**Executive Committee Emergency Meeting Minutes for Friday April 27th, 2012**

1. **Call to Order:** President **Prado** calls meeting to order at **11:21am.**
2. **Roll Call**

Members Present Absent Members Guests

Christopher Prado Siddharth Menon Randy Saffold

Chris Caldwell

Lyla Pehrson

Stan Hebert

1. **Action Item –** Approval of the Agenda

**Motion: (Pehrson) to amend the agenda.**

**Amendment I: to eliminate item VI and make item VIII an action item as a closed session.**

**Amendment Carries.**

**Motion: (Caldwell) to approve the agenda as amended.**

**Motion Carries as Amended.**

1. **Action Item – Approval of the April 11th, 2012 Minutes**

**Motion: (Caldwell) to approve the April 11th, 2012 Minutes**

**Motion Carries.**

1. **Public Comment -** None

Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

1. **Emergency Discussion Item –** Status of Scholarships

The Board will discuss a proposal for Staff to take lead role in simplifying and completing this process with Board ratification as time is short and the plan is not where it should be.

President **Prado** yields the floor to ED **Saffold**.

ED **Saffold** states that he spoke with VP **Laluan** about the scholarships. He and his committee are aware that they have been falling behind with this. I had a discussion last year with administration and other people on campus as to how we were going to go about these scholarships. I think that I can work quickly with someone from that team to help the committee draft something. What we should be doing is giving students lump sum awards that they can apply to any quarter they need to. Margaret Daniel has worked with scholarships in the past with and I want to get her input. There is a reason as to why we made it so that students will receive scholarships for fall, winter, and spring but not the summer.

This is largely tied to the policing with grades and things of that sort. These should be based on things they did last year, and how they do this year would tell them what they should get; we give them the money and we don’t go back and ask questions. The committee is still trying to figure out how they will distribute the scholarships. There are trying to broaden it by adding more scholarships for less money. President **Prado** brings up the AB 540 Law and how it can support the scholarships. **Hebert** states that if we administer the scholarships through the university accounting services, we wouldn’t know if a student falls under AB 540 Law. ED **Saffold** states when writing the policy, we would not purposely exclude anyone. That would allow them to apply, and we would have to fund it. There is also a way to pay foreign nationals so that they can receive scholarships as well as stipends. There is a way that they have to be registered and designated. There is a VDR form that everyone in ASI fills out which is the way we record that we are paying people stuff. Our AB 540 students can participate in these scholarships. **Hebert** states that he thinks it is smart that ASI create the policy and then turn the administration on things like scholarships or types of awards over the staff for implementation. If staff ever has a question, they’d bring it back to ASI for decision regarding either policy verification or anything like that. For the majority of the cases, it’s a smarter way to do business. ED **Saffold** states that if he gets the permission to move with this, he’ll set up a task force with his team to get this done. EVP **Caldwell** asks if the scholarships will be presented the same way as they were last year at the banquet. ED **Saffold** states that we’ll have one week to plan it, two weeks to advertise it, one week to read it, and then process it. The latest we would have to have it is June 15th. Students don’t have to be here to be notified. EVP **Caldwell** states that this is something to consider. We’ll give the dates to Sneh Sharma so she can work with Mohammed Salman to reserve the rooms for scholarship presentations. ED **Saffold** states that there is no way that we can present the scholarships at the first holding. The application deadline could be within a month. That gives us more time to plan, or maybe we can take three weeks to work on this. The whole campus needs to know that they can apply for these. We can create a nice flyer that looks collegiate. **Hebert** states that it is a wonderful gift to the next board to have this as an interest gathering activity for incoming or continuing students for the fall because if we go forward with scholarships referendum; that’s a pretty exciting fall agenda. **7:15-22:18**

1. **Emergency Discussion Item –** Appointments to replace External Affairs

The Board will discuss appointments for on Academic Senate, Foundation Board, and other commitment areas.

President **Prado** announces that this emergency discussion item is a closed discussion.

1. **Roundtable Remarks**

**Saffold:** Due to the status of the appeal of the VP of External Affairs, I would have to immediately send a response out to several offices that had been reported IT for reinstating the email address of Mike Mahoney and Chris Brown for committees that were sat on. He will be returning those through May 7th until we know what the final status report is. I gave the report on the CBE on the Department of Education. They have agreed to not charge us the interest and have agreed to not charge us the legal fees. Our lawyer agrees that our sub-council has done an excellent job or negotiation on our behalf. I also want to point out that I did study the bylaws in regards to the AD-HOC Committee and as it turns out, the AD-HOC committee process requires a resolution that goes through the entire board to ratify. We have been operating this way for a long time; we’ve always had an audit committee it’s just never been properly recognized. At the next board meeting we need to add an emergency action item to adopt a resolution to appoint an AD-HOC committee as stated by our audit committee charter policy so that we can move forward with this audit. That’s pretty much what’s going on. I want to thank all of you for your participation and support with the Candidate Debate. The budget Finance meeting on Monday is critical. We will be going over the government budget. I want the board to be exposed to the budget before the actual board meeting. It will be a positive experience for people to get more detail and ask questions about the budget.

**Caldwell:** Retreat went well last weekend. Hopefully CHESS went well too. We have a couple dates that we are talking about for banquet which will be May 18th or June 1st. The elections packets came out yesterday and I want to get them on the ASI website; I think that’s a crucial place to have it. Another thing I want to bring up is that there were two people deemed ineligible to be on the Elections Committee. ED **Saffold** states that there was only one person who was ineligible. They proposed a sub-committee to continue the approved work by the election. The eligibility piece was an issue so the sub-committee is continuing to do the work. Our current codes by how we operate say that it’s okay to do that.

**Prado:** I spoke with Lettie Ramirez; she’s like the spirit of the retention committee that we have. One of the programs that we were proposing to have is a program to focus on retention issues. I spoke to her yesterday and she said that progress is moving pretty good with that. I now they presented it at the CSSA meeting. Also, this past Monday we lobbied three different members of our California state legislator on how the budget of the State Legislator is effecting our education. **22:52-31:07**

1. **Adjournment**

**Motion: () to adjourn meeting at 12:14pm.**

**Motion Carries.**

Minutes Reviewed By:

**Executive Committee Chair\_\_\_\_\_\_**

**Name: Christopher Prado**

**05-21-12**

Date: