**Board of Directors Meeting Minutes for November 2nd, 2012**

1. **CALL TO ORDER**: President **Chang** calls the ASI BOD Meeting to order at **3:35pm.**
2. **ROLL CALL**

Members Present Absent Members Guests

Jerry T. Chang Stephanie Pinkston

Zamil A. Alzamil Debby De Angelis

Erik Pinlac Martin Castillo

Stephanie Flowers D. McKinney

John Erlandson

Michelle C. Xiong

Erik I. Olivar

Sarah Kelso

Laurel O’Brien

Pablo Benavente

Seetha Ream-Rao

Derek Volk

Garrick B. Sangil

Randy Saffold

Stan Hebert

Marguerite Hinrichs

Mitch Watnik

1. **ACTION ITEM - Approval of the Agenda**

**Motion: to approve the agenda.**

**Amendment I: (Olivar) to add Information Item Study Lockdown this quarter during finals week.**

**Amendment I Carries.**

**Amendment II: (Pinlac) to add Information Item about starting an account with CalPers.**

**Amendment II Carries.**

**Motion Carries as Amended.**

1. **ACTION ITEM - Approval of the October 24th, 2012 Minutes.**

**Motion: to approve the minutes.**

**Amendment I: (Ream-Rao) under Discussion Item XIII change “draft a resolution for this 3 tier fee increase to Board of Trustees Fee Increases.**

**Amendment I Carries.**

**Motion Carries as Amended.**

1. **PUBLIC COMMENT**

Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.

**No Public Comment.**

1. **Information Item** – Study Lockdown- Erik Olivar

President **Chang** yields the floor to Director **Olivar** in which he highlights the following:

* Hold Study Lockdown all the way up until 2am
* Asks the board what they think about the University Union staying open until 1am or 2am
* It will take place in the University Union the week of finals and the week before
* Looking to provide Hot Cocoa for the students that’s coming to the lockdown
* EVP **Zamil** mentions that he thinks this is a great idea for students to be a part of the Study Lockdown Event
* VP **Pinlac** recommends that the board looks into the pricing

9:15

1. **Information Item-** Pers Account – Erik Pinlac

President **Chang** yields the floor to VP **Pinlac** in which he highlights the following:

* ED **Saffold** mentions that ASI was not allowed to run accounts in regards to Pers
* He also highlights previously why ASI couldn’t have a Pers account which they have applied for
* The process was started in the prior year to clear this up but were paused because new pension reform and legislation stated that we probably wouldn’t qualify for our own Pers account due to us not being a government agency
* We have recently found out that we have gotten approved to have a grandfathered through Pers Account the only issue is we have to have this implemented by December 31st, 2012
* It has to be introduced on the December 14th, 2012 Board of Directors Meeting
* Vitally important that the board make that 14th  meeting and after the 6th meeting

13:00

1. **Action Item** – Committee Volunteers –Derek Volk

President **Chang** yields the floor to Director Volk in which he highlights the following:

* Approve that each committee depending on the chair has non-voting volunteers be a part of the committee meetings
* ED **Saffold** mentions the volunteers should be non-paid non-voting volunteers
* The volunteers will consist of qualified individuals and those that are interested
* The board discusses guidelines
* **Hinrichs** mentions that there should be some type of incentive for these volunteers dedicating their time to these committees
* ED **Saffold** mentions that volunteers can also be fired

**Motion: (Volk) to authorize committee chairs to create a non-paid non-voting volunteer task force to assist the committees.**

**Motion Carries.**

24:50

1. **Action Item-** Meet the Dean Event- Erin Baca & Erik Olivar

President **Chang** yields the floor to Director **Baca** and Director **Olivar** in which they highlight the following:

* Mentions that the budget just needs to be approved for the event
* The location was changed for the event it will be held at the VBT Lawn
* The event is for the College of Science and College of Business
* The science/business clubs and orgs have both been notified about this event
* **Pinlac** mentions that this is already a line item in the budget it mentions that each college receives $500 for the year in regards to Meet the Dean Events

**Motion: (Baca) to approve $350.00 for the Meet the Dean Event that’s coming out of the Meet the Dean Budget.**

**Motion Carries.**

31:00

1. **Action Item-** Fee Increases by the Board of Trustees- Seetha Ream- Rao

President **Chang** yields the floor to Director **Ream-Rao** in which she highlights the following:

* VP **Flowers** highlights the resolution that was sent out to all the Board of Directors
* Plan on sending out through social media outlets a petition for students to sign to support this resolution
* ED **Saffold** mentions that he thinks this resolution number already exists
* **Watnik** mentions that since we are on quarter system the language mentioned in the resolution about semester system units should be changed also mentions that in his opinion in about two years students will be paying for classes by the unit so most of this will be irrelevant
* ED **Saffold** mentions that we don’t know the effect of this resolution but the fact of the students voices being heard and standing up to this fee increase is important this at least makes people aware of the concerns
* The board discusses the unit numbers in regards to the Fee Increases

