**Board of Directors Meeting Minutes for May 30th, 2012**

1. **Call to Order**: President **Prado** calls meeting to order at **12:07pm.**

\*indicates members present at the start of the meeting

1. **Roll Call**

Members Present Absent Members Guests

\*Chris Prado Jesseca Stone Jonathan Crescenzo

\*Chris Caldwell Martin Castillo Lil Brown-Parker

\*Siddharth Menon Debby De Angelis Fe Inocencio

\*Lyla Pehrson Mike Mahoney Margaret Daniel

\*Mark Allen T. Laluan D. McKinney Allen Johnson

\*Humberto Rosas Tenaya Davis Seeta Ream-Rao

\*Derek Volk Erin Baca

\*Chinna Ford

\*Cesar Lafarga

\*Corrie Christine

\*Courtney Symonds

\*Parris Moore

\*Stan Hebert

\*Randy Saffold

\*Marguerite Hinrichs

\*Marissa Parry

1. **Action Item - Approval of the Agenda**

**Motion: (Caldwell) to approve the agenda.**

**Motion: (Pehrson) to make a friendly amendment to the agenda.**

**Amendment I: to move the Education Benefits Policy action item before the budget item.**

**Amendment Carries.**

**Motion Carries as Amended.**

1. **Action Item - Approval of the May 16th, 2012 Minutes**

**Motion: (Pehrson) to approve the May 16th, 2012 Minutes.**

**Motion Carries.**

1. **Public Comment**

Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.

*Lil Brown-Parker* states that an alternative time has been proposed for the end of the year awards ceremony. It would take place Monday June 4th from 2:30pm-5:30pm at Dave and Busters. I need to find out if this time would work and who would be able to attend. The board states that the time would not work due to their school schedules. A more convenient time would be after 6:00pm.

*Jonathan Crescenzo* states that he works for ASI Presents as a videographer. Crescenzo states that he is concerned about the proposal of his job being eliminated and jobs in ASI Presents as well as jobs within the RAW. ED **Saffold** states that the version of the budget that is being proposed today has minimal cuts within ASI Presents which do not include student jobs. **3:12-7:40**

1. **Action Item** – Education Benefits Policy

President **Prado** yields the floor to **VP Pehrson** to speak about this item.

VP **Pehrson** presents the Education Benefits Policy and states the following as an overview:

**“IA2012-6 Associated Students Inc. Education Benefits Policy**

TRAINING AND CAREER DEVELOPMENT

The Career Development Program for regular employees of the Associated Students Inc. (ASI) is designed for the systematic growth and development of employees, ensuring continued improvement of ability and performance and opportunity.

A.  Courses Toward a Degree

Quarter System:

In case of an employee seeking a degree from an accredited four-year university or community college, ASI will pay the mandatory California State University East Bay (CSUEB) fees or mandatory fees of other institutions up to but not exceeding those outlined in the current CSUEB catalog. Employees are eligible for up to eight units per quarter for two quarters annually.   ASI may grant the employee time off from work to take four units per quarter on company time if the courses are deemed job related.

Semester System:

In case of an employee seeking a degree from an accredited four-year university or community college, ASI will pay the mandatory fees of other institutions up to but not

exceeding equivalent costs outlined in the current CSUEB catalog for two quarters annually.   ASI may grant the employee time off from work to take three units per semester on company time if the courses are deemed job related.

B. Career Development Program

As part of the Career Development Program, employees are encouraged to take job-related courses, regardless of whether they are seeking a college degree.  In order for the employee to qualify for taking courses toward a degree through the Career Development Program, the following conditions must be met:

1. Must have successfully completed their first six months of continuous regular employment and be an employee in good standing.
2. The employee’s supervisor and the Executive Director must approve the program to insure that the department where the employee is assigned is not adversely affected.
3. The employee must be admissible to a university or community college.

C.  Courses Related to the Job

ASI will pay a portion of the mandatory fees from colleges not to exceed the equivalent of those outlined in the current CSUEB catalog for four units per quarter or three units per semester, providing the authorization of the employee’s supervisor.  Approved job-related courses may be taken on company time. Employees desiring to enroll in courses that are neither job-related nor part of a career development plan may not be granted time off with pay, although the supervisor may approve vacation leave or leave without pay.

ASI will not pay application fees, penalty fees or charges for books and materials.  A grade of C or higher must be obtained in order for the course fee to be reimbursed. If the class is only offered credit/no credit, credit must be received to be reimbursed. All allowances are to be approved by the Executive Director.

D. Other Considerations

Supervisors in coordination with the Executive Director will arrange for specialized training as necessary for ASI employees to immediately increase their effectiveness/job knowledge.  This may be accomplished internally through instructional manuals, audio or visual products, external or in-house instructors, professional meetings and conferences and job-related campus meetings/activities.

ASI employees are entitled by state law to literacy education assistance.  Literary assistance will be provided to any ASI employee that expresses a desire for support. Enrollment and participation in adult literacy education programs must take place on non-company time.

Any employee previously enrolled in an approved program prior to the adoption of this policy will be grandfathered through.”

VP **Pehrson** states that this is only applicable to Jonathan Stoll who is the only person taking advantage of this. He should be graduation in the next two quarters.

**Motion: (Menon) to approve the Resolution to adopt the Education Benefits Policy.**

**Stan Hebert Abstains.**

**Motion Carries. 39:25-48:35**

1. **Action Item** – Budget

The Board will approve the budget.

President **Prado** yields the floor to **ED Saffold** to present the budget. **ED Saffold** gives an overview of the budget.

**Motion: (Menon) to approve the proposed budget by the Executive Director Randy Saffold.**

**Stan Hebert Abstains.**

**Motion Carries. 13:49-37:35**

President **Prado** states that the board will have a discussion the priority of the $61,000.

The board discusses the priorities of $61,000 and states the following as proposals:

* Capital project to include print stations in the University Union
* Re-charging stations in the University Union
* Money restored to RAW due to the daily use of students
* Considering Org Sync and Campus View
* Possibly adding printing stations within the Diversity Center to create more traffic
* Restoring funding to Lobby Corps

**48:40-1:15:10**

1. **Roundtable Remarks**

**Laluan:** for those who can go, the primaries are coming up real soon. I’m looking forward to the candidates there.

**Ford:** dance and theater is doing Fusion on the weekend of June 1st and the following weekend. African Night is on June 2nd. We just recentlyrecommended the $40 increase within the A2E2 committee.

**Moore:** This Sunday in the University Union and the Multipurpose Room the Women of Success will be holding their 4th Annual Apollo at the Bay. Come out and support. It will be a nice tradition for the university.

**Menon:** Clubs & Orgs funding requests has been completed for this Fiscal Year. We are two weeks away from finals and graduation.

**Saffold:** We recognize the board transition that’s coming up. Too many people were way too excited that we were done and thought this was the last meeting.

This is not the last meeting. On June 13th, 2012 we will have the transitional board meeting. Please make sure that you are here. 6pm-9pm at Dave and Busters is okay and we will still keep the same date and time. The reason why I want to keep the meeting on a Wednesday is because we have already told all of the candidates that the meetings take place on Wednesdays from 12pm-2pm.

IX. **Adjournment**

**Motion: () to adjourn meeting at 1:30pm.**

Minutes Reviewed By:

**ASI PRESIDENT\_\_\_\_\_\_\_\_\_**

**Name: Christopher Prado**

**6/13/2012**

**Date:**