**Elections Committee Meeting Minutes of April 26, 2013**

1. CALL TO ORDER: Chair **Rueda-Hernandez** calls meeting to order at **1:29pm.**
2. ROLL CALL

Members Present Absent Members Guests

Monserrat Rueda-Hernandez Ashley Griffin

Arlene Tanguilig Randell Sayco

Akialah Ansar Adiel Dimarucut

Leah Guest Connie Liao

Stephanie Menjivar Quijano Stan Hebert

Marguerite Hinrichs

1. ACTION ITEM**- Approval of the Agenda**

**Amendment I: (Ansar) to add DISCUSSION ITEM – Subcommittee Updates**

**Motion Carries as Amended.**

1. ACTION ITEM**- Approval of the** **April 19th, 2013 Minutes**

**Motion: (Tanguilig) to approve the April 19, 2013 Minutes**

**Motion Carries.**

1. PUBLIC COMMENT

 **Public Comment is intended as a time for any member of the public to address the**

**Committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment

1. ACTION ITEM – **Finish the Budget Allocation**

**Amendment II: (Ansar) to reallocate $400 from printing material to be discussed.**

* + **Hinrichs** states that the budget needs to be revised and everything needs to be broken down in detail to state what is being funded.
	+ Committee discusses how much they should allocate towards food and whether or not they are going to use Aramark for the barbecue.
	+ Committee revises budget and places what is being spent in each category.

**Motion: (Guest) to approve budget as Amended.**

**Motion Carries.**

**18:03**

1. ACTION ITEM – **Amendment to the Elections Timeline to extend Campaign Period**

**Motion: (Guest) to approve to extend the campaign period/change the end date.**

**Motion Carries.**

**19:09**

1. DISCUSSION ITEM – **Subcommittee Updates**

Chair **Rueda-Hernandez** opens the floor to the committee to discuss their updates:

* + **Tanguilig** states that she and **Guest** have discussed when the volunteers should be tabling. They’re thinking that it should be during the two week period of campaigning; Monday-Thursday and the volunteers will be out tabling during the full week of voting.
	+ Chair **Rueda-Hernandez** suggests that before they contact the volunteers, they have a set structure of time and what the roles are to be designated to the volunteers.
	+ **Ansar** suggests that they include the designated responsibilities of the volunteers in the email that they’re going to send to see if the volunteers are still interested.
	+ **Guest** mentions about a statement in the committee code that states that they need a Concord campus station for voting, **Hinrichs** states that they will be in contact with Concord’s student life.
	+ The committee discusses high traffic areas on campus to place the two voting stations.

- Outside, in front of the New UU and inside the Old Union were decided on as the

two voting stations.

* + **Ansar** states that for the next week she will be working on reserving the Agora Stage and talking with Aramark about the barbecue food and the $5 deal. Also, she will be talking with reservations to ask for the PA system and speakers for the stage.
	+ **Menjivar Quijano** states that her tasks for this week will be talking with Garvin in regards to flyers for the barbecue, and she will stay updated on the Facebook Ad, how much was spent each day for the Ad, and whether or not it should continue or stop based on its statistics. Also, she will look into speaking with facilities about putting in the plywood around campus.

**26:42**

1. CLOSING ROUNDTABLE REMARKS

No Roundtable Remarks.

1. ADJOURNMENT

Meeting adjourned at **1:55pm**

Minutes Reviewed by:

 **ASI Chair Elections Committee**

 **Name: Monserrat Rueda-Hernandez**

 Minutes approved on:

**5/3/2013**

**Date:**