**Board of Directors Meeting Minutes for July 31st, 2012**

1. **Call to Order**: EVP **Alzamil** calls meeting to order at **2:05pm**
2. **Roll Call**

Members Present Absent Members Guests

Jerry Chang John Erlandson

Zamil Alzamil Sarah Kelso

Erik Pinlac Erik I. Oliver

Stephanie Flowers Stephanie Pinkston

Erin L. Baca Laurel O’Brien

Michelle C. Xiong Derek Volk

Pablo Benavente Martin Castillo

Seetha Ream-Rao Debby De Angelis

Garrick B. Sangil Mitch Watnik

Stan Hebert D. McKinney

Randy Saffold

Marguerite Hinrichs

Marissa Parry

1. **ACTION ITEM - Approval of the Agenda**

**Motion: (Ream- Rao) to approve the agenda.**

**Motion Carries.**

1. **ACTION ITEM - Approval of the June 20th, 2012 Minutes**

**Motion: to approve the June 20th, 2012 Minutes.**

**Motion Carries.**

1. **PUBLIC COMMENT**

Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.

**No Public Comment**

1. **ACTION ITEM** – **ASI Employee Handbook rev. Aug 2012**

EVP **Alzamil** highlights the ASI Employee Handbook rev. Aug. 2012.

**Motion: to adopt the resolution that was recommended by the Executive Committee to approve the ASI Employee Handbook.**

ED **Saffold** shares with the board why a resolution is done.

* Resolutions are the legal binding documentation; the policy has to be enacted. Under the direction of legal counsel; there is now an adoption of a resolution that adopts the policy.

**Motion Carries.**

15:52

1. **ACTION ITEM** – **Scholarship Task Force Recall**

ED **Saffold** gives the board some background on the scholarship task force.

**Motion: (Flowers) to give ED Saffold the authorization to appoint members.**

**Motion Carries.**

20:00

1. **ACTION ITEM** – **Instructions to Executive Committee**

EVP **Alzamil** yields the floor to President **Chang** in which he highlights the following:

* Permission is needed to transfer the funds within the board’s budget to support the board attending the CSU Leadership Conference.
* Requesting permission to review and adjust the mission and vision statement of ASI until the next Board Meeting.
* Administration Manuel for the board, amend the Committee Codes, The Executive Committee Code is missing, Issues with the Bylaws, Standing Rules.
* Executive Committee would like to run pilot programs and then present them to the board.

**Motion:(Chang) to approve the transfers within the budget for the CSU Leadership Conference, give the Executive Committee power to enter into and renew ongoing operation contracts with the university or vendors until the next full board meeting. Give the Executive Committee the power to review and adjust the Mission statement of ASI. Give Executive Committee the power to act on creating, aligning, and amending all ASI governing documents to the mission and vision of ASI until the next full Board of Directors Meeting. Give Executive Committee permission to establish pilot programs to enhance the ASI Mission and Vision.**

**The committee discusses the items that are necessary to take action on.**

**Amendment I:(Ream-Rao) the give the permission to the Executive Committee to approve the funds transfer in the board’s budget for the CSU Leadership Conference; give Executive Committee power to enter into or renew ongoing operations contracts with the University or vendors until the next full board meeting and give Executive Committee the power to act on amending ASI Committee Codes and create standing rules.**

52:19

1. **Roundtable Remarks**

**Hebert:** states that he would like to thank the board members and the executive committee members especially the ASI President **Jerry Chang** for attending the new student orientations. This gives the chance to welcome some most impressionable. There will be another student orientation this Friday as well as an overnight.

**Perry:** indicates that the fall student athletes are moving on to campus next week. We start games on the eighteenth of August with soccer and volleyball.

**Alzamil:** states that he’s working on the retreat and it will be taking place September 13th, 14th, 15th, and possibly the 16th, 2012. Please update calendars with this information; also mentions that he will be taking information in regards to speakers.

1. **Adjournment**

**EVP Alzamil adjourns meeting at 3:01pm.**

Minutes Reviewed and Approved By:

**ASI Executive Vice President**

**Name: Zamil Alzamil**

**08/29/12\_\_\_\_\_**

Date: