**Board of Directors Meeting Minutes for June 20th, 2012**

1. **Call to Order**: President **Prado** calls meeting to order at **12:00pm.**

\*indicates members present at the start of the meeting

1. **Roll Call**

Members Present Absent Members Guests

\*Chris Prado Mike Mahoney John Erlandson

\*Chris Caldwell Erik Olivar

\*Siddharth Menon Zamil Alzamil

\*Lyla Pehrson Sarah Kelso

\*Mark Allen T. Laluan Laurie O’Brien

\*Humberto Rosas Garrick Sangil

\*Derek Volk Erik Pinlac

\*Chinna Ford Michelle Xiong

\*Cesar Lafarga Seetha Ream-Rao

\*Jesseca Stone Erin Baca

\*Corrie Christine Krista Smith

\*Melanie Sutrathada Margaret C. Daniel

\*Courtney Symonds Doris Lagasca

\*Tenaya Davis Lil Brown-Parker

\*Parris Moore Pablo J. Benavente

\*Stan Hebert Joe Nacion

\*Randy Saffold Jonathan Stoll

\*Marissa Parry Mo Salman

\*Marguerite Hinrichs Marc Cochran

\*D. McKinney Pritesh Rajvaidya

 Garvin Tso

1. **Action Item - Approval of the Agenda**

**Motion: (Davis) to approve the agenda.**

**Amendment I: to add the Information Item: Dr. Dalton Presentation.**

**Amendment I Carries.
Motion Carries as Amended.**

1. **Action Item - Approval of the May 30th, 2012th**

**Motion: (Menon) to approve the May 30th, 2012 Minutes.**

**Motion Carries.**

1. **Public Comment**

Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment.

1. **Information Item** – Dr. Dalton’s Presentation 3:59

**Dr. Dalton** states that the president was very pleased with the Board for putting together the budget for the 2012-2013 Academic year.

**Dr**. **Dalton** highlights the strategic plan in regards to student affairs:

* Diagram shows the strategic planning for the first loop, second loop, and the past year of all the presidents.
* Process and Changes, Fall 2011 and Winter-Spring 2012
* **Expanded** Cal State East Bay *Mission*
* **Renewed**Seven Strategic Mandates as *Eight Shared Strategic Commitments*
* **Adopted** *Institutional Learning Objectives (ILOs)*
* **Retired** prior documents
* Helpful to know how the CSU System is structured for the incoming Board of Directors
* Starting July 1st, 2012 there will be a new Chief of Staff
* Shared Strategic Planning
* The top four is the most pertinent

1st-*Reinforce academic quality through open-minded inquiry, innovative teaching, engaged learning, and distinguished scholarship*

2nd-*Enhance our inclusive campus, responding to the backgrounds and interests of our diverse community and promoting their academic, professional and personal development*

3rd-*Serve students first, by expanding access and enhancing each student’s educational experience and prospects for success as a graduate and life-long learner*

4th-*Foster a vibrant community through enriched student services and student life that support student engagement and learning*

5th- *Contribute to a sustainable planet through our academic programs, university operations, and individual behavior*

6th- *Continuously improve our efficiency, transparency, and accountability while practicing mutual respect, responsiveness, and collaboration across the University*

*7th-**Support the civic, cultural, and economic life of all communities in the regions we serve through partnerships that promote education and social responsibility*

*8th-* *Demonstrate our continuing record of leadership and innovation in higher education, focused on 21st century skills, including science, technology, engineering, and mathematics*

* Institutional Learning Outcomes

-Highlighted the five out of six that are very connected to Associated Students Incorporated

Thinking and Reasoning

Think critically and creatively and apply analytical and quantitative reasoning to address complex challenges and everyday problems

Communication

Communicate ideas, perspectives, and values clearly and persuasively while listening openly to others

Diversity

Apply knowledge of diversity and multicultural competencies to promote equity and social justice in our communities.

Collaboration

Work collaboratively and respectfully as members and leaders of diverse teams and communities.

Sustainability

Act responsibly and sustainably at local, national, and global levels

Dr. Dalton thanks the board for their time.

