till May 22nd.**

**Motion Carries.**

**24:58**

1. ACTION ITEM – **Town Hall –** John Erlandson

VP **Erlandson** highlights the following:

* Town hall is scheduled for Wednesday, May 22nd, from 3pm-4pm.
* Japanese sister school wants to meet from 2:30pm-3pm to develop an ASI on campus.
* Food and beverages will be served.
* Togo sandwiches will be served as they cost less than Aramark.
* The committee discusses the quantity of sandwiches to be served.
* The proposed budget is about $200 for the food expenses.

**Motion: (Erlandson) to allocate $200 for the town hall meeting.**

**Motion Carries.**

**30:02**

1. DISCUSSION ITEM– **Strategic Plan –** John Erlandson

VP **Erlandson** highlights the following:

* There are two parts to the plan: long term vision of ASI and board transition.
* The board transition document ensures the new board is well experienced, knowledgeable and adequately trained.
* Transition process includes transitional board meeting at the inauguration of ASI board of directors.
* Discuss and create an annual report, finances, major events and ongoing projects.
* Board members should meet one on one with their next board members to discuss projects.
* Discuss summer quarter curriculum for the executive board, open meeting rules, sharing responsibilities, history of ASI, and CSSA.
* Strategic plan should be developed as part of the summer curriculum.
* He is gathering documents for transitional and strategic plan.

President **Chang** states every special director and chair of a committee should provide VP **Erlandson** an outline of how they view continuous programs, their initiatives, and their recommendations by Friday. The strategic plan needs to be discussed and needs to be developed into a transition plan for next year’s board.

President **Chang** states that the strategic plan is how various components tie to the ASI values, vision, and mission.

**36:53**

1. INFORMATION ITEM – **RAW Committee Update –** Derek Volk

**Volk** highlights the following:

* Create a partnership between Athletics and RAW, so students can use the athletics facilities for events and intermural sports.
* Set a time at the RAW where athletics can use the facility with their trainer.
* The idea is to waive the fees for the trainers so they can train their team without actually being a member of the RAW.

The committee discusses whether or not student athletes should be able to bring their trainers to the gym, and if so if this same privilege should be extended to the rest of the university.

* President **Chang** states that if there are opportunities for student’s to join these activities or groups then this could be a collaboration that they put on with the athletic teams, possibly called “Work out with the Teams,” and this wouldn’t violate the current procedures.
* **Parry** states that this type of event shouldn’t hinder other people’s activities or workouts in the RAW; the RAW can continue to be open during this time.
* **Gazay** states that if they had 15-30 people using the weights (the athletic team), then that wouldn’t leave much equipment for other student’s to use.
  + This would mean that the entire team wouldn’t be able to go in at once and they’d have to set up A, B, C, etc. groups that would come in at different times.
  + The coach or trainer that would be working with the athletes would have to go through some type of training with the RAW to familiarize them with the RAW’s policies.
* ED **Saffold** states that this would not only open them up to a possible safety issue but a liability one as well – the coaching certificate that the coaches would be working under wouldn’t protect them if the general student population is working out. They would have to employ the trainer/coach for them to come under their policies.
  + ASI will be offering personal training; this is a program that is being developed this summer and will be available to students for a fee. This fee will go towards paying their trainers.
  + The coaches and athletes would still need to abide by and follow the rules of the RAW just like any student member.
* President **Chang** states that the MOU needs to go through RAW and then come to the Board.
* **Parry** states that the other gym facility is being used throughout the entire day by classes and teams, this being the reason why the athletes and coaches would be exploring the use of the RAW.

**47:47**

1. INFORMATION ITEM – **ASI Pool Party –** Derek Volk

**Volk** highlights the following:

* June 1st, 12-3pm would be the only day to have the pool party.
* An alternative would be to rent a slip-and-slide or dunk tank and water slide and have that on the lawn – this would be the same idea/activities but they wouldn’t be using the pool anymore.
  + Seeing if this would be a better idea, then they’d be able to have it on a Tuesday or Thursday opposed to a Saturday because many students won’t show up on Saturday’s.

The committee states that both ideas could work.

**50:37**

1. ACTION ITEM – **Articles of Incorporation and Bylaw Changes –** Randy Saffold

ED **Saffold** states the following:

* If students choose to vote no on this then it would just take them out of ‘good standing.’

ED **Saffold** highlights the following regarding the Bylaw Changes:

* Changes recommended by the 2010-2011 board that the 2011-2012 board never got a chance to change.
* Had to bring themselves into compliance with AB12-33 that states that they couldn’t have ex-official members on the board.
* Comments that were made by the board and him, on different things that they want to see, are added as well.
* Director of Legislative Affairs isn’t being cut
* This board needs to vote on what they want and don’t want to see in this document, then that needs to be ratified, and that would go to the ballot.
* First thing to be voted on is whether or not they would change the 4 colleges to senators and whether the senators would be appointed or elected.
* The Legislative Affairs Director was suggested to be cut because previously it was believed that the Legislative Affairs and External Affairs were doing the same thing.

President **Chang** asks if there’s a motion to remove the Legislative Affairs, no motion is made.

President **Chang** asks if there’s a motion to add senators of colleges for regularly enrolled student representatives elected from each academic college, including and listing the 4 colleges.

**Motion: (Benavente) to add the 4 colleges to senators in their bylaws.**

* ED **Saffold** states that they have already technically done this but they haven’t changed the names. The college directors don’t do as much work as the other directors so it was thought to change their names to senators.

