**External Affairs Committee Meeting Minutes for November 26th, 2012**

1. **Call to Order:** VP **Flowers** calls meeting to order at 1:14pm.
2. **Roll Call**

Members Present Absent Members Guests

Stephanie Flowers Sarah Kelso

Riddhi Sood Stan Hebert

Kenneth Robinson Stephanie Pinkston

Pablo Benavente

Michelle Xiong

Erik Olivar

Erin Baca

1. ACTION ITEM **- Approval of the Agenda**

**Motion: (Sood) to approve the Agenda.**

**Motion Carries.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment**

1. ACTION ITEM- **Approval of Riddhi Sood as Vice Chair**

**Motion: (Xiong) to approve Riddhi Sood as the Vice Chair of the External Affairs Committee.**

**Motion Carries.**

2:20

1. DISCUSSION ITEM– **Project Prioritization**

VP **Flowers** highlights the projects that the committee members will be working on:

* Spirit Scholarship
* Tutoring for more subjects
* Mr. and Mrs. CSUEB Spokespeople
* Internships Abroad
* Industry Job Panels
* Town Halls

VP **Flowers** mentions that she would like to get an idea of what the committee would like to start on first.

**Sood** mentions that Mr. and Mrs. CSUEB are chosen at the end of each year so maybe we can make that one of the last projects the committee works on.

VP **Flowers** mentions that orientation videos are being done with Mr. and Mrs. CSUEB.

The committee discusses the social media project that Director **Benavente** is working on.

VP **Flowers** indicates that the Industry Job Panel and Spirit Scholarship initiatives should be started now in order for them to take place during the end of the year.

13:09

1. DISCUSSION ITEM–**Programs for Job Panels- College Directors**
* Industry Job Panel taking place during the middle and end Spring Quarter
* Partnering with AACE
* Start working on this now
* Spirit Scholarship start working on this now for the Winter Quarter
* Town halls start working on this relatively soon
* **Olivar** mentions that during this upcoming week he plans to go through the departments and be a little more specific about the information he will be receiving
* **Xiong** mentions that she has went through the department website pages and has gotten a little information
* The committee discusses the different employers they can have at the job panel

15:55

1. DISCUSSION ITEM– **Questions for the first Town hall**

VP **Flowers** inquiries from the committee what questions should be asked to the students:

* Questionnaire be sent out as a whole to all students emails and have them send us questions and then we respond with a video
* There can possibly be a live chat
* The committee discusses Pros and Cons for both approaches
* **Xiong** mentions that we want to keep this about ASI in regards to the questions
* **Benavente** states that President Morishita can be present during the town hall
* The committee discusses the location if more students turn out

28:55

1. DISCUSSION ITEM–**Spirit Scholarship**

VP **Flowers** highlights the following:

* There will be pictures of students at an campus event and they will tag themselves to the ASI Facebook page the picture has to consist of the students having on CSUEB attire
* The student that has the largest number of ASI tags will receive a scholarship at the end of the quarter
* The committee discusses the amount for this scholarship

-$500

* **Benavente** states that the scholarship award doesn’t has to be actual money it can be a gift card for the bookstore or a tablet
* VP **Flowers** mentions that this scholarship can be made more public so that an increased amount of students can apply for the scholarship
* The committee believes that the Spirit Scholarship should not be more than Academic Scholarships

35:56

1. INFORMATION ITEM **– Project Timelines**

VP **Flowers** asks the committee if any of them are interested in taking charge on any of the projects discussed**.**

**Xiong** states that she can be in charge of the Tutoring for More Students project.

VP **Flowers** mentions that she can be in charge of the rest of the projects that the committee has discussed in the meeting.

1. ROUNDTABLE REMARKS

**No Roundtable Remarks.**

1. ADJOURNMENT

**Meeting Adjourned at 1:51pm.**

 Minutes Reviewed by:

 **ASI VP of External Affairs**

**Name: Stephanie Flowers**

**1-28-13**

**Date:**