1. **Swearing in Ceremony**

President **Prado** indicates that this item is the recognition of the newly elected Board of Directors. There will be five members swore in at a time. The newly elected Board takes the Oath of Office:

|  |  |  |
| --- | --- | --- |
| Jerry T. | Chang | PRESIDENT |
| Zamil A. | Alzamil | Executive Vice President |
| Erik | Pinlac | Vice President of Finance |
| John H. | Erlandson | Vice President of Internal Affairs |
| Stephanie | Flowers | Vice President of External Affairs |
| Pablo J. | Benavente | Director, Public Relations |
| Seetha A. | Ream-Rao | Director, Legislative Affairs |
| Laurie | O'Brien  | Director, Environmental Affairs |
| Stephanie | Pinkston  | Director, Concord Campus |
| Garrick B. | Sangil  | Director, University Union |
| Erin L. | Baca | Director, College of Business and Economics |
| Erik I. | Olivar | Director, College of Science |
| Michelle C. | Xiong | Director, CLASS |
| Sarah | Kelso | Director, CEAS |
| Derek | Volk | Director, Recreation and Wellness |
| Cynthia | Neira | Academic Senate, Student Member |
| Omar A. | Hosny | Academic Senate, Student Member |
| Elizabeth N. | Ortiz | Academic Senate, Student Member |

“I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as duly elected (office/representative) of Associated Students, Incorporated of California state University East Bay, do swear that I will faithfully fulfill the duties of this office as provided by the established Bylaws. I will strive to establish representative government, maintain academic freedom, and defend student rights. I will work towards the strengthening of the cooperation between the Associated Students, Incorporated Board of Directors and the Administration, and work towards bettering my leadership qualities and scholastic standards. With these thoughts in mind, I shall set my final goals to the betterment of California State University, East Bay Associated Students Incorporated: I so affirm.”

1. **Information Item –** (Time Certain: 12:45pm) Mike Mahoney and Mitch Watnik

Chair Mahoney will assist ASI Board transition Chair Elect Watnik into his new role.

Tabled

1. **Action Item- Fiscal Reserve Policy**

The Board will approve the Fiscal Reserve Policy

President **Prado** indicates that this will be a resolution to adopt the new policy.

President **Prado** yields the floor to ED **Saffold** who highlights the following.

ED **Saffold** states that between the copy of the Fiscal Reserve Policy that was initially received and now. The limits for a couple of these were thought to be high.

President **Prado** reads over the Fiscal Reserve Policy to the Board of Directors.

* Reduced capital improvement to $500,000.00
* Reduced current operations to $1,000,000.00
* OPEB stays the same
* What was missing in the policy was something that states what we do once these limits are reached; we automatically go back into review.
* President **Prado** reads the Fiscal Reserve Policy Resolution

**Motion: Sutrathada to approve the Fiscal Reserve Policy Resolution**

**Motion Carries.**

1. **Action Item- OPEB Trust Contract Execution**

The Board will vote to give the Executive Director Permission to execute a contract to secure the OPEB reserve requirement with VEBA Trust or Equivalent Trust through CSU.

 President **Prado** yields the floor to ED **Saffold** who highlights the following:

* Permission from the Board to execute the trust contract
* Annual contracts have to be approved by the board.
* Funds may have to be reserved in a separate fund in which board members do not have access to

**Motion: (Sutrathada) to approve the OPEB Trust Contract Execution**

**Motion Carries**.

President **Prado** mentions that there is a student who is looking to attend a conference. The ex-comm committee has recently approved him for a thousand dollars but he may be coming to petition this amount. He still needs about $1500.00 to fulfill his financial responsibility to attend this conference. He may be petitioning the Board in order for him to follow through and attend the President’s Inauguration. The current Board suggests that the new coming Board move forward with this.

President **Prado** also mentions that he will be posting up the memorandum. So essentially once the budget is approved we ended up having $60,000.00 extra after we made significant cuts to programing and administration.

President **Prado** highlights the recommendations for the next year’s Board of Directors:

1. Restoring equipment in the RAW
2. Printing Stations these have been two years in the works
3. Looking into OrgSync
4. Lobby Core Initiatives

ED **Saffold** mentions that he would like to make a correction on the language mentioning that it is not extra funds that are left but that it is undesignated funds that was left in the budget. RAW has taken a huge budget cut when it comes to equipment. The printing stations have been a two year project for the Board but it is something that would require an additional amount of research. Orgsync is not only a piece of technology that would let us communicate with clubs/orgs on campus but it is for students to participate in campus life. It would also allow expansion in certain types of organizations. As mentioned before, if members are sitting in front of the President’s Office they are wasting their time, lobbying needs to be taken to Sacramento.

