**Executive Committee Special Meeting Minutes February 13, 2013**

1. CALL TO ORDER: President **Chang** calls the Executive Committee Special Meeting to order meeting at 10:10am.
2. ROLL CALL

Members Present Absent Members Guests

Zamil Alzamil Stan Hebert J. Pablo Benavente

Erik Pinlac Michelle Xiong

John H. Erlandson Erin Baca

Stephanie Flowers Seetha Ream-Rao

Randy Saffold

1. ACTION ITEM **- Approval of the Agenda**

**President Chang approves the Agenda.**

1. ACTION ITEM**- Approval of the February 6, 2013 Minutes**

**President Chang approves the February 6, 2013 Minutes with one correction suggested.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. DISCUSSION ITEM**– Consultant for Industry Job Panel**

* President **Chang** highlights the following:
* He would like to bring a consultant who was involved in the planning of the Job Panel last year to help coordinate.
* He states that he has a price rate for the potential consultant; $150 per panel which includes the coordination of the luncheon where the panel will meet each other and the actual panel that the students attend, and also helping with the coordination between the state holders in Advancement and AACE.
* He lists the potential consultants’ qualifications and states that she might be able to get internships for the attendees of the event.
* The committee discusses the need to come up with a finalized budget for the event within the next 2 weeks.
* ED **Saffold** suggests that they have various contingencies written in the plan for this event.
* President **Chang** states that the total costs for the consultant that he spoke with would be $750. He further states that they need to act quickly on this because she might not be available if they were to change the dates and times of the event.
* ED **Saffold** suggests that they look into asking other consultants to get their price ranges as well and to check references of the consultants.
* President **Chang** states they need a consultant who is experienced, and a bank of qualified speakers. The budget pieces have been identified.
* ED **Saffold** suggests bringing in price quotes to identify an exceeding amount and discuss the quotes in future meetings.
* President **Chang** suggests amending the agenda and making this a discussion item.

22:00

1. DISCUSSION ITEM – **Committee Code Revision**

* ED **Saffold** states Mr. and Ms. CSU East Bay can remain with the same title. ASI is trying to resolve the issue around creating a stipend, as there is no measurement of determining the level of job being performed. Suggest reconsidering the expectations of these positions.
* VP **Flowers** states she wants to add the responsibilities and expectations of Mr. & Ms. CSU East Bay to the codes, and assign the External Affairs Committee to enforce their duties.
* The committee further discusses the responsibilities of Mr. and Ms. CSU East Bay. Stating in the future these roles will no longer be a scholarship, rather rewarded through other benefits.
* ED **Saffold** states the External Affairs Committee will oversee the activities and actions of Mr. And Ms. CSU East Bay.
* The committee discuss a time and date to change the codes.
* President **Chang** yields the floor to ED **Saffold** where he highlights the following in regards to the Elections Committee Code:
* No short versions of the codes have been found.
* Codes cover referendum, fair campaigning, publicity process, complaints among other.
* There is a possibility of this year’s committee implementing a social media and computer usage policy.
* President **Chang** suggests having a QR code with the Elections link to make the link accessible, as last year there were technical difficulties accessing the link.
* ED **Saffold** states the Chair of the Elections Committee and the representatives of Student Life manage all elections process. ASI takes no part to avoid accusations of impropriety.
* ED **Saffold** states there is no need of polling place as voting is done through Blackboard since 2010.
* The committees address and discuss the potential issues of having Election Committee candidates serving in other ASI Committees.
* President **Chang** states the Elections Committee memberships includes five students that are not ASI Board of Directors, or ASI staff.
* ED **Saffold** state Student Life is the primary advisor for the Elections Committee.
* President **Chang** states the Election Committee applications are received until the third week of winter quarter. The board elects five students out of eight applicants to serve on the committee.
* President **Chang** suggesting implementing the language for selecting a Vice Chair on the Elections Committee.
* ED **Saffold** states the Elections Committee has a budget of $4,000 to pay its members and for promotional purposes. The committee decides who will be paid and the amount. Last year only the Chair and Vice Chair were paid.
* VP **Pinlac** suggests implementing a budget guideline for the Elections Committee.
* The committee discusses if ASI needs to set up polling places for elections.
* President **Chang** correct previous minutes adding the ASI President must previously serve on ASI Board of Directors or ASI committee for two quarters.
* President **Chang** states slates were started in 2005 until 2012 on the ballot.
* VP **Alzamil** states he does not support having slates on the ballot as it discourages officers running by themselves.
* The committees further discuss if there is a need of slates, but agree there should be a slate for Presidency and Vice Presidency.
* The committee discuss referendums.

**Motion (Flowers) to take a five minute break.**

**Motion Carries.**

* VP **Pinlac** states the programing areas are outdated as it does not include the Diversity Center, Marketing Department, and the Recreation and Wellness Center.
* **Ream-Rao** joined the meeting at 1:28
* President **Chang** suggests defying campaign workers and volunteers for slates.
* VP **Flowers** suggest having voting stations in high traffic areas such as the union, student administration, and the recreation and wellness center.

1:36

1. DISCUSSION ITEM – **Board Accountability**

**Motion (Flowers) to table board accountability.**

**Motion Carries.**

1. ROUND TABLE REMARKS

**Chang** mentions he is looking forward to working with some members.

1. ADJOURNMENT

Meeting adjourned N/A

Minutes Reviewed by:

**ASI President**

**Name: Jerry Chang**

**02/20/13**

**Date:**