**Executive Committee Meeting Minutes for August 1st, 2012**

1. Call to Order: President **Chang** calls meeting to order at **4:05pm**
2. Roll Call

Members Present Absent Members Guests

Jerry Chang Stephanie Flowers Randy Saffold

Zamil A. Alzamil Seetha Ream-Rao

Erik Pinlac

John H. Erlandson

Stan Hebert

1. **ACTION ITEM-** Approval of the Agenda

**Motion: (Erlandson) to approve the agenda.**

**Motion Carries.**

1. **ACTION ITEM- Approval of the July 25th, 2012 Minutes**

**Motion: to approve the minutes of July 25th, 2012 Minutes.**

**Amendment I: (Alzamil) to change the minutes where it mentions that $2500.00 was designated for fall retreats instead it should state that $2500.00 is designated for all retreats.**

 **Motion Carries.**

1. **PUBLIC COMMENT –** Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

**No Public Comment.**

1. **INFORMATION ITEM–** Board Report – Executive VP

EVP **Alzamil** highlights the items that he has been working on:

* Retreat

-Locations

-Speakers

-Agenda

-Cost

* Elements of the committees
* Committee Codes
* Value Metrics
* Way to evaluate the ASI board
* Club/Org Funding
* Food issues
* 500-word bios from the board
* Ways to make sure all the boards members stay on track for the year

15:16

1. **DISCUSSION ITEM** – Committee Codes Revisions

The committee discusses splitting the committee codes up to each committee member versus looking at all the committee codes together.

EVP **Alzamil** inquires if the committee code changes goes into effect the following academic year.

ED **Saffold** states that committee codes are different from bylaws; committee codes can be adjusted and changed on a yearly basis. The bylaws state that each year the committee codes must be in place every year before the board begins work. Anything that is monetary has to be brought to the board for approval.

President **Chang** states that the committees receive instruction from the committee codes and the bylaws.

21:53

1. **DISCUSSION ITEM** – Community Service Initiatives

President **Chang** states that this is also an initiative that has to be approved by the board. Looking to set up a community service proposal initiative.

VP **Pinlac** mentions that the wheel shouldn’t be reinvented but link up with the people who are already involved in community service initiatives. This would be a matter of marketing and getting the information out to the students.

President **Chang** states that he will be speaking to VP **Flowers** in regards to this initiative.

27:51

1. **DISCUSSION ITEM**-Job Post Initiative

President **Chang** states that the committee will be looking to connect students with jobs. Particularly internships paid or unpaid. Statistics show that 70% of jobs are not posted so all we would initially be doing is posting the jobs. We will be posting jobs that are not regularly available which means that we will be finding jobs for the students.

VP **Pinlac** recommends that clubs reach out to recruiters in order to seek employment.

President **Chang** indicates to the committee to conduct the research by the following week.

38:06

1. **ROUND TABLE REMARKS**

**Alzamil:** thanks everyone for their performance in regards to meeting with him personally about the initiatives that they have been involved in.

**Chang:** states that the administration is really excited to work with the board. They have heard many great things about us. Also mentions the idea for fundraising for ASI. The committee code revisions have to be completed, the planning for the retreat has to be completed, and get all the community service and job posting initiatives done by the end of August.

1. **Adjournment**

**Motion to adjourn meeting at 12:48pm**

**Motion Carries.**

Minutes Reviewed by:

**Executive Committee Chair\_\_\_\_\_\_\_**

**Name: Jerry Chang**

**08/17/12\_\_\_\_\_\_**

**Date:**