**Motion: (flowers) to adopt the resolution INT2012-1R Board of Trustees 2013-14 Proposed Student Fee Increases Resolution.**

**Amendment I: (Flowers) the resolution to remove 150 semester or from the paragraph discussing the graduation incentive fees, removing by a $100 per unit from the paragraph describing the course repeat fee, to change the units to seventeen, change the word semester to quarter, and lastly on the added units fee change $150 to $200.**

**Amendment I Carries.**

**Motion Carries as Amended.**

45:29

1. **Information Item –**Referendum for articles of Incorporation Update-Randy Saffold

President **Chang** yields the floor to ED **Saffold** in which he highlights the following:

* ED **Saffold** highlights article IX of the Articles of the Corporation
* The Chancellor states that we have to modify our statement on Dedication and Dissolution
* Several years ago all ASI’s were required to write a Dissolution Statement and now it is asked that we do a modification of this
* The piece that the Chancellor is recommending that be changed is:

- upon dissolution of the organization, net assets, other than trust funds, shall be distributed to a successor approved by the president of the campus and by the ~~Board of Trustees~~ Chancellor

* This has to be voted on by December 31st, 2012
* The BOD Meeting taking place on the November 14th, this will have to be a discussion item then leading to an action item making sure we hit that December 31st, 2012 deadline
* This has to be ran as a referendum and we have to move very quickly to resolve this issue recommending that on the November 14th, 2012 meeting that this be made an action item
* This has to be passed during fall to be in compliance
* ED **Saffold** mentions that an independent agency can be brought in to run the referendum on our behalf this may be in benefit being that they can turn this around faster than we can turn this around but this may cost ASI some additional funds
* **Hebert** mentions for referendums there has to be forums in regards to the information and there is a certain amount of time that this has to be available so that the votes can be casted and this is where the Elections Committee comes in
* The voting will be done as if there was an ASI election for example, how students votes through blackboard
* ED **Saffold** mentions again that this is just an FYI for now

51:53

1. **Roundtable Remarks**

**Hinrichs:** mentions that she would like to thank ASI and the Diversity Center for getting close to 250 students out and she also mentions that there was a great job done on “Make a Difference Day” she also highlights the upcoming Leadership Conference recommending that if possible, board members should be present.

**Watnik**: states that the petition will be passed sometime this afternoon, some committee chairs wish to send their thanks and congratulations to the ASI board it is to our understanding that you will be filling the entire slate of the committees if you need help figuring out where those committee meet and the time let me know.

**Saffold**: mentions that we have concluded the business with Paychex. VP **Pinlac** has executed the final paperwork for closing our 401k so our HR transition should be completed. There should be one more filing that will have to be done the following year with Paychex to

really close down everything with them. Thanks the board for the voter’s piece especially the voter’s registration. We got a really slow start but everyone pulled it together to get the initiatives done. There have been compliments handed down from the president’s cabinet in regards to the board attending the large events taking place this past month.

**Olivar**: reminds the board of the “Meet the Dean” event and mentions that he would like to have the board’s presence. There are a few volunteers needed to maintain the food and to connect with the science and business community.

**Pinlac:** mentions that he will have his presentation ready in regards to the upcoming leadership conference, also going to a different CSU committee meeting on Tuesday and will be representing CSUEB.

**Alzamil:** thanks all the committee chairs for getting the committees started, another thanks to Director Ream- Rao for “Get out the Vote”.

**Chang:** states that he would like to thank everyone for their participation in the month of October. Having the committees formed will help a lot, most work will be done there, board members will be primarily reports and approvals from here on out. We are looking at having board meetings every three weeks instead of every two weeks so that the focus can be on the committees; great job to the board for attending meetings, events, and helping Director Ream-Rao with her initiatives. There will be a CS Unity campaign starting to take off a lot of marketing is being done with Garvin. This coming CSSA we are thinking about bringing a van and bringing some committee members with those of us that are attending. If you are interested in attending let me know. Tomorrow there will be a “Get out the Vote” concert from 7pm to 10pm at Cal Berkley.

**Ream-Rao**: highlights the letter that she has sent out to the different departments that helped out with all of her initiatives.

**Benavente**: thanks Director Ream-Rao and board members

**Hebert**: applaud the board for getting the student appointments for the University-Wide Committees. Also look out for appointments for the A2E2 Committee and some of the other Ad-Hoc Committees. Thanks Jerry, Erik P., and Stephanie Flowers for the excellent work.

1. **ADJOURNMENT**

**Motion to adjourn meeting at 4:37pm**

**Motion Carries.**

Minutes Reviewed by:

**ASI President/CEO**

**Name: Jerry Chang**

**Minutes Approved on:**

**11-14-12**

**Date:**