**Motion Carries.**

**Motion: (Ream-Rao) to add ‘senators’ to the title of Article VI and authorize the number of senators (4).**

**Motion Carries.**

**Motion: (Flowers) to remove the highlighted duplicated sentence in Article VI, Section 6, d3.**

**Motion Carries.**

President **Chang** states that proxy voting isn’t allowed under California State Law anymore; this is in regards to Article VI, Section 6, e5.

**Motion: (Benavente) to change the Director of Public Relations to Director of Communications.**

* The committee discusses whether or not to change the Director of Public Relations to Director of Communications and what this change would mean to the board.
* **Ream-Rao** asks if there would be an extension of what the Director of Communications role would entail.
* The committee discusses that a policy doesn’t have to come from the Director of Public Relations, it can come from other director’s as well.

**Motion doesn’t carry.**

**Motion: (Flowers) to change the language of Article VI, Section 7a to read that all Directors and Senators are eligible to receive a stipend throughout their term of office.**

**Motion Carries.**

**Motion: (Flowers) to change Article VI, Section 8b from ASI Administrative Code to ASI HR Manual.**

* ED Saffold states that the Administrative Code was never completed, nor voted in.

**Motion Carries.**

ED **Saffold** states the board does not supervise staff only the Executive Director.

**Motion: (Pinlac) to change language in Article VI, Section 8d to state Executive Director to provide instead of oversee and provide.**

**Motion Carries.**

The committee discusses the structure of approving and hiring agents within the organization.

ED **Saffold** states the board has the role of approval of positions. In other organizations the Personnel committee gives permission to change the organizational chart. The hiring process is directed by the staff. The question is does the board need to ratify since they are not in operations. They have hired the Executive Director to be in operations.

The committee will change the language and revisit the article on Friday.

**Motion (Xiong) to table the discussion till next board meeting.**

**Motion Carries.**

**1:29:17**

1. INFORMATION ITEM **– Election Committee Report**

President **Chang** yields the floor to **Guest** where she highlights the following:

* The elections committee has set two orientation dates.
* Candidates have a copy of the code and elections timeline.
* Candidates where advise to disregard the eligibility minimum orders as they are not affect.
* Candidates will have their photos taken for their campaign.
* The meet and great with candidate’s barbeque will be on Thursday, May 9th from 11am-2pm.
* Blackboard voting preparation has been initiated through Marguerite.

**1:30:48**

**Motion (Ream-Rao) to move DISCUSSION ITEM -Resolution for Governor Brown performance standard from the last item to the next item on the agenda.**

**Motion Carries.**

1. DISCUSSION ITEM- **Resolution for Governor Brown performance standard**

**Ream-Rao** highlights the following:

* Governor Brown is coming out with performance standards.
* Standards will be the same for CSU’s and UC’s.
* Funding is being incorporated into the standards.
* There are seven performance standards.
* If the standards pass there will be a four year tuition freeze, a 10 percent, additional funding is given when all standards are improved by 10 percent within four years.
* A negative effect on students.
* Will have to increase by one, three and six increments.
* Funds are given from a general budget which is not stable.
* If tuition and fees are increased the whole system will lose general funds and the governors $125 million from prop 30.

**Watnik** mentions some of the measures are realistic.

**Hebert** mentions the University is receiving its direction course from the Chancellors office for any implementation of standards. It is unclear how they will receive the support funds to meet the goals.

**1:37:55**

1. ACTION ITEM – **Referendums for Ballot –** Randy Saffold

President **Chang** highlights the following:

* There are six ballot initiatives.
* Using the term referendums and ballots initiative interchangeable.

ED **Saffold** highlights the following.

* Legal has had the opportunity to view the measures.
* Few edits have been made.
* Measure four, the support for the creation of CSSA student fee.
* There is a conflict in the language meaning of the no vote.
* Jacquelynne Jennings advised to add language nonbinding advisory vote to the title.

President **Chang** mentions the no vote would mean the individual is not in support. It is a non-binding advice to the board. The yes vote would give direction for the future board to support the creation of the CSSA student fee and to work with administration. Both votes will be non-binding advisory.

**Ream-Rao** mentions of having enforced smoking areas as an option for the smoking ban measure.

**Hebert** states they are describing them as phases and not as options. The university is determining the process through consultation with employee, and faculty groups. He advises the board to advise the university as appose to bringing it as a ballot issue.

**Parry** suggests adding an option on the no vote for the smoke free ban.

President **Chang** states this is a sensitive topic that the students should take part in.

**1:46:51**

1. DISCUSSION ITEM– **Responsible Student Representation in University Committees –** President **Chang** highlight the following:

* Have two student committee members in university committees where there is currently one.
* Stagger the appointments two years appointment alternating year, just as the student board of trustee model.

**1:48:10**

1. DISCUSSION ITEM – **Filling open board positions –** Jerry Chang
2. INFORMATION ITEM – **CSSA Report –** Seetha Ream-Rao
3. DISCUSSION ITEM-**Fee Restructure** –Michelle

**Xiong** yields the floor to **Watnik** where he briefly mentions the following:

* Senate gave its first reading for a resolution of student fees.
* Preserve fees if you are a full time student.
* The senate would appreciate the board’s comments.

**Motion (Ream-Rao) to adjourn meeting.**

**Motion Carries.**

1. ROUNDTABLE REMARKS
2. ADJOURNMENT

Meeting adjourned at 1:55pm

Minute Reviewed by:

**ASI President**

**Name: Jerry Chang**

Approved on

**5/22/13**

**Date:**