**Executive Affairs Special Committee Meeting Minutes of April 17, 2013**

1. CALL TO ORDER: President **Chang** calls the meeting to order at 12:50pm.
2. ROLL CALL

Members Present Absent Members Guest

Jerry Chang Stan Hebert Randy Saffold

Zamil Alzamil

Eric Pinlac

John H. Erlandson

Stephanie Flowers

1. ACTION ITEM **- Approval of the Agenda**

**Amendment I: (Pinlac) to remove Discussion Item X- Audit committee selection of new Audit Firm in prep for board approval action.**

 **Motion Carries as amended.**

 **President Chang approves the agenda.**

1. ACTION ITEM**- Approval of the March 6, 2013 Minutes**

President **Chang** approves the minutes of **March 6, 2013.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. INFORMATION ITEM**– Social Media Policy**

President **Chang** yields the floor ED **Saffold** where he highlights the following:

* HR recommends not stating a whole document in the manual rather a statement.
* Jacqueline Jennings suggests writing a general policy that apply both to ASI staff and board members.
* Corporate ID from the organization is needed to post anything on behalf of the organization.
* If the policy is signed into action it will need to be policed.

President **Chang** suggests condensing the policy to be shorter and easier to follow.

 **13:14**

1. DISCUSSION ITEM – **Student Representation on University Wide Committees**

President **Chang** highlights the following:

* He and **Pinlac** worked on a resolution outline to increase student representation, which include:
* ASI information
* Shared values on the eight University mission and strategic commitment
* Model the Student representation set by the Board of Trustees of CSU, of two students each appointed for a two year term on alternating years.

ED **Saffold** suggests stating the resolution will be sent to the President’s cabinet for review and approval.

President **Chang** states student representatives will be paid, and suggest having student write a report in order to receive their stipend.

 **23:13**

1. DISCUSSION ITEM – **Startup Weekend**

President **Chang** highlights the following:

* Startup Weekend is a nonprofit organization that sets up an event where people pitch projects ideas and participants form groups around the best project ideas.
* Participants will work together over a course of 54 hours to develop the idea into a prototype with a business model.
* Aim to foster potential business startups.
* ASI would find people and bring them together just as the job panels.
* This idea practice ASI values in career readiness, collaboration, and inclusiveness.

ED **Saffold** expresses it is a great idea, but ASI may not be the right candidate to lead this service.

The committee agrees on having someone else take the lead and for them to assist.

**35:12**

1. DISCUSSION ITEM – **Board Accountability**

President **Chang** yields the floor to ED **Saffold** where he highlights the following:

* To hold fellow peers accountable.
* It will reflect on bylaw revisions, different models such as a smaller board and a bigger senate.
* Be accountable for meeting membership.

President **Chang** suggests having one ASI retreat where in different days student leaders have the opportunity to learn about each other.

ED **Saffold** suggests implementing VP **Alzamil** idea of having student leaders come to training days throughout July once elections are over.

VP **Alzamil** suggests having training at the candidacy stage to assure board accountability.

President **Chang** suggests creating a video for ASI 101 for all students to have access, before running for elections.

VP **Pinlac** suggests the Executive committee to have officer hours so candidates have the chance to ask questions in regards to the position they are running for.

**1:03:46**

1. DISCUSSION ITEM- Adoption of Investment Policy in prep for Board approval

ED **Saffold** highlights the following:

* + The Chancellors office calls for the Executive Affairs committee to select and recommend the investment policy to the board.
	+ The investment policy needs to be in place before the audit in May.
	+ The university is looking to gain 7% annually in investments.
	+ He recommends the committee to move it to the board to be approved.

**1:14:11**

1. ROUND TABLE REMARKS

**Flowers** reports she is in charge of sending out a Google document to all students for student discount suggestion. She will be contacting Garvin to send out the document as a survey to all students via email and social media.

**Saffold** suggests having the student discount survey sent out on Tuesday morning**.**

**Chang e**xpresses his concern for how the university committees report to the board**.** He suggests having a quarterly meeting to share and report their process.

**Pinlac** reports the audit committee needs to approve the newsolution for the auditors for the next 3 years. The committee selected MGO who also does the audit for CSULA and Sacramento State.

**Saffold** reminds there are 3- 4 questions that the committee is trying to get in the ballot. This includes revisions of the articles of incorporation, and need 500 signatures of students to change the bylaws. The elections committee will help collect the 500 signatures. He needs the commitment of student leaders to go out and retrieve the signatures of students.

1. ADJOURNMENT

Meeting adjourned at **12:18pm.**

Minutes Reviewed by:

**ASI President**

**Name: Jerry Chang**

Minutes Approved on:

**5/1/13**

**Date:**