Director **Moore** mentions that requirements for the scholarships: being that some of the scholarships haven’t been accessed some future recommendations can be that the requirements are a little different so that more students can access them.

**Motion: (Laluan) to add Item I-Restoring Equipment in the RAW, II-Printing Stations in the UU, III-Orgsync, and IV-Lobby Core Budget to the Budget Surplus Memorandum to the For Budget.**

**ED Saffold** states to amend the budget in the way that it was proposed this doesn’t actually work. There would be no way for us to amend the budget without submitting it to the President and the Chancellor. ASI will then not pass the budget on time for the first time in the past three years. But we would have restarted the process all over again. The reason why we went in this direction is because the current Board can direct the funds where they would like them to go. There is no good way of making this a part of the budget without starting the whole budget process over.

**Sutrathada** states that she feels that the Board is trying to do this as a last hurrah and not necessarily doing this for the right reason, ED **Saffold** has a lot of experience compared to our one to three years of experience and what he stated has a lot of validity to it.

VP **Caldwell** states that the funds should be allocated by the new board since they will be actually here the 2012-2013 Academic year.

VP **Laluan** states that when the original Budget was voted upon he was under the impression that $60,000.00 will be allocated to the priorities set by the current board. I believe that these are the priorities that the board initially had voted upon.

VP **Menon** mentions that the Board votes on this motion.

**The Board takes a roll call vote on the motion that formally includes the initiatives the prior Board set for the remaining $60,000.00.**

**Motion Fails.**

1. **Roundtable Remarks**

**Saffold:** thanks the current Board of Directors for their participation this year, for the first time in three years ASI has passed the budget on time. There were numerous amounts of things done this year by the Board; we wrote seven to nine policies. Also look forward to speaking with the incoming Board after the meeting. Thanks the advisors that participated on the Board this year.

**Moore:** mentions that she really enjoyed working with this year’s Board even though she has only been active for a few months, thanks Director **Symonds** for her help in the Voter’s Registration event that was put on. Also makes a statement about how she earned her position as a Board member in prior years. **Davis:** thanks all the Board members that she worked with this year. Also enjoyed working with Krista Smith in regards to RAW initiatives. Furthermore, reminds the incoming Board to stay on top of their tasks that they put forth.

**Sutrathada:** thanks all the Board members for being positive, there were definitely a lot of things done. Also encourages the new members to meet with their successors at least twice over the summer so that it can be a great start to new academic year.

**Laluan:** it has been a pleasure working with the Board. Thanks all the professional staff for putting up with them. Indicates to the incoming Board that what they do as student leaders will reflect who they really are, best of luck to the incoming Board.

**Menon:** congratulations to the newly elected Board. VP **Menon** gives a few recommendations to the Board on what they should do the following year.

**Symonds:** thanks the current Board for all their work during the year and congratulates the newly elected members.

**Ford:** congrats to the Board working so hard and for the incoming Board just make sure that all integrity is kept.

**Lafarga:** mentions to the incoming College Directors that they are most powerful when they are working together. Also recommends that they meet with the Deans of each college. There may be disagreements but at the end of the day there are still friendships at hand.

**Mitch Watnik:** introduces himself as the Academic Senate Chair as of yesterday. He’s from the statistics department. Look forward to working with the Board.

**Caldwell:** thanks the current Board for their service. To the new Board this is truly a learning experience and make sure that you remain respectful due to not everyone agreeing on the same things. Also use the current Board as a resource or back up. Try to go above and beyond the status quo.

**D. McKinney:** congratulates the new Board for recently being elected and the current Board for all the work that they have done. One of the missions was how do we connect with students. I want to invite some members to my board in which there are 5 vacancies.

**Hinrichs:** congratulates the outgoing Board and thanks them for their leadership. Looks forward to working with the incoming Board.

**Prado:** states that ASI holds the purpose of getting their Board ready to go out into the real world. Also mentions that the purpose is really clear for the Board it is the student’s voice. The new Board will be influenced but definitely take a stand on what you feel best fits. Also do use the current Board as a resource.

1. **Adjournment**

**President Prado adjourns meeting at 1:16pm.**

Minutes Reviewed By:

**ASI PRESIDENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: Jerry Chang**

7/31/2012

Date: