**Environmental Affairs Committee Special Meeting Minutes for Thursday, April 4, 2013**

1. CALL TO ORDER: Chair **O’Brien** calls the meeting to order at **5:57PM.**
2. ROLL CALL:

Members Present Absent Members Guests

Laurel O’Brien Abigail Elliott

Jeremy Dutra Michael Lee

Kathy Cutting Krystal Phaneuf

Rachael Santos

David Todorut

Rebecca Rainwater

1. ACTION ITEM– **Approval of the Agenda**

**Motion (Cutting) to move Discussion Item VI-Sustainable Earth Club Process after Discussion Item VII-Earth week.**

**Motion Carries.**

1. ACTION ITEM– **Approval of the March 7, 2013 Minutes**

**Motion (Dutra) to approve the minutes of March 7, 2013.**

**Motion Carries.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the**

**Committee on any issues affecting ASI and/or the California State University, East**

**Bay.**

**No Public Comment.**

1. DISCUSSION ITEM– **Reusable bags: how to spend board-approved funds: bags or other promotional prizes?**

Chair **O’Brien** highlights the following:

* She proposed to the Board of Directors to fund $500 towards reusable bags.
* 1,000 reusable bags are in; they are black and have the Earth Day logo.
* There was a miscommunication with the design of the bags as one side does not have the Springfest logo as it should. ASI marketing helped fund the bags as it was to be used for Springfest promotion.
* The Board of Directors approved the funding of $500 for Earth Week prize items.
* Prize items will be given to those who attend the film screening, for the sorting trash competition.

The committee asks if the funding of $500 can be rolled over to another event.

The committee discusses other items besides reusable bags that can be purchased.

Chair **O’Brien** states this item will be further discussed in the upcoming meetings.

12:43

1. DISCUSSION ITEM– **Earth Week: firm up agenda, check in on individual progress, re-delegate tasks**

* Chair **O’Brien** highlights the following:
* RAW did not schedule any big events for Monday as it will be used to push social media promotions.
* She believes Monday should have a big presence as it is Earth day and encourages the presence of outside vendors, and promoting Farmers Market along with sustainable traveling arrangements.
* On Monday the committee will be outside the University Unions promoting Earth week.
* There has been no response from the University Departments in regards to their involvement in the event.
* A Student Life worker has taken charge of creating an art contest.
* Tuesday events include speakers such as Hayward Mayor and Councilman Mark Salinas, the clothing swap, the bike power hosted by RAW, and the film screening.
* Wednesday events include a concert, possible speakers, and scavenger hunt.
* Thursday events include a possible portable rock wall at the RAW center, backpacking clinic, and the campus wheel ride procession.
* Committee wants to encourage students to bring their own lunch for a picnic, and give away prizes for the most creative.
* Committee discusses t-shirt design, including having students create their own tie dye shirt.

52: 52

1. DISCUSSION ITEM– **Sustainable Earth Club progress, Earth Day involvement**

Chair **O’Brien** yields the floor to **Todorut** where he highlights the following:

* The club has about 40 members, which can help assist for Earth Week.
* Greek organizations are willing to volunteer for Earth Week.

1:05:52

1. DISCUSSION ITEM– **Drafting Sustainability Policy**

* Chair **O’Brien** mentions once Earth Week is done the committees attention will be shifted towards creating a sustainability policy.

1:06:35

1. ROUNDTABLE REMARKS

**Todorut:** will get in contact with University Departments.

**O’Brien:** asks the committee who can attend the convergence event.

The committee further discusses the details of the convergence event and who can attend.

1. ADJOURNMENT

**Meeting adjourned 7:07pm.**

Minutes Reviewed by:

**Chair of Environmental Affairs**

**Name: Laurie O’Brien**

Minutes Approved on:

**04/18/13**

**